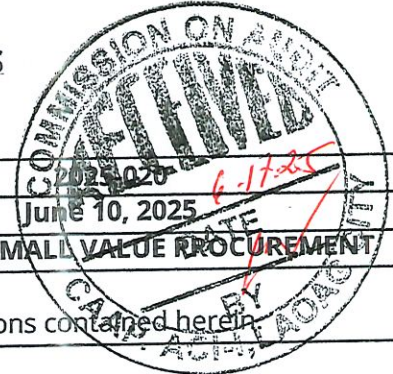


PURCHASE ORDER

CIVIL AVIATION AUTHORITY OF THE PHILIPPINES
Laoag International Airport, Laoag City



Supplier: ECD ENTERPRISES P.O. No.: _____
 Address: #24 General Segundo Avenue, Laoag City Date: June 10, 2025
 Mode of Procurement: **SMALL VALUE PROCUREMENT**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery: LAOAG INTERNATIONAL AIRPORT Delivery Term: FOB - Destination
 Date of Delivery: 7 DAYS AFTER RECEIPT OF PURCHASE ORDER Payment Term: 15 DAYS AFTER DELIVERY

Item No.	Unit	Quantity	Description	Unit Cost	Amount
3	piece	150	Ballpen, Branded, Blue Ballpoint Tip, PILOT	25.00	3,750.00
9	piece	5	Clip Board, Legal, With Cover, JOY	119.00	595.00
10	box	8	Clip, Backfold, 1-1/2 inch, RAMBO	34.00	272.00
11	box	5	Clip, Backfold, 1-5/8 inch, 41mm, RAMBO	39.00	195.00
14	piece	12	Diamond Gel Pen, NO BRAND	18.00	216.00
15	roll	9	Double Sided Tape With Foam 1", Heavy Duty, CROCO	84.00	756.00
17	piece	140	Folder, Expandable, Long, Brown, P/X	17.00	2,380.00
18	piece	75	Folder, Expandable, Short, Brown, P/X	15.00	1,125.00
20	bottle	22	Glue, All Purpose, 118mL, ELMER'S	65.00	1,430.00
23	pack	1	Laminating Film, 8.5 x 11, 250mc, MASTERS	1,350.00	1,350.00
24	box	12	Laminating Film, 95 x 135mm, YASEN	272.00	3,264.00
25	piece	50	Marker, Fluorescent, Assorted Colors, STABILO	42.00	2,100.00
30	piece	40	Marker, Whiteboard, Blue, HBW	25.00	1,000.00
32	piece	20	Moistener, Non-Slip, 10g, HBW	43.00	860.00
33	piece	50	Paper Clamp, Big, 3", NO BRAND	18.00	900.00
34	piece	40	Paper Clamp, Medium, 2", NO BRAND	11.00	440.00
36	box	30	Paper Clip, Vinyl/Plastic Coated, 33mm, NO BRAND	11.00	330.00
38	box	24	Paper Fastener, Metal, 50 sets/box, 70mm, TM/ WELLS	51.00	1,224.00
39	box	35	Paper Fastener, Plastic Coated, 50sets/box, 70mm, WELLS/RAMBO	40.00	1,400.00
41	pack	50	Photo Paper, A4, KODAK	77.00	3,850.00
43	book	120	Record Book, 500 pages, ADVANCE/VECO	113.00	13,560.00
48	box	50	Staple Wire, Standard No. 35, WELLS	36.00	1,800.00
49	piece	5	Stapler #10, HBW	60.00	300.00
50	piece	8	Stapler #35 With Pincher, HBW	154.00	1,232.00
53	piece	10	Storage Box, 40 x 26 x 32cm, ADVANCE STOR-ALL	110.00	1,100.00
58	roll	45	Tape, Transparent, 24mm, CROCO	18.00	810.00
61	cartridge	10	Ribbon Cartridge, Epson C13S015632, Black	190.00	1,900.00
63	bottle	20	Ink Cartridge, Brother DCP-T420W, D60BK	473.00	9,460.00

(Total Amount in Words) **FIFTY-SEVEN THOUSAND FOUR HUNDRED FIFTY-SEVEN PESOS ONLY** **Php57,599.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10th) of one percent for every day of delay shall be imposed.

Very truly yours,

RONALD V. ESTABILLO
 (Authorized Official)

Conformed:

Mark Jovin Callueng
ECD ENTERPRISES
 (Signature Over Printed Name)
 6-15-25
 Date

Funds Available: WINNIE B. JARDINAN Amount: _____
 Accountant III
 Chief Accountant
 ALOBS No.: _____