



Civil Aviation Authority of the Philippines  
PURCHASE ORDER



Supplier: **J7 PLAZA HOTEL** PO No.: **2025-05-028**  
Address: **Q. Abeto St., Mandurriao, Iloilo City** Date: **5/5/2025**  
TIN: **009-895-368-00001** Mode of Procurement: **SVP**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CAAP, Iloilo Airport** Delivery Term: **3 CD**  
Mode of Payment: **Check**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	nights	Hotel Accomodation for Environment Management Auditors: (as scheduled)	2	8,100.00	16,200.00
		2 nights (w/ breakfast) @ 3 pax			
		Accommodation for the above shall be coordinated 3 days prior to check-in			
		<b>Terms of Reference</b>			

ITEMS	DESCRIPTION	DELIVERABLES	DELIVERY SCHEDULED
1	Hotel Accomodation: 2 nights (w/ breakfast) # 3 pax @ 3 rooms	Hotel Accomodation for three (3) pax for 2 nights with breakfast	Check-in date (May 12, 2025); Accommodation shall be coordinated at least 3 days prior to check-in

Total Amount in words **Sixteen Thousand Two Hundred Pesos Only** **16,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.


Conforme:

  
**JOSEPHINE A. CARAM**  
COO - J7 Hotel & Resorts Corp.


Signature over Printed Name of Supplier

Date: **08 MAY 2025**

Funds Available:

  
**JAENELIZA S. BALTAZAR**  
Accounting Unit Head - Area VI

Very truly yours,

  
**ENGR. EUSEBIO F. MONSERATE JR.**  
Acting Area Manager - Area VI  
Authorized Official

BUR No.: **2025-05-0170**  
Amount: **₱ 16,200 -**