



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

REQUEST FOR QUOTATION

Date: **June 9, 2025**

RFQ No.:

AREA6-ILO-SVP-2025-038

Name of Company : _____
Address : _____
Business Permit No. : _____
TIN No. : _____
PhilGEPS Registration No. : _____

Sir/Madam:

Please quote your **best offer** for the item/s described herein addressed to:

(Sgd.) JOEL C. GERVERO

Chairperson, Bids and Awards Committee

Civil Aviation Authority of the Philippines

Iloilo International Airport, Cabatuan, Iloilo

Email: bac_area6@caap.gov.ph

Telephone No.: (033)-3211950; (033)-3299500 loc. 3266

Subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative in **sealed envelope** included herein, **not later than June 13, 2025 @ 8:30 AM** for:

Name of the Project:	Supply and Delivery of Desktop Computer and Laptop for Iloilo International Airport
Location:	Iloilo International Airport

The following documents are also required to be submitted along with your quotation on the specified deadline above:

- a) Mayor's Permit (Certified True Copy)
- b) PhilGEPS Certificate of Registration (Certified True Copy)
- c) Income/Business Tax Return (Certified True Copy)
- d) Original Notarized Omnibus Sworn Statement
- e) Original Notarized Secretary's Certificate for Corporation & Cooperative
- f) Original Special Power of Attorney (SPA) for Sole Proprietorship (if applicable)





For any clarification, you may contact us at telephone no. or email address provided.

(Sgd.) CARLO A. ALUTAYA
Head, Bids and Awards Committee
Secretariat

(Sgd.) JIMS BERNARD DE LA CUESTA
Assistant, Bids and Awards Committee
Secretariat

TERMS AND CONDITIONS:

- 1) Bidders must provide correct and accurate information required in this form.
- 2) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
- 3) Only authorized representative shall be allowed to sign the Request for Quotation in behalf of the owner/ corporation.
- 4) Bidders must quote for all the items. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.
- 5) Price quotation/s must be valid for a period of **Thirty (30) calendar days** from the date of submission.
- 6) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 7) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 8) Award of contract shall be made to the **lowest quotation** (for goods and infrastructure) which complies with the minimum technical specifications, requirements and other terms and conditions stated herein.
- 9) The item/s shall be delivered within **Thirty (30)** Calendar days from receipt of Purchase Order.
- 10) The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 11) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of





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liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION		Quantity (QTY)		Approved Budget of the Contract	OFFER						
					PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		Remarks
				Php 660,000.00	QTY	Unit Price	Total Price		Yes	No	
1	Desktop - Mini PC	10	units								
	Technical Specification:										
	Processor: Intel Core i5-1235U										
	Storage: 16gb DDR4 Memory 3200Mhz, 512GB SSD										
	Graphics: Intel Iris Xe graphics										
	I/O ports: At least 1 x HDMI port, At least 4 x USB-A 3.2 ports, At least 1 x										





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	Headphone/Mic Combo Jack , At least 1 x RJ-45 LAN port, At least 1 x USB-C 3.2 port										
	Connectivity: Wifi 6 Connectivity										
	Display: MSI pro 21.5" Monitor 100hz 1ms										
	Audio: Integrated sound interface										
	UPS: At least 650VA (1-year warranty)										
	Bundled Software: Preloaded Licensed Windows 11 64-bit EN (with access to product key) Licensed Microsoft Office Home and Business (latest version with access to product key)										





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	Accessories: USB Keyboard and Optical Mouse (same brand as the unit) VESA mount kit										
	Warranty Service: Service units and support must be available 24/7. Supplier shall be able to respond to technical assistance and support 24/7 via call, email and/or site visit. Not more than 4 hours response time from the time of reporting via email, call, SMS and chat with 24/7 alert/notificatio n system . At least 2 years replacement for all parts and services. Availability of Service Centers nation-wide										





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	<p>Other features: Boot time must be at most 15 seconds. Model commercially released at least CY2022. Must be compliant with Energy Star 8.0.</p> <p>Manufacturer's proposed brand is an international brand name, which means that the brand is known and marketed globally and has international presence (physical stores, centers, or satellite offices, in at least five (5) countries). Further, the brand should be sold and marketed continuously in the Philippines for at least ten (10) years.</p>										
	<p>Other Requirements: 1. Winning bidder must</p>										





	submit the Method of Procedure (MOP) for units under warranty. 2. For product evaluation, winning bidder is expected to provide at least 1 unit of the total numbered to be delivered of the proposed desktop and laptop to undergo performance evaluation / stress testing. 3. With DTI accredited office machines and data processing shop.										
2	LAPTOP	4	units								
	Technical Specification:										
	Processor: At least 12th generation processor At least 4 cores										





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	and 8 threads or higher Must run at least 2.4GHz base clock or higher											
	Memory: At least 16GB DDR4 RAM											
	Storage: At least 1x 500GB (or higher) Solid State Drive											
	Graphics: Integrated Graphics Processor (IGP) or higher											
	I/O ports: At least 1 x HDMI port. At least 2 x USB-A 3.2 ports. At least 1 x Headphone/Mic Combo Jack. At least 1 x RJ-45 LAN port. At least 1 x USB-C 3.2 port											
	Connectivity: Integrated Gigabit Ethernet Port WIFI 6 or higher Bluetooth 5.0 or											





	higher										
	Display: Around 14" to 15.5" screen size Anti-Glare LED Backlit/IPS Display or higher At least 1920 x 1080 resolution										
	Audio: Integrated sound interface Built-in microphone Built-in stereo Speakers										
	Camera: Built-in 720p HD Camera or higher										
	Touchpad: Touchpad with multi-touch gesture										
	Battery: At least 35wHr Battery life or higher With Battery Charging Indicator										
	Other Features: Boot time must										





	be at most 15 seconds. Model commercially released in 2022 or later. Not more than 2kg in weight including battery. TPM 2.0 security protection. Energy Star compliant. Manufacturer's proposed brand is an international brand name, which means that the brand is known and marketed globally and has international presence (physical stores, centers, or satellite offices, in at least five (5) countries). Further, the brand should be sold and marketed continuously in the Philippines for at least ten (10) years.										
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Signature over Printed Name

Contact Number (Landline and/ or
Cellphone Nos)/Email Address

