



## REQUEST FOR QUOTATION

Date: **June 3, 2025**

RFQ No.:

**AREA6-IIA-SVP-2025-034**

**Name of Company** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Business Permit No.** : \_\_\_\_\_  
**TIN No.** : \_\_\_\_\_  
**PhilGEPS Registration No.** : \_\_\_\_\_

Sir/Madam:

Please quote your **best offer** for the item/s described herein addressed to:

**(Sgd.) JOEL C. GERVERO**

*Chairperson, Bids and Awards Committee*

Civil Aviation Authority of the Philippines

Iloilo International Airport, Cabatuan, Iloilo

Email: bac\_area6@caap.gov.ph

Telephone No.: (033)-3211950; (033)-3299500 loc. 3266

Subject to the Terms and Conditions provided on this Request for Quotation (RFQ). Submit your quotation duly signed by you or your duly authorized representative in **sealed envelope** included herein, **not later than June 9, 2025 @ 9:00 AM** for:

<b>Name of the Project:</b>	<b>Supply and Delivery of Janitorial Supplies for the months of July to September of Iloilo International Airport</b>
<b>Location:</b>	<b>Iloilo International Airport</b>

The following documents are also required to be submitted along with your quotation on the specified deadline above:

- a) Mayor's Permit (Certified True Copy)
- b) PhilGEPS Certificate of Registration (Certified True Copy)
- c) Income/Business Tax Return (Certified True Copy)
- d) Original Notarized Omnibus Sworn Statement
- e) Original Notarized Secretary's Certificate for Corporation & Cooperative
- f) Original Special Power of Attorney (SPA) for Sole Proprietorship (if applicable)
- g) Certification for Environmental Friendly Chemicals or the Materials Safety Data Sheet (MSDS) on each item (Certified True Copy)





For any clarification, you may contact us at telephone no. or email address provided.

**(Sgd.) CARLO A. ALUTAYA**  
*Head, Bids and Awards Committee*  
*Secretariat*

**(Sgd.) JIMS BERNARD DE LA CUESTA**  
*Assistant, Bids and Awards Committee*  
*Secretariat*

### **TERMS AND CONDITIONS:**

- 1) Bidders must provide correct and accurate information required in this form.
- 2) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
- 3) Only authorized representative shall be allowed to sign the Request for Quotation in behalf of the owner/ corporation.
- 4) Bidders must quote for all the items. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.
- 5) Price quotation/s must be valid for a period of **Thirty (30) calendar days** from the date of submission.
- 6) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 7) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 8) Award of contract shall be made to the **lowest quotation** (for goods and infrastructure) which complies with the minimum technical specifications, requirements and other terms and conditions stated herein.
- 9) The item/s shall be delivered within **Fifteen (15)** Calendar days from receipt of Purchase Order.
- 10) The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 11) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of





Republic of the Philippines  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION		Quantity (QTY)		Approved Budget of the Contract	OFFER						
					PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		Remarks
				Php 976,300.00	QTY	Unit Price	Total Price			Yes	
1.0	AIR FRESHENER Scented Gel 180g ,Gel Freshener is a deodoriser and air freshener fragrance-mix with exclusive technology that provides long-lasting fragrance and odour-elimination for our homes, offices, cars and beyond. Its adjustable	20	canister								





Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

	holder allows you to easily control the level of fragrance to perfectly fit any small to medium area, with FDA Approved, Non-Corrosive, eco-friendly (PATENTED and TRUSTED BRAND)										
2.0	TISSUE, Brown jumbo roll, 200m/roll, individually vacuum wrapped), 16 pcs/box, with FDA Approved, (PATENTED and TRUSTED BRAND)	350	boxes								
3.0	INTERFOLDED PAPER TOWEL 100% virgin Pulp 1 ply 175 Pulls/ 30 packs/box, with FDA Approved, (PATENTED and TRUSTED BRAND)	6	box								
4.0	LIQUID HAND SOAP,	120	gallons								





Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

	Anti-bacterial hand soap and kills 99.9% of germs and bacteria; kills 100 illness causing germs, ph balance formulation, enriched with added moisturizers to keep skin moisturized and nourished; for hospitals, kitchens, clinic,etc. (Floral, apple and lemon scents)with FDA Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control										
<b>5.0</b>	MOP HEAD, YELLOW, Rayon Mop with	50	pcs								





	handle, yellow non-woven Polyvinyl Acetate, mop head 100% rayon; Unique 3-layer heavy duty strip; Made of highly absorbent material, cleans thoroughly without scratching; Easy to rinse Durable, long-lasting; Ultra light weight, High water absorption, (PATENTED and TRUSTED BRAND)										
6.0	FLOOR CLEANER, concentrated, general purpose cleaner containing a blend of nanionic and anionic surfactants for effective cleaning, No-Rinse, Non-Dulling General	12	gallons								





	Purpose Cleaner For Floor Care 5L, lemon scent with FDA Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPL IER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control										
7. 0	DISINFECTANT SPRAY, 510g, Kills 99.9% of Viruses and Bacteria, Spray on hard and soft surfaces throughout your home. Kills 99.9% of viruses, bacteria and fungi. Kills cold & flu viruses** and COVID-19 virus*** Helps to control and prevent mold and mildew* )with FDA	10	bottles								





	Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPL IER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control										
8. 0	DISHWASHING LIQUID, branded, an all-purpose dishwashing formula with antibacterial and grease-cutting power for faster and more efficient removal of grease, fats and oils from dishes, pots, and other kitchen utensils.with with FDA Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY	10	gallon								







THE BIDDER/SUPPL IER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control)											
<b>TOTAL</b>											

The following items for Janitorial Supplies that needs updated MSDS required( issuance and/or revision date not later than 5 years from the present date) for the following items listed below are follows:

1. **AIR FRESHENER Scented Gel 180g** ,Gel Freshener is a deodoriser and air freshener fragrance-mix with exclusive technology that provides long-lasting fragrance and odour-elimination for our homes, offices, cars and beyond. Its adjustable holder allows you to easily control the level of fragrance to perfectly fit any small to medium area, with FDA Approved, Non-Corrosive, eco-friendly (PATENTED and TRUSTED BRAND)
2. **LIQUID HAND SOAP**, Anti-bacterial hand soap and kills 99.9% of germs and bacteria; kills 100 illness causing germs, ph balance formulation, enriched with added moisturizers to keep skin moisturized and nourished; for hospitals, kitchens, clinic,etc. (Floral, apple and lemon scents)with FDA Approved, Non-Corrosive,eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control
3. **FLOOR CLEANER**, concentrated, general purpose cleaner containing a blend of nanionic and anionic surfactants for effective cleaning, No-Rinse, Non-Dulling General Purpose Cleaner For Floor Care 5L, lemon scent with FDA Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control
4. **DISINFECTANT SPRAY**, 510g, Kills 99.9% of Viruses and Bacteria, Spray on hard and soft surfaces throughout your home. Kills 99.9% of viruses, bacteria and fungi. Kills cold & flu viruses\*\* and COVID-19 virus\*\*\* Helps to control and prevent mold and mildew\* )with FDA Approved, Non-Corrosive,eco-friendly,





NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control

**5. DISHWASHING LIQUID**, branded, an all-purpose dishwashing formula with antibacterial and grease-cutting power for faster and more efficient removal of grease, fats and oils from dishes, pots, and other kitchen utensils. with with FDA Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control)

---

***Signature over Printed Name***

---

Contact Number (Landline and/ or  
Cellphone Nos)/Email Address

