



08 May, 2025

Date

## REQUEST FOR QUOTATION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Improvement and Maintenance of PTB Fixed Bridges At Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 15 May 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay**.

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Valid PCAB License Small A;
4. List of completed similar project within the last three (3) years which must be related to any aerodrome works located at airside with attached supporting documents;
5. Name/credentials of proposed one (1) Construction Foreman;
6. Other documentary requirements:
  - 6.1. Omnibus Sworn Statement

*(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)*

**Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; Valid PCAB License; List of completed similar contracts; and Name/credentials of proposed personnel, shall be automatically disqualified.**



### **SCOPE OF WORK**

1. Site Works
  - a. Site preparation, removal of existing floor finish on PTB Fixed Bridges (PBB -A and PBB-B).
  - b. Cleaning, removal of all dust, loose debris, and all old adhesives.
  - c. Dismantling and disposal of drywall cover along PTB Fixed Bridge entrance/opening.
2. Tile Works
  - a. Supply, delivery and installation of vinyl tiles at PBB -A and PBB-B.
3. Carpentry Works
  - a. Installation on new drywall cover on both PTB Fixed Bridges Entrance/Exit Areas.
  - b. Paiting of new drywall partition.
4. Painting Works
  - a. Painting of steel glass cover (at exterior) and steel frame support (*verify to plans*).
5. Provision of minor tools and equipment.

### **PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:**

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

### **NOTE:**

***All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.***



(Contractor's Logo On Main Page)

**BID PROPOSAL**

**Improvement and Maintenance of PTB Fixed Bridges**

**Bicol International Airport, Daraga, Albay**

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.00	SITE WORKS	1.00	lot									
2.00	ARCHITECTURAL WORKS											
2.10	Tile Works	1.00	lot									
2.20	Carpentry Works	1.00	lot									
2.30	Painting Works	1.00	lot									
TOTAL AMOUNT												

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date: \_\_\_\_\_

Bid Proposal (Annex "A")



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Bill Of Quantities (Annex "B")

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**BILL OF QUANTITIES**

**Project:** Improvement and Maintenance of PTB Fixed Bridges At Bicol International Airport

Location : Bicol International Airport, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
<b>1</b>	<b>SITE WORKS</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
<b>2</b>	<b>ARCHITECTURAL WORKS</b>				
<b>2.1</b>	<b>TILE WORKS</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
<b>2.2</b>	<b>CARPENTRY WORKS</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				
<b>2.3</b>	<b>PAINTING WORKS</b>				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Signature:

Printed Name:

Position:

Name of Company:

Date:





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Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)

<b>NAME OF PROJECT</b> : Improvement and Maintenance of PTB Fixed Bridges <b>LOCATION</b> : Bicol International Airport, Daraga, Albay <b>SUBJECT</b> : Bill of Quantities					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
<b>1.0</b>	<b>SITE WORKS</b>				
<b>B</b>	<b>LABOR COST</b>	QTY	DUR. (DAYS)	RATE/DAY	
1.10	Stripping of Existing Floor Finish Common Laborer	5	5		
			<b>Labor Cost .....</b>		
1.20	Dismantling and Disposal of Fixed Bridge Entrance Drywall Partition Skilled Laborer Common Laborer	2 2	3 3		
			<b>Labor Cost .....</b>		
1.30	Rust Removal, cleaning of steel glass cover Skilled Laborer Common Laborer	2 1	2 2		
			<b>Labor Cost .....</b>		
<b>A</b>	<b>TOTAL MATERIAL COST</b>				
<b>B</b>	<b>TOTAL LABOR COST</b>				
<b>C</b>	<b>TOTAL EQUIPMENT RENTAL COST</b>				
<b>D</b>	<b>TOTAL DIRECT COST</b>				
<b>INDIRECT COSTS</b>					
<b>1. OCM</b>	0.0%	of Estimated Direct Cost			
<b>2. CONTRACTOR'S PROFIT</b>	10.0%	of Estimated Direct Cost			
<b>E. TOTAL OCM &amp; PROFIT</b>	10.0%	of D			
<b>F. VALUE ADDED TAX, (VAT)</b>	5.0%	of (D + E)			
<b>G. SUB-TOTAL ESTIMATED INDIRECT COST ( F + E ), P</b>					
<b>H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit</b>					
<b>SUB-TOTAL ESTIMATED COST ( D + G ), P</b>					
<b>SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit</b>					



2.0	ARCHITECTURAL WORKS				
2.1	Tile Works				
A	MATERIAL COST				
	Vinyl Tiles, 30cm x 30cm x 1.3mm thk	2,808.00	pcs		
	Rugby Adhesive	38	gal		
	Vinyl Tiles Glue	28	gal		
			Material Cost....		
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Installation of New Vinyl Tiles				
	Construction Foreman	1	13		
	Skilled Laborer	6	13		
	Common Laborer	3	13		
			Labor Cost .....		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	10.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	20.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. SUB-TOTAL ESTIMATED INDIRECT COST ( F + E ), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST ( D + G ), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					



2.0	ARCHITECTURAL WORKS				
2.2	Carpentry Works				
A	MATERIAL COST				
	PBB Fixed Bridge Drywall Entrance				
	Ficem Board, 4'x8'x6mm thk	12.00	pcs.		
	Metal Studs, 0.4mmx75mmx32mmx3m	37.00	pcs.		
	Metal Tracks, 0.4mmx75mmx32mmx3m	11.00	pcs		
	Metal Corner Bead, 1 1/4"x 1 1/4" x 8'	15.00	pcs		
	Hardieflex Perforated Tape, 2" x 250'	1.00	roll		
	Jointing Compound/ Hardieflex Putty, 1.5kg	1.00	pail		
	Latex Primer	3.00	gal		
	Semi Gloss Latex	3.00	gal		
	Sealant	2.00	tubes		
			Material Cost....		
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	12		
	Skilled Laborer	2	12		
	Common Laborer	2	12		
			Labor Cost .....		
C	Equipment	QTY	DUR. (DAYS)	RATE/DAY	
	Scaffolding Set	3	6		
			Equipment Cost .....		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	10.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	20.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. SUB-TOTAL ESTIMATED INDIRECT COST ( F + E ), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST ( D + G ), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					



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2.0	ARCHITECTURAL WORKS				
2.3	Painting Works				
A	MATERIAL COST				
	Bridge Fixed Glass Exterior Cover				
	Epoxy Paint	6.00	gal		
	Reflectorized Traffic Paint	1.00	gal		
	Baby Roller Brush w/ Pan	2.00	sets		
	Paint Brush 4"	2.00	pcs		
	Paint Brush 2"	2.00	pcs		
		Material Cost....			
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Skilled Laborer	2	8		
	Common Laborer	1	8		
		Labor Cost .....			
C	Equipment		QTY	DUR. (DAYS)	RATE/DAY
	Scaffolding Set	6	8		
		Equipment Cost .....			
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	10.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	20.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. SUB-TOTAL ESTIMATED INDIRECT COST ( F + E ), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST ( D + G ), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Signature: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Name of Company: \_\_\_\_\_  
 Date: \_\_\_\_\_





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Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 15 May 2025**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Improvement and Maintenance of PTB Fixed Bridges At Bicol International Airport**.

**TERMS OF REFERENCE**

Name of Project	Improvement and Maintenance of PTB Fixed Bridges At Bicol International Airport
Approved Budget	Four Hundred Ninety-Nine Thousand One Hundred Twenty-Six Pesos and 32/100 (PHP 499,126.32)
Number of Days to Complete	Fifty-Three (53) Calendar Days
Location/s	Bicol International Airport, Daraga, Albay
Contractor's Obligation	<ol style="list-style-type: none"><li>1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.</li><li>2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of <b>Fifty-Three (53) Calendar Days</b>.</li><li>3. The Contractor shall be responsible for the safety of all activities on the Site.</li><li>4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.</li></ol>
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,

  
**EPIFANIO O. PRINIA, JR.**

Chairperson, Canvass and Contract Committee

Bicol International Airport, Aloba, Daraga Albay, Philippines, 4501

Smart: 0929 461 2407 | Globe: 0945 341 6603 Tel: (052) 742-3321 | [bac@caa.gov.ph](mailto:bac@caa.gov.ph)



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**EPIFANIO O. PRINIA, JR.**

Chairperson, Canvass and Contract Committee

Civil Aviation Authority of the Philippines

Bicol International Airport

Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

\_\_\_\_\_  
Signature Over Printed Name of Dealer/Supplier

-----  
TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Improvement and Maintenance of PTB Fixed Bridges At Bicol International Airport** to the above-named dealer/supplier in accordance with the existing regulations.

**LINDA MARIE D. OGENA**

\_\_\_\_\_  
Canvasser

Bicol International Airport, Aiobo, Daraga Albay, Philippines, 4501

Smart: 0929 461 2407 | Globe: 0945 341 6603 Tel: (052) 742-3321 | [bta@caa.gov.ph](mailto:bta@caa.gov.ph)

