



22 April, 2025

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Conversion of Lamp Posts to Solar Powered Lights (BIA Complex)** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 06 May 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay**.

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Valid PCAB License Small A - Category C & D
4. Name/credentials of proposed One (1) Master Electrician;
5. List of completed similar project within the last five (5) years which must be related to the installation of solar lamp with attached supporting documents;
6. Other documentary requirements:
 - 6.1 Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)
 - 6.2 Latest Income & Business Tax Returns
[maybe submitted together with the quotation or before issuance of Notice of Award]:
 - 6.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
 - 6.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; Valid PCAB License; Name and Credentials of proposed one (1) Master Electrician; and List of completed similar projects with attached supporting documents shall be automatically disqualified.



SCOPE OF WORK

Supply, Delivery and Installation of Solar Powered Streetlights

1. Delivery and Mobilization.
2. Installation of New Solar Lamp Post.
3. Installation of Solar Lamp to the existing Lamp Post.
4. Testing and commissioning.

Note: Inclusive of 3-5 years warranty on units and 1 yr warranty on services.

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

All pages of the Annexes must be duly signed by the bidder or his authorized representative.

Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.



(Contractor's Logo On Main Page)

BID PROPOSAL

Conversion of Lamp Posts to Solar Powered Lights (BIA Complex)
at
Bicol International Airport, Daraga, Albay

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.00	INSTALLATION OF SOLAR LAMP	1.00	lot									
TOTAL AMOUNT												

Submitted by:

Printed Name:

Position:

Name of Company:

Date:

(Contractor's Logo On Main Page)

BILL OF QUANTITIES

Project: CONVERSION OF LAMP POSTS TO SOLAR POWERED LIGHTS (BIA COMPLEX)
Location : Bicol International Airport, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	INSTALLATION OF SOLAR LAMP				
	Pesos Amount in	1.00	lot		
	Words				
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:

Printed Name:

Position:

Name of Company:

Date:



(Contractor's Logo On Main Page)

NAME OF PROJECT	:	Conversion of Lamp Posts to Solar Powered Lights (BIA Complex)
LOCATION	:	Bicol International Airport, Daraga, Albay
SUBJECT	:	Bill of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
A	SUPPLY, DELIVERY AND INSTALLATION				
	Material Cost				
	Solar powered Streetlight	54	units		
	150w Solar Integrated Streetlight Control Method				
	Solar Panel (Monocrystalline Silicon 5V/65W)				
	Battery: 6500mah lithium iron phosphate battery				
	Material: Aviation Aluminum + Optical word lens				
	Waterproof grade(IP65 Charging)				
	Time: About 4 hours				
	Use time: About 12-15 hours				
	3-5 yr Warranty				
	8 meter Lamp post made of high quality Q235 steel upper	13	sets		
	dia. 60mm, lower dia.150mm, wall thickness 2.75mm with				
	pole arm, 150w Solar Integrated Streetlight				
				Material Cost....	
B	Labor	QUANTITY	DUR. (DAYS)	RATE/DAY	
	Master Electrician	1	6		
	Common Laborer	2	6		
				Labor Cost....	
C.	Equipment Rental	QUANTITY	DUR. (DAYS)	RATE/DAY	
	Boom Truck	1	6		
				Equipment Rental Cost....	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	5.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	0.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	5.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. SUB-TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST (D + G), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Submitted by: _____
Printed Name: _____
Position: _____
Name of Company: _____
Date: _____



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay not later than 2:00 p.m. on 6 May 2025. Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Conversion of Lamp Posts to Solar Powered Lights (BIA Complex).**

TERMS OF REFERENCE

Name of Project	Conversion of Lamp Posts to Solar Powered Lights (BIA Complex)
Approved Budget	One Million Nine Hundred Eighty Four Thousand Fifty Nine Pesos (Php 1,984,059.00)
Number of Days to Complete	Sixty (60) Calendar Days
Location/s	Bicol International Airport, Daraga, Albay
Contractor's Obligation	1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.
	2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Sixty (60) Calendar Days.
	3. The Contractor shall be responsible for the safety of all activities on the Site.
	4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EPIFANIO O. PRINIA, JR.
Chairperson,
Canvass and Contract Committee



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Conversion of Lamp Posts to Solar Powered Lights (BIA Complex)** to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA
Canvasser