



INVITATION TO BID FOR THE COURIER SERVICE FOR THE DELIVERY/HAULING OF EQUIPMENT, PARTS, MATERIALS & OTHER ACCESSORIES INCLUDING DOCUMENTS OF DIFFERENT CNS, MET, AND ELECTROMECHANICAL FACILITIES

1. The **Civil Aviation Authority of the Philippines (CAAP)**, through the CAAP Corporate Operating Budget for FY2025 intends to apply the sum of **One Million Six Hundred Thirty-Two Thousand Eighth Hundred Pesos (Php1,632,800.00)** being the ABC to payments under the contract for Bid No. 25-32-05 Bravo. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The CAAP now invites bids for the above Procurement Project. Delivery of the Services is required for a **period of one (1) year or until the contracted amount is consumed, whichever comes first, upon issuance of Notice to Proceed**. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **BAC Secretariat of CAAP, MIA Road, Pasay City** and inspect the Bidding Documents at the address given below from **8:00 am to 5:00 pm**, Monday to Friday except declared holidays and suspension of work.
5. Upon payment of the bid documents, bidders must provide their respective email addresses to the BAC Secretariat. All communications, including but not limited to

Notices, Resolutions, and Replies, among others, will be sent to the email address provided by the bidder/s. The date when such email was sent shall be considered the date of receipt of the bidder/s for purposes of complying with the requirements under RA 9184.

6. Bidders must also check the PhilGEPS website, CAAP website, and BAC Secretariat for any bid bulletins and announcements related to the bidding.
7. A complete set of Bidding Documents may be acquired by interested Bidders on **23 May 2025 until deadline of submission of bid** from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Php5,000.00 (exclusive of any and all taxes imposed by relevant and government agencies)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees through email.
8. The CAAP will hold a Pre-Bid Conference on **May 30, 2025 @ 9:30 AM** through video conferencing or webcasting via Google Meet application, which shall be open to prospective bidders, who will coordinate with the BAC Secretariat for the Google Meet link.
9. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **June 11, 2025 @ 9:30 AM**. Late bids shall not be accepted.
10. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
11. Bid opening shall be on **June 11, 2025 @ 9:30 AM** at the given address. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
12. The CAAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

ENGR. LEANDRO R. VARQUEZ

Head, BAC Secretariat

3rd Floor Supply, Procurement Building

Civil Aviation Authority of the Philippines

MIA Road, Pasay City, Metro Manila 1300

Tel. No. (02) 8246-4988 loc. 2236

Website: www.bac@caap.gov.ph

14. You may visit the following websites:

For downloading of Bidding Documents: <https://www.philgeps.gov.ph>
<https://www.caap.gov.ph>



ATTY. DANJUN G. LUCAS

Chairperson, Bids and Awards Committee - Bravo