



21 April, 2025

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Repair And Improvement of Equipment Shed At Virac Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 30 April 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Valid PCAB License Small A;
4. List of completed similar contracts within the last three (3) years which must be related to any vertical works with attached supporting documents;
5. List of Contractor's Equipment, including proof of ownership or certification of availability of One Bagger Mixer, Concrete Vibrator, Bar Cutter, Chippin Gun, Scaffolding Set, and Minor Tools & Equipment, from the lessor/vendor for the duration of the project, as the case may be; and
6. Name/credentials of proposed one (1) Construction Foreman;
7. Other documentary requirements:
 - 7.1. Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)
 - 7.2. Latest Income & Business Tax Returns

[maybe submitted together with the quotation or before issuance of Notice of Award]:
 - 7.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and





7.2.2. Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; Valid PCAB License; List of completed similar contracts; List of Contractor's Equipment, including proof of ownership or certification of availability from the lessor/vendor for the duration of the project, as the case may be; and Name/credentials of proposed personnel, shall be automatically disqualified.

SCOPE OF WORK

1. Mobilization / Demobilization includes delivery of all materials and equipment's needed for the completion of the project and provision of Contractors Temporary Facility.
2. Provision and installation of Project Billboard for the Project to be placed at the project location.
3. Civil/Site Works:
 - a. Clearing and cleaning of materials and debris on the project site.
 - b. Embankment for the area of expansion - same level from the existing shed and excavation work.
 - c. Preparation of areas including removal and disposal of crackled and peeled paint.
4. Provision of equipment shed expansion based on Plans and Details.
5. Painting Works:
 - a. Application of 2 coats flat latex for repainting of exterior and interior walls, garage ceiling and for the painting of shed expansion.
 - b. Application of 2 coats latex semi-gloss for repainting of exterior and interior walls, garage ceiling and for the painting of shed expansion.
 - c. Application of Flat Wall Enamel (2 Coat) and Semi gloss QDE (2 coats) for repainting of :

*Doors	*Hanging Cabinet
*Office Ceiling	*All Accordion Units
 - d. Application of masonry putty on the cracked lines at the kitchen area.
6. Waterproofing:
 - a. Waterproofing of roof slab of garage, office and expanded equipment shed including canopies (2 coats).
7. Doors & Windows:
 - a. Replacement of 2 units panel doors (back door and access door).
 - b. Cleaning of 1 unit PVC door and 5 units awning-type glass panel windows.
 - c. Provision of 1 unit panel door and 1 unit window for the expansion of equipment shed.
8. Provision of minor tools and equipments necessary for the execution of works.





PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.





Bid Proposal (Annex "A")

(Contractor's Logo On Main Page)
REPAIR AND IMPROVEMENT OF EQUIPMENT SHED
Virac Airport, Virac, Catanduanes

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN PERCENT		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
								(5) x (8)	5% X [(5) + (9)]	(9) + (10)	(5) + (11)	(12)/(3)
SPL	MOBILIZATION / DEMOBILIZATION	1.00	lot									
1	CIVIL WORKS											
1.1	SITE WORKS	1.00	lot									
1.2	STRUCTURAL WORKS	1.00	lot									
2	ARCHITECTURAL WORKS											
2.1	PAINTING WORKS	1.00	lot									
2.2	WATERPROOFING WORKS	1.00	lot									
2.3	DOORS & WINDOWS	1.00	lot									
3.0	ELECTRICAL WORKS	1.00	lot									
	TOTAL AMOUNT											

Signature: _____

Printed Name: _____

Position: _____

Name of Company: _____

Date: _____



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Bill Of Quantities (Annex "B")

(Contractor's Logo On Main Page)

BILL OF QUANTITIES

Project: Repair And Improvement of Equipment Shed At Virac Airport

Location : Virac Airport, Virac, Catanduanes

Item No	Description	Qty	Unit	Unit Price	Amount
SPL	MOBILIZATION/DEMOBILIZATION				
	Pesos Amount in Words	1.00	lot		
	and centavos				
1	CIVIL WORKS				
1.1	Site Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
1.2	Structural Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2	ARCHITECTURAL WORKS				
2.1	Painting Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.2	Waterproofing Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.3	Doors & Windows				
	Pesos Amount in Words	1.00	lot		
	and centavos				
3	ELECTRICAL WORKS				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Signature:

Printed Name:

Position:

Name of Company:

Date:



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)

Project: REPAIR AND IMPROVEMENT OF EQUIPMENT SHED
Location: Virac Airport, Virac, Catanduanes
Subject: BILL OF QUANTITIES

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	CIVIL WORKS				
1.1	SITE WORKS				
A	MATERIAL COST				
	Removal and disposal of crackled and peeled paint	186.82	m ³	(included on labor cost)	
	Cleaning of roof slab and concrete canopy	160.88	m ³	(included on labor cost)	
	Embankment (For expansion of storage)	6.30	m ³		
				Material Cost	
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	10		
	Skilled Laborer	1	10		
	Common Laborer	2	10		
				Labor Cost	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					



1	CIVIL WORKS				
1.2	STRUCTURAL WORKS				
A	MATERIAL COST				
	Rebar 16mmØ x 6m	36.00	pcs		
	Rebar 12mmØ x 6m	96.00	pcs		
	Rebar 10mmØ x 6m	74.00	pcs		
	Tie Wire #16	17.00	kgs		
	Cocolumber 2"x3"	584.00	bdft		
	Cocolumber 2"x2"	231.00	bdft		
	Ordinary Plywood 1/2" thk	14.00	pcs		
	Assorted CWN	15.00	kgs		
	CHB 6"	390.00	pcs		
	Portland Cement, 40kg	121.00	bags		
	Gravel 3/4"	9.00	cu.m		
	Sand	7.00	cu.m		
		Material Cost			
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	15		
	Skilled Laborer	4	15		
	Common Laborer	2	15		
		Labor Cost			
C	EQUIPMENT RENTAL COST	QTY	DUR. (DAYS)	RATE/DAY	
	Chipping Gun	1	1		
	Bar Cutter	1	2		
	Concrete Vibrator	1	3		
	One Bagger Mixer	1	3		
		Equipment Rental Cost			
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					



2	ARCHITECTURAL WORKS				
2.1	PAINTING WORKS				
A	MATERIAL COST				
	Flat Latex Paint	47	gal		
	Semi Gloss Latex Paint	47	gal		
	Flat Wall Enamel	7	gal		
	QDE - Semi Gloss	7	gal		
	Paint Thinner	2	gal		
	Skim Coat, 20kg	8	bags		
	Masonry Putty	2	gal		
	Roller Brush with Pan 9"	7	set		
	Paint Brush 4"	7	pc		
	Paint Brush 2"	7	pc		
	Sand Paper #100	9	pc		
	Rugs	5	kl		
				Material Cost	
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	12		
	Skilled Laborer	2	12		
	Common Laborer	2	12		
				Labor Cost	
C	EQUIPMENT RENTAL COST	QTY	DUR. (DAYS)	RATE/DAY	
	Steel Scaffolding Set (GI pipes/fab. ladder & frames)	2	6		
				Equipment Rental Cost	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

2.2 WATERPROOFING WORKS				
A MATERIAL COST				
	Rubberized Liquid Asphalt, 4L	37	gal	
	Roller Brush with Pan 9"	3	set	
	Paint Brush 4"	3	pc	
	Rugs	3	kl	
			Material Cost	
B LABOR COST				
	Construction Foreman	QTY	DUR. (DAYS)	RATE/DAY
	Skilled Laborer	1	7	
	Common Laborer	2	7	
		1	7	
			Labor Cost	
C EQUIPMENT RENTAL COST				
	Steel Scaffolding Set (GI pipes/fab. ladder & frames)	QTY	DUR. (DAYS)	RATE/DAY
		1	4	
			Equipment Rental Cost	
A TOTAL MATERIAL COST				
B TOTAL LABOR COST				
C TOTAL EQUIPMENT COST				
D TOTAL DIRECT COST				
INDIRECT COSTS				
1. OCM	15.0%	of Estimated Direct Cost		
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost		
E. TOTAL OCM & PROFIT	25.0%	of D		
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G. TOTAL ESTIMATED INDIRECT COST (F + E), P				
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit				
TOTAL ESTIMATED COST (D + G), P				
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit				
2.3 DOORS & WINDOWS				
A MATERIAL COST				
	Panel door with doorknob and jamb 2.10x0.90m	2	set	
	Panel door with doorknob and jamb 2.10x0.80m	1	set	
	Aluminum Casement Powder Coated w/ 6mm THK. Clear Glass	1	set	
			Material Cost	
B LABOR COST				
	Skilled Laborer	QTY	DUR. (DAYS)	RATE/DAY
	Common Laborer	1	3	
		1	3	
			Labor Cost	
A TOTAL MATERIAL COST				
B TOTAL LABOR COST				
C TOTAL EQUIPMENT COST				
D TOTAL DIRECT COST				
INDIRECT COSTS				
1. OCM	15.0%	of Estimated Direct Cost		
2. CONTRACTOR'S PROFIT	10.0%	of Estimated Direct Cost		
E. TOTAL OCM & PROFIT	25.0%	of D		
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)		
G. TOTAL ESTIMATED INDIRECT COST (F + E), P				
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit				
TOTAL ESTIMATED COST (D + G), P				
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit				



3.0	ELECTRICAL WORKS				
A	MATERIAL COST				
	THHN Wire 3.mm ² (50 meters)	1	box		
	15 Watts LED Bulb	4	pcs		
	Receptacle 4"	4	pcs		
	2-gang Safety Switch	1	pcs		
	Electrical Tape	2	roll		
	PVC Conduit Pipe 1/2" x 3m	15	pcs		
	Junction Box	4	pcs		
	Utility Box 2"x4"	2	pcs		
	Convenient Outlet w/ cover 2-gang	1	set		
			Material Cost		
B	LABOR COST	QTY	DUR. (DAYS)	RATE/DAY	
	Master Electrician	1	3		
	Helper	1	3		
			Labor Cost		
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					
TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Signature: _____
 Printed Name: _____
 Position: _____
 Name of Company: _____
 Date: _____



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 30 April 2025**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Repair And Improvement of Equipment Shed At Virac Airport**.

TERMS OF REFERENCE

Name of Project	Repair And Improvement of Equipment Shed At Virac Airport
Approved Budget	Seven Hundred Forty-Nine Thousand Nine Hundred Eighty-Eight Pesos and 91/100 (Php. 749,988.91)
Number of Days to Complete	Seventy (70) Calendar Days
Location/s	Virac Airport, Virac, Catanduanes
Contractor's Obligation	<ol style="list-style-type: none">1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Seventy (70) Calendar Days.3. The Contractor shall be responsible for the safety of all activities on the Site.4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EUFANIO O. PRINTA, JR.
Chairperson, Canvass and Contract Committee



EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee

Civil Aviation Authority of the Philippines

Bicol International Airport

Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Repair And Improvement of Equipment Shed At Virac Airport.** to the above-named dealer/supplier in accordance with the existing regulations.

LINDA MARIE D. OGENA

Canvasser