



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

04 April 2025

**MR. NORBERTO E. FEDELICIO**

*Owner*

**Settlers Builder**

Funda Dalipe, San Jose De  
Buenavista, Antique

*Subject : Procurement of Continuation of the Construction of Airport Facilities at  
Antique Airport*

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**Dear Mr. Fedelicio:**

This pertains to the project, Procurement of Continuation of the Construction of Airport Facilities at Antique Airport with an approved budget of Seventy-Five Million Ninety-Four Thousand One Hundred Ninety-Two Pesos & 36/100 (**PHP75,094,192.36**) which will be procured through Negotiated Procurement under Sec 53 of RA 9184.

In relation thereto, the Bids and Awards Committee – Alpha is inviting **Settlers Builder** for a Negotiation Meeting on **15 April 2025 (Tuesday)** at **9:30 am** at the CAAP Procurement Conference Room, 4/F Procurement, Civil Aviation Authority of the Philippines, MIA Road, Pasay City.

Further, may we ask you to submit your Legal, Technical, and Financial Bid Proposal for the said project during the scheduled negotiation containing the following:

**Technical Component**

**Legal Document:**

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR.



Technical Documents:

1. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
2. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;
3. Special PCAB License in case of Joint Ventures and registration for the type and cost of the contract to be bid;
4. Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission, or original copy of Notarized Bid Securing Declaration;
5. Project Requirements, which shall include the following:
  - a. Organizational chart for the contract to be bid;
  - b. List of contractor's key personnel (e.g., Project Manager, Project Engineers, Material Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be;
6. Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder;

*This shall include all of the following documents as attachment to the Omnibus Sworn Statement:*

- a. Certification, under oath, attesting that they have no pending case(s) against the Government, in addition to the eligibility requirements as prescribe under the 2016 Revised Implementing Rules and Regulation (R-IRR) of RA No. 9184;
- b. Legal Clearance to be issued by the CAAP Enforcement and Legal Service with respect to the non-pending cases of the prospective bidders against this Authority;
- c. Bid Bulletins (if applicable).



Financial Documents:

1. The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
2. If applicable, a duly signed joint venture agreement (JVA) in accordance with RA No. 4566 in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Financial Component

1. Original of duly signed Bid Prices in the Bill of Quantities;
2. Summary of Bid Proposal;
3. Bill of Materials & Cost Estimates;
4. Summary Sheet indicating the Unit Prices of Construction Materials;
5. Summary Sheet indicating the Unit Prices of Labor;
6. Summary Sheet indicating the Unit Prices of Equipment;
7. Summary Sheet indicating the Unit Prices of Equipment;
8. Original of duly signed and accomplished Financial Bid Form.

Should you have further inquiries/clarifications, please contact the BAC Secretariat at (02) 8246-4988 loc 2236 or email at [bac@caap.gov.ph](mailto:bac@caap.gov.ph).

We are looking forward to your participation.

Very truly yours,

  
**ATTY. DANJUN G. LUCAS**,  
Chairperson

Bids and Awards Committee (Alpha)

