



08 April, 2025

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Improvement of 3 Phase Low Voltage Power Supply At Bicol, International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 21 April, 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Valid PCAB License Small B - Category C & D (with Electrical Works Specialization);
4. List of completed similar contracts showing proof that bidder has experience in installation of 3 phase power feeder supply during the past three (3) years prior to submission of quotations;
5. Name/credentials of proposed one (1) Electrical Engineer, one (1) Master Electrician and one (1) Construction Foreman; and
6. Other documentary requirements:
 - 6.1. Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)
 - 6.2. Latest Income & Business Tax Returns

[maybe submitted together with the quotation or before issuance of Notice of Award]:

- 6.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
- 6.2.2. Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).



Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; Valid PCAB License Small B - Category C & D (with Electrical Works Specialization); List of completed similar contracts showing proof that bidder has experience in installation of 3 phase power feeder supply during the past three (3) years prior to submission of quotations; and Name/credentials of proposed one (1) Electrical Engineer, one (1) Master Electrician and one (1) Construction Foreman, shall be automatically disqualified.

SCOPE OF WORK

1. Construction of Generator Shed for 25 KVA DEG's, including concrete mounting pads.
2. Installation of 25 KVA DEG's and Automatic Transfer Switch including complete wiring and terminations.
3. Supply and deliveries 30 KVA 3 Phase Step Down Transformer (400V/230V) including installation and wiring termination in replacement of oversized existing transformer at Sewage Treatment.
4. Wiring and installation of 10 KVA and 15 KVA single phase Uninterrupted Power Supply.
5. Installation of various protection equipments required for the above mentioned equipments in accordance with the Philippine Electrical Code.
6. Testing and commissioning of the installed electrical equipments for the functionality and serviceability.
7. Provision of minor tools and equipments necessary for the execution of work.

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.



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Bid Proposal (Annex "A")

(Contractor's Logo On Main Page)
**Improvement of 3 Phase Low Voltage Power Supply
Bicol International Airport, Daraga, Albay**

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1.00	Construction of Generator Shed and Concrete Pad											
1.10	Concrete/ Masonry Works	1.00	lot									
1.20	Steel Works	1.00	lot									
2.00	Electrical Works											
2.10	Conduits and Fittings	1.00	lot									
2.20	Three Phase Power Supply Improvement for Sewage Treatment Plant (STP) Facility	1.00	lot									
2.30	Installation of 15 KVA and 10 KVA UPS at ANS Equipment Room	1.00	lot									
	*** nothing follows ***											
	TOTAL AMOUNT											

Signature:

Printed Name:

Position:

Name of Company:

Date:



Bill Of Quantities (Annex "B")

(Contractor's Logo On Main Page)

BILL OF QUANTITIES

Project: Improvement of 3 Phase Low Voltage Power Supply At Bicol International Airport

Location : Bicol International Airport, Alobo, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	CONSTRUCTION OF GENERATOR SHED AND CONCRETE PAD				
1.10	Concrete / Masonry Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
1.20	Steel Works				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.00	ELECTRICAL WORKS				
2.10	Conduits and Fittings				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.20	Three Phase Power Supply Improvement for Sewage Treatment Plants (STP) Facility				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.30	Installation of 15KVA and 10KVA UPS at ANS Equipment Room				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Signature:

Printed Name:

Position:

Name of Company:

Date:



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Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)

NAME OF PROJECT : Improvement of 3 Phase Low Voltage Power Supply
LOCATION : Bicol International Airport, Daraga, Albay
SUBJECT : Bill of Quantities & Cost Estimates

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT COST	AMOUNT
1.00	Construction of Generator Shed and Concrete Pad				
1.1	Concrete/ Masonry Works				
A	Material				
	Portland Cement @ 40 kgs	24.00	bags		
	Sand	2.00	m ³		
	Gravel	3.00	m ³		
	12 mm Ø RSB @ 6m	48.00	length		
	10 mm Ø RSB @ 6m	6.00	length		
	10 mm Ø Anchor Bolt with nut and washers @	24.00	pcs		
	# 16 G.I Tie Wire	5.00	kgs		
	Ordinary Plywood ¼" x 4' x 8'	3.00	pcs		
	Cocolumber 2" x 3" x 12'	10.00	pcs		
	CWN 3"	1.00	kgs		
	CWN 1 ½"	1.00	rolls		
	3" Ø PVC Pipe @ 3m	1.00	pcs		
			Material Cost	
B	Labor	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	6		
	Skilled Laborer	2	6		
	Common Laborer	2	6		
			Labor Cost	
C	Equipment	QTY	DUR. (DAYS)	RATE/DAY	
	One Bagger Concrete Mixer	1	1		
	Concrete Vibrator, 5amp	1	1		
	Manual Bar Cutter	1	1		
			Equipment Cost	
A	Total Material Cost				
B	Total Labor Cost				
C	Total Equipment Cost				
D	Total Direc Cost				
INDIRECT COSTS					
1. OCM (0% - 15% of TDC)	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT (0% - 10% of TDC)	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					



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1.00	Construction of Generator Shed and Concrete Pad			
1.2	Steel Works			
A	Material			
	G.I Pipe 2" @ 6m Sch. 40	8.00	length	
	G.I Pipe 3" @ 6m Sch. 40	1.00	length	
	MS Plate 10" x 10" x 10mm	4.00	pcs	
	Wire Mesh 2" x 2" x 3.5mmØ @ 4' x 8'	5.00	pcs	
	Tubular 2" x 3" x 1.5mm @ 6m	4.00	pcs	
	Fascia Board @ 8" x 8' x 12mm	5.00	pcs	
	Rib Type Roofing Sheet @ Ga. 24	44.00	ft	
	Welding Rod	10.00	kgs	
	Tekscrew	200.00	pcs	
	Roof Sealant	1.00	pc	
	Cutting Discs 4"	5.00	pcs	
	Epoxy Primer	2.00	gal	
	QDE (Gray)	2.00	gal	
	Paint Brush 2"	3.00	pcs	
	Paint Brush 4"	3.00	pcs	
	Stainless Steel Gate Bolt	4.00	set	
	Welding Flag Hinges	18.00	pcs	
			Material Cost
B	Labor	QTY	DUR. (DAYS)	RATE/DAY
	Construction Foreman	1	14	
	Skilled Laborer	2	14	
	Common Laborer	4	14	
			Labor Cost
C	Equipment	QTY	DUR. (DAYS)	RATE/DAY
	Torch with Regulator & Gauge	1	3	
	Welding Machine, 300 Amp	1	4	
			Equipment Cost
A	Total Material Cost			
B	Total Labor Cost			
C	Total Equipment Cost			
D	Total Direct Cost			
INDIRECT COSTS				
1.	OCM (0% - 15% of TDC)	15.0%	of Estimated Direct Cost	
2.	CONTRACTOR's PROFIT (0% - 10% of TDC)	10.0%	of Estimated Direct Cost	
E.	TOTAL OCM & PROFIT	25.0%	of D	
F.	VALUE ADDED TAX, (VAT)	5.0%	of (D + E)	
G.	TOTAL ESTIMATED INDIRECT COST (F + E), P			
H.	TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit			
TOTAL ESTIMATED COST (D + G), P				



2.00	Electrical Works				
2.1	Conduits and Fittings				
A	Material				
	Materials required for the Installation and Commissioning of 25 KVA DEG's to be supplied by CAAP except for the following:				
	½" Ø Electrical Conduit PVC @ 3m	12.00	length		
	2" Ø Electrical Conduit PVC @ 3m	12.00	length		
	2" Ø Long Sweep Elbow @ 90° (PVC)	2.00	pcs		
	2" Ø Flexible Electrical Conduit (Liquidtight)				
	Model LTC 200	10.00	meter		
	Electrical Pull Box G.I Sch. 40 (6" x 6" x 4")	1.00	unit		
	Consumables (locknuts, connectors Clamps &)	1.00	lot		
			Material Cost	
B	Labor	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	6		
	Master Electrician	2	6		
	Common Laborer	2	6		
			Labor Cost	
C	Equipment	QTY	DUR. (DAYS)	RATE/DAY	
	Truck Mounted Boom	1	1		
			Equipment Cost	
A Total Material Cost					
B Total Labor Cost					
C Total Equipment Cost					
D Total Direct Cost					
INDIRECT COSTS					
1. OCM (0% - 15% of TDC)	15.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT (0% - 10% of TDC)	10.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	25.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					-



2.00	Electrical Works				
2.2	Three Phase Power Supply Improvement for Sewage Treatment Plant (STP) Facility				
A	Material				
	30 KVA Dry Type Transformer, Auto Type, Copper Clad Winding, Three Phase, 400Volts Primary, 230 Volts Secondary 150° temperature rise, Class H insulation, 60 Hz in high grade silicon steel core, floor/pad mounter in NEMA3 enclosure	1.00	unit		
	14 mm ² THHN Copper Wire	50.00	meter		
	Moulded Circuit Breaker 100 AT, 3Ø, 15KA Breaking Capacity with enclosure at NEMA1	1.00	unit		
	1 ½ Ø Flexible Electrical Conduit (Liquidtight) Model LTC 200	15.00	meter		
	Terminal Lugs @ 14 mm ² conductors	6.00	pcs		
	Consumables (locknuts, connectors Clamps &)	1.00	lot		
			Material Cost	
B	Labor	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	3		
	Master Electrician	2	3		
	Common Laborer	2	3		
			Labor Cost	
A Total Material Cost					
B Total Labor Cost					
C Total Equipment Cost					
D Total Direct Cost					
INDIRECT COSTS					
1.	OCM (0% - 15% of TDC)	15.0%	of Estimated Direct Cost		
2.	CONTRACTOR's PROFIT (0% - 10% of TDC)	10.0%	of Estimated Direct Cost		
E. TOTAL OCM & PROFIT		25.0%	of D		
F. VALUE ADDED TAX, (VAT)		5.0%	of (D + E)		
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					



2.00	Electrical Works				
2.3	Installation of 15 KVA and 10 KVA UPS at ANS				
	Equipment Room				
A	Material				
	14 mm ² THHN Copper Wire	1.00	box		
	3.5 mm ² THHN Copper Wire	1.00	box		
	1 ½ Ø Flexible Electrical Conduit (Liquidtight)	30.00	meters		
	Model LTC 200				
	Moulded Circuit Breaker 100 AT, 3Ø, 15KA	1.00	unit		
	Breaking Capacity with enclosure at NEMA1				
	Manual Transfer Switch @ 100 AT Rating				
	Moulded Circuit Breaker 60 AT, 3Ø, 15KA	1.00	assy		
	Breaking Capacity with enclosure at NEMA1				
	Manual Transfer Switch @ 60 AT Rating	1.00	unit		
	Moulded Circuit Breaker 60 AT, 3Ø, 15KA	1.00	unit		
	Breaking Capacity with enclosure at NEMA1				
	Terminal Lugs @ 14.0 mm ² conductors	24.00	pcs		
	Consumables (locknuts, connectors Clamps & etc.)	1.00	lot		
			Material Cost	
B	Labor	QTY	DUR. (DAYS)	RATE/DAY	
	Construction Foreman	1	3		
	Master Electrician	2	3		
	Common Laborer	1	3		
			Labor Cost	
A Total Material Cost					
B Total Labor Cost					
C Total Equipment Cost					
D Total Direct Cost					
INDIRECT COSTS					
1. OCM (0% - 15% of TDC)		15.0%	of Estimated Direct Cost		
2. CONTRACTOR's PROFIT (0% - 10% of TDC)		10.0%	of Estimated Direct Cost		
E. TOTAL OCM & PROFIT		25.0%	of D		
F. VALUE ADDED TAX, (VAT)		5.0%	of (D + E)		
G. TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
TOTAL ESTIMATED COST (D + G), P					

Signature: _____
 Printed Name: _____
 Position: _____
 Name of Company: _____
 Date: _____



Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 21 April 2025. Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Improvement of 3 Phase Low Voltage Power Supply At Bicol, International Airport.**

TERMS OF REFERENCE

Name of Project	Improvement of 3 Phase Low Voltage Power Supply At Bicol, International Airport
Approved Budget	Six Hundred Ninety-Eight Thousand Nine Hundred Fifty-Six Pesos and 13/100 (Php. 698,956.13)
Number of Days to Complete	Seventy-Seven (77) Calendar Days
Location/s	Bicol International Airport, Alobo, Daraga, Albay
Contractor's Obligation	1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.
	2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Seventy-Seven (77) Calendar Days.



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	3. The Contractor shall be responsible for the safety of all activities on the Site.
	4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,

EPIFANIO O. PRINIA, JR.

Chairperson,
Canvass and Contract Committee



EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Improvement of 3 Phase Low Voltage Power Supply At Bicol, International Airport** to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA

Canvasser

