



17 March, 2025

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Technical Analysis, 2400KW, 3000KVA DEGS#2 At Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 25 March, 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. List of completed similar contracts showing proof that bidder has experience in Genset maintenance during the past three (3) years prior to submission of quotations;
4. Name/credentials of proposed one (1) Technical Personnel and Two (2) Helper;
5. Other documentary requirements:
 - 5.1. Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)

Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; List of completed similar contracts showing proof that bidder has experience in Genset maintenance during the past three (3) years prior to submission of quotations; and Name/credentials of proposed one (1) Technical Personnel and Two (2) Helper, shall be automatically disqualified.



SCOPE OF WORK

TECHNICAL ANALYSIS OF BIA DEGS#2

To conduct the following technical evaluation:

1. Performance Analysis of the DEGS.
2. Conduct Engine and Mechanical Analysis.
3. Conduct Electrical and Control System Analysis
4. Check the reliability and functionality of all Sensors.
5. Inspect Fuel and Lubrications System
6. Conduct durability assessment, load testing and operational readiness.
7. Use of diagnostics tools and program softwares to check Genset PLC boards.
8. Submission of Inspection comprehensive Service Report, Findings and Recommendations and Preventive Maintenance Service Proposal or Repair work quotation (if any).

PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.



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Bid Proposal (Annex "A")

(Contractor's Logo On Main Page)
Technical Analysis, 2400KW, 3000KVA DEGS#2-BIA
Bicol International Airport, Daraga, Albay

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
								(5) x (8)	5% X [(5) + (9)]	(9) + (10)	(5) + (11)	(12)/(3)
1.00	TECHNICAL ANALYSIS OF BIA DEGS#2	1.00	lot									
	TOTAL AMOUNT											

Signature:

Printed Name:

Position:

Name of Company:

Date:



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Bill Of Quantities (Annex "B")

(Contractor's Logo On Main Page)

BILL OF QUANTITIES

Project: Technical Analysis, 2400KW, 3000KVA DEGS#2 At Bicol International Airport

Location : Bicol International Airport, Alobo, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	TECHNICAL ANALYSIS OF BIA DEGS#2				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Signature:

Printed Name:

Position:

Name of Company:

Date:



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Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)

NAME OF PROJECT : Technical Analysis, 2400KW, 3000KVA DEGS#2-BIA LOCATION : Bicol International Airport, Daraga, Albay SUBJECT : Bill of Quantities					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
A	Material Cost <i>(Only supply of services to be rendered)</i>			Material Cost...	
B	Labor Cost Supply of Services for the Technical Analysis of 3000KVA DEGS <i>SCOPE:</i> To conduct the following technical evaluation: 1. Performance Analysis of the DEGS. 2. Conduct Engine and Mechanical Analysis. 3. Conduct Electrical and Control System Analysis 4. Check the Reliability and functionality of all Sensors. 5. Inspect Fuel and Lubrications System 6. Conduct durability assessment, load testing and operational readiness. 7. Use of diagnostics tools and program softwares to check Genset PLC boards. Submission of Inspection comprehensive Service Report, Findings and Recommendations and Preventive Maintenance Service Proposal and Repair work quotation (if any).	1.00	Lot	Labor Cost...	
A	TOTAL MATERIAL COST				
B	TOTAL LABOR COST				
C	TOTAL EQUIPMENT RENTAL COST				
D	TOTAL DIRECT COST				
INDIRECT COSTS					
1. OCM	0.0%	of Estimated Direct Cost			
2. CONTRACTOR'S PROFIT	0.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT	0.0%	of D			
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)			
G. SUB-TOTAL ESTIMATED INDIRECT COST (F + E), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST (D + G), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Signature: _____
 Printed Name: _____
 Position: _____
 Name of Company: _____
 Date: _____

Bicol International Airport, Alóbo, Daraga Albay, Philippines, 4501

Smart: 0929 461 2407 | Globe: 0945 341 6603 Tel: (052) 742-3321 | bia_airport@caap.gov.ph



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Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 25 March 2025**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Technical Analysis, 2400KW, 3000KVA DEGS#2 At Bicol International Airport**.

TERMS OF REFERENCE

Name of Project	Technical Analysis, 2400KW, 3000KVA DEGS#2 At Bicol International Airport
Approved Budget	Seventy-Three Thousand Five Hundred Pesos (Php. 73,500.00)
Number of Days to Complete	Thirty (30) Calendar Days
Location/s	Bicol International Airport, Alobo, Daraga, Albay
Contractor's Obligation	1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.
	2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Thirty (30) Calendar Days .

Bicol International Airport, Alobo, Daraga Albay, Philippines, 4501

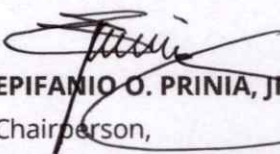
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	3. The Contractor shall be responsible for the safety of all activities on the Site.
	4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EPIFANIO O. PRINIA, JR.
Chairperson,

Canvass and Contract Committee



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EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee

Civil Aviation Authority of the Philippines

Bicol International Airport

Daraga, Albay

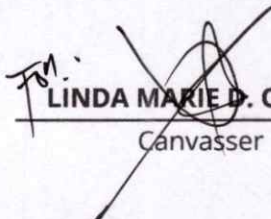
Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Technical Analysis, 2400KW, 3000KVA DEGS#2 At Bicol International Airport** to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA
Canvasser