



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

INVITATION FOR PRICE QUOTATION

Date: March 17, 2025

The Civil Aviation Authority of the Philippines (CAAP), Bicol International Airport, through its Canvass and Contract Committee (CCC), will undertake a Small Value Procurement for the **Supply and Delivery of Various Office Supplies at Bicol International Airport (For January and February 2025)** project with an Approved Budget for the Contract (ABC) in the amount of **Two Hundred Three Thousand Fifty Five Pesos (Php. 203,055.00)** in accordance with Section 32 of the Implementing Rules and Regulations of Republic Act No. 12009.

Name of Project	Supply and Delivery of Various Office Supplies at Bicol International Airport (For January and February 2025)
Approved Budget for Contract	PHP 203,055.00
Location	Bicol International Airport, Daraga, Albay
Delivery Location	Supply Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay
Delivery Time	8:00 AM – 5:00 PM (working days)

The CAAP now requests you to submit price quotation on the item listed below, subject to the Specification and Terms and Conditions provided hereunder.

1. All entries must be printed.
2. Number of days to complete: Fifteen (15) Calendar Days
3. Bid must be complete and award will be made on a lump sum basis.
4. Price validity shall be for a period of thirty (30) calendar days.
5. The following should be submitted together with the quotation:
 - 5.1 Current Mayor's/Business Permit;
 - 5.2 Phil-GEPS Registration Number;
 - 5.3 Statement of Availability of Stocks; and
 - 5.4 Brochures/Pictures indicating brand name and description of office supplies.
6. Other documentary requirements:
 - 6.1 Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)



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Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, Statement of Availability of Stocks and Brochures/Pictures indicating brand name and description of office supplies shall be automatically disqualified.

Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below. **Online submission is not allowed and late quotations shall not be accepted.**

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V at its physical address at the BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay not later than 2:00 p.m. on 21 March 2025.**

All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Various Office Supplies At Bicol International Airport (For January & February 2025).**

For further inquiries you may call:

THE CCC SECRETARIAT


BAC/CCC Office, G/F Admin Building

Civil Aviation Authority of the Philippines

Area Center V, Bicol International Airport, Daraga, Albay

Telephone Nos. **0906-410-2901**

[Email Ad.: legazpiairport.bac@gmail.com](mailto:legazpiairport.bac@gmail.com)



EPIFANIO O. PRINIA, JR.

Chairperson

Canvass & Contract Committee

BAC/CCC Office

Ground Floor, Admin Bldg.

Bicol International Airport

Daraga, Albay

Bicol International Airport, Aloba, Daraga Albay, Philippines, 4501

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