



10 March, 2025

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Maintenance Repair And Improvement Of Sewage Treatment Plant At Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 17 March, 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Valid PCAB License Small B (GB-2 - Sewerage & Sewerage Treatment / Disposal Plant & System; GB-3 - Water Treatment Plant & System; with specialty - plumbing & sanitary works);
4. List of completed similar project within the last three (3) years which must be related to maintenance / repair of Sewage Treatment Facility with attached supporting documents;
5. List of Contractor's Equipment, including proof of ownership or certification of availability of minor tools and equipment and special tools from the lessor/vendor for the duration of the project, as the case may be; and
6. Name/credentials of proposed one (1) Chemical / Mechanical Engineer and two (2) Service Technician;
7. Other documentary requirements:
 - 7.1. Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)



7.2. Latest Income & Business Tax Returns

[maybe submitted together with the quotation or before issuance of Notice of Award]:

7.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and

7.2.2. Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; Valid PCAB License Small B (GB-2 - Sewerage & Sewerage Treatment / Disposal Plant & System; GB-3 - Water Treatment Plant & System; with specialty - plumbing & sanitary works); Name/credentials of proposed Chemical / Mechanical Engineer and Service Technician; List of completed similar project; and List of Contractor's Equipment, including proof of ownership or certification of availability of minor tools and equipment and special tools from the lessor/vendor for the duration of the project, as the case may be, shall be automatically disqualified.

SCOPE OF WORK

1. Supply, delivery and installation of the following:

- a. Two (2) Units High Voltage Power Assembly for Ozone Generator
- b. Two (2) Units Ammonia Buster
- c. Six (6) unit Multi Media Filter Top Strainer
- d. Filter Media For three (3) MMF Units.
- e. Filter Media for three (3) ACF Units.
- f. Two (2) Units Fine Bubble Diffuser
- g. One (1) Heavy Duty Water Meter for Sewage Water
- h. One (1) Unit Coolant Pump (Including piping accessories)

Note: Includes dismantling of existing component

2. General Cleaning of units and components.
3. Testing and commissioning and general assessment of STP process.
4. Refresher training for STP operators/personnel.
5. Pre-sampling preparations, sampling, packaging and transport of chilled specimen.
6. Effluent Laboratory test and issuance of Passed Effluent Laboratory Analysis per DENR DAO. 2016-08.
8. Defect findings or faulty parts/components apart from the initial scope that cannot be rectified during the duration of the repair works will be given a separate proposal/quotation.
9. Inclusive of one (1) year warranty for parts and installation.
10. Includes technical service assistance through phone call and viber.





PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative.
Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.



(Contractor's Logo On Main Page)

BID PROPOSAL

Maintenance Repair and Improvement of Sewage Treatment Plant

Bicol International Airport, Daraga, Albay

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
								(5) x (8)	5% X [(5) + (9)]	(9) + (10)	(5) + (11)	(12)/(3)
1.00	REPAIR AND MAINTENANCE	1.00	lot									
2.00	TECHNICAL AND LABORATORY ANALYSIS	1.00	lot									
TOTAL AMOUNT												

Signature:

Printed Name:

Position:

Name of Company:

Date:



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Bill Of Quantities (Annex "B")

(Contractor's Logo On Main Page)

BILL OF QUANTITIES

Project: Maintenance Repair and Improvement of Sewage Treatment Plant

Location : Bicol International Airport, Alobo, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	REPAIR AND MAINTENANCE				
	Pesos Amount in Words	1.00	lot		
	and centavos				
2.00	TECHNICAL AND LABORATORY ANALYSIS				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Signature:

Printed Name:

Position:

Name of Company:

Date:



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)					
NAME OF PROJECT		: Maintenance Repair and Improvement of Sewage Treatment Plant			
LOCATION		: Bicol International Airport, Daraga, Albay			
SUBJECT		: Bill of Quantities			
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	REPAIR AND MAINTENANCE				
A	Materials				
	<i>Supply, Delivery and Installation:</i>				
	High voltage Power Board Assembly for Ozone Generator <i>(Capacity: 50 grams per hour, Input Voltage: 220V, Output Voltage 15,000 – 20,000 V)</i>	2.00	Unit		
	Ammonia Buster <i>(Biocleaner / Sewer Jockey in Stainless Steel Housing)</i>	2.00	Unit		
	Filter Media for Multi Media Filter (MMF) Tanks <i>(Pebbles: = 30 L, Silica Sand: =40 L, Anthracite: =40 L)</i>	3.00	Unit		
	Filter Media for Activated Carbon Filter (ACF) Tanks <i>(Pebbles: = 30 L, Activated Carbon =80 L)</i>	3.00	Unit		
	Multi-media Filter Top Strainer <i>(Ref. Tank Size: 16" x 65")</i>	6.00	Unit		
	Fine Bubble Diffuser <i>(Greatch or equal, Size: 12" disc diameter, ¾" NPT, Material: NBR membrane, ABS plate)</i>	2.00	Unit		
	Coolant Pump <i>(Motor Rating: 1.5Hp, 220V, 1phase, including interconnecting fittings-UPVC Schedule 40, gray)</i>	1.00	Lot		
	Water Meter/Totalizer for effluent <i>(2" pipe connection, rotating disc type)</i>	1.00	Unit		
	<i>Note: Inclusive of labor cost on dismantling of existing components, installation and supply of minor consumables.</i>				
				Material Cost	



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

2.00	TECHNICAL AND LABORATORY ANALYSIS		QTY	UNIT	RATE	AMOUNT
B	Labor Cost Supply of Services for Sewage Treatment Effluent Laboratory Analysis (Pursuant to DAO No. 2016-08) <i>Note: Includes technical assessment, labor, sampling, packaging and transport of specimen, laboratory analysis fees.</i>		1.00	Lot		
				Labor Cost		
A TOTAL MATERIAL COST						
B TOTAL LABOR COST						
C TOTAL EQUIPMENT RENTAL COST						
D TOTAL DIRECT COST						
INDIRECT COSTS						
1. OCM		0.0%	of Estimated Direct Cost			
2. CONTRACTOR's PROFIT		0.0%	of Estimated Direct Cost			
E. TOTAL OCM & PROFIT		0.0%	of D			
F. VALUE ADDED TAX, (VAT)		5.0%	of (D + E)			
G. SUB-TOTAL ESTIMATED INDIRECT COST (F + E), P						
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit						
SUB-TOTAL ESTIMATED COST (D + G), P						
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit						

Signature: _____
 Printed Name: _____
 Position: _____
 Name of Company: _____
 Date: _____



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 17 March 2025**. **Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Maintenance Repair And Improvement Of Sewage Treatment Plant At Bicol International Airport**.

TERMS OF REFERENCE

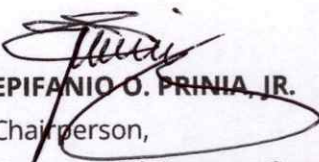
Name of Project	Maintenance Repair And Improvement Of Sewage Treatment Plant At Bicol International Airport.
Approved Budget	Nine Hundred Ninety-Seven Thousand Six Hundred Five Pesos (Php. 997,605.00)
Number of Days to Complete	Forty-Five (45) Calendar Days
Location/s	Bicol International Airport, Alobo, Daraga, Albay
Contractor's Obligation	1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.
	2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Forty-Five (45) Calendar Days .



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

	3. The Contractor shall be responsible for the safety of all activities on the Site.
	4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.

Very truly yours,


EPIFANIO O. PRINIA, JR.
Chairperson,
Canvass and Contract Committee



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee

Civil Aviation Authority of the Philippines

Bicol International Airport

Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Maintenance Repair And Improvement Of Sewage Treatment Plant At Bicol International Airport** to the above-named dealer/supplier in accordance with the existing regulations.

LINDA MARIE D. OGENA

Canvasser