



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

BID BULLETIN NO. 01

21 March 2025

- I. Attention is hereby invited to the Bidders of **STRUCTURAL ENGINEERING ASSESSMENT, REVIEW AND RECERTIFICATION OF VARIOUS STRUCTURES AT LAGUINDINGAN AIRPORT. (Bid No. 25-14-03 BRAVO)**
- II. Please be informed of the following issues/clarifications:

Issues/Queries	Clarification/s
<p>1. In the posted Bidding Documents, the Financial Documents was not included in the Section II. Eligibility Documents as part of the Eligibility Requirements (<i>see Page 8 & 9 of 126</i>).</p>	<p>a. The Financial Document must be included in the Eligibility Requirements as provided by the Manual of Procedures for the Procurement of Consulting Services.</p>
<p>2. Eligibility Requirements</p> <p>2.1. The following eligibility requirements, together with the Eligibility Documents Submission Form, shall be submitted on or before the date of the eligibility check, specified in the Request for Expression of Interest and Clause 5 for purposes of determining eligibility of prospective bidders:</p> <p>(a) Class "A" Documents</p> <p><u>Legal Documents</u></p> <p>(i) PhilGEPS Certificate of Registration and Membership in accordance with Section 8.5.2 of the IRR, except for foreign bidders participating in the procurement by a Philippine Foreign Service Office or Post, which shall submit their eligibility documents under Section 24.1 of the IRR, provided, that the winning Consultant shall register with PhilGEPS in accordance with Section 37.1.4 of the IRR;</p> <p><u>Technical Documents</u></p> <p>Page 8 of 126</p>	<p>The process of short listing determines the most qualified Consultants from those eligible to undertake the Project.</p> <p>(a) Class "A" Documents</p> <p>1. Legal Documents</p> <p>i. Registration certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives.</p>
<p>(ii) Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period provided in the EDS. The statement shall include, for each contract, the following:</p> <p>(i) the name and location of the contract;</p> <p>(ii) date of award of the contract;</p> <p>(iii) type and brief description of consulting services;</p> <p>(iv) consultant's role (whether main consultant, subconsultant, or partner in a JV);</p> <p>(v) amount of contract;</p> <p>(vi) contract duration; and</p> <p>(vii) certificate of satisfactory completion or equivalent document specified in the EDS issued by the client, in the case of a completed contract.</p> <p>(iii) Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals authorized by the appropriate regulatory body to practice those professions and allied professions in accordance with Clause 1.2, including their respective curriculum vitae.</p> <p>(b) Class "B" Document</p> <p>If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 24.1(b) of the IRR of RA 9184.</p> <p>2.2 The eligibility requirements or statements, the bids, and all other documents to be submitted to the BAC must be in English. If the eligibility requirements or statements, the bids, and all other documents submitted to the BAC are in foreign language other than English, it must be accompanied by a translation of the documents in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country, and shall be authenticated by the appropriate Philippine foreign service establishment post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. The English translation shall govern, for purposes of interpretation of the bid.</p> <p>2.3 Prospective bidders may obtain a full range of expertise by associating with individual consultants and/or other consultants or entities through a JV or subcontracting arrangements, as appropriate. However, subconsultants may only participate in the bid of one short listed consultant. Foreign Consultants shall seek the participation of Filipino Consultants by entering into a JV with or subcontracting part of the project to Filipino Consultants.</p> <p>3. Format and Signing of Eligibility Documents</p> <p>Page 9 of 126</p>	<p>ii. Mayor's/Business permit issued in the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.</p> <p>In the case of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned LGU, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with 2016 IRR Section 34.2.</p> <p>For individual consultants not registered under a sole proprietorship, a BIR Certificate of Registration shall be submitted, in lieu of DTI registration and Mayor's/Business permit.</p> <p>iii Tax Clearance per E.O. 398, s. 2005, as finally reviewed and approved by the BIR.</p>

2. Technical Documents

iv. Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the EDS. The statement must include, for each contract, the following:

- ☐ *Name and location of the contract/project;*
- ☐ *Date of award of the contract;*
- ☐ *Type and brief description of the consulting service;*
- ☐ *Consultant's role (whether main consultant, sub-consultant, or JV partner);*
- ☐ *Amount of contract;*
- ☐ *Contract duration;*
- ☐ *Copies of certificates of satisfactory completion or equivalent document specified in the EDS issued by clients for completed contracts.*

v. Statement of the consultant specifying its nationality and confirming that those who will actually perform the services are registered professionals authorized by the appropriate regulatory body (e.g., Professional Regulatory Commission or PRC for engineers, and Supreme Court for lawyers) to practice those profession, including their respective curriculum vitae.

3. Financial Documents

*The consultant's **Audited Financial Statements**, showing, among other things, the consultant's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from the date of bid submission.*

(b) Class "B" Documents

If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 24.1(b) of the IRR of RA 9184.

- III. The Deadline for the Submission and Opening of Eligibility Documents is on **31 MAR 2025** at **9:30 AM**.
- IV. This Bid Bulletin should be included in the Eligibility Requirements and be marked accordingly. This serves as an integral part of the bidding documents of the project and non-inclusion of this Bid Bulletin in the Eligibility Requirements will constitute disqualification. Bidders are not required to include the sub attachments of the provided Bid Bulletins.

For the information and guidance of all concerned.


LTCOL VALENTINO A DIONELA PAF (RET)
Assistant Director General II, ADMS (End-User)


ATTY. DANJUN G. LUCAS
Chairperson, Bids and Awards Committee - Bravo