



## REQUEST FOR PROPOSAL

Date: **March 17, 2025**

RFQ No.: **AREA6-ILO-**

**SVP-2025-008**

**Name of Company** : \_\_\_\_\_  
**Address** : \_\_\_\_\_  
**Business Permit No.** : \_\_\_\_\_  
**TIN No.** : \_\_\_\_\_  
**PhilGEPS Registration No.** : \_\_\_\_\_

Sir/Madam:

Please quote your **best offer** for the item/s described herein addressed to:

**(Sgd.) JOEL C. GERVERO**

*Chairperson, Bids and Awards Committee*

Civil Aviation Authority of the Philippines

Iloilo International Airport, Cabatuan, Iloilo

Email: bac\_area6@caap.gov.ph

Telephone No.: (033)-3211950; (033)-3299500 loc. 3266

Subject to the Terms and Conditions provided on this Request for Proposal (RFP).  
Submit your quotation duly signed by you or your duly authorized representative in  
**sealed envelope** included herein, **not later than March 21, 2025 @ 10:00 AM** for:

<b>Name of the Project:</b>	<b>Supply and Delivery of Purified Drinking Water and Bottled Water Consumption for March to December 2025 of Iloilo International Airport</b>
<b>Location:</b>	<b>Iloilo International Airport</b>

The following documents are also required to be submitted along with your quotation on the specified deadline above:

- Mayor's Permit (Certified True Copy)
- PhilGEPS Certificate of Registration (Certified True Copy)
- Original Notarized Omnibus Sworn Statement
- Original Notarized Secretary's Certificate for Corporation & Cooperative
- Original Notarized Special Power of Attorney (SPA) for Sole Proprietorship (if applicable)
- Sanitary Permit and Water Analysis of Potability/Water Test Result





For any clarification, you may contact us at telephone no. or email address provided.

**(Sgd.) CARLO A. ALUTAYA**  
*Head, Bids and Awards Committee*  
*Secretariat*

**(Sgd.) JIMS BERNARD DE LA CUESTA**  
*Assistant, Bids and Awards Committee*  
*Secretariat*

### **TERMS AND CONDITIONS:**

- 1) Bidders must provide correct and accurate information required in this form.
- 2) Only authorized representative shall be allowed to sign the Request for Quotation in behalf of the owner/ corporation.
- 3) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your authorized representative/s.
- 4) Bidders must quote for all the items. Please do not leave any blank items. Indicate **"0"** if item being offered is for free.
- 5) Price quotation/s must be valid for a period of **Thirty (30) calendar days** from the date of submission.
- 6) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 7) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 8) Award of contract shall be made to the **lowest quotation** (for goods and infrastructure) which complies with the minimum technical specifications, requirements and other terms and conditions stated herein.
- 9) The item/s shall be delivered within **Nine (9) Months** from receipt of Purchase Order.
- 10) The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 11) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.





After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION		Quantity (QTY)		Approved Budget of the Contract	OFFER						
					PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		Remarks
				Php 343,800.00	QTY	Unit Price	Total Price		Yes	No	
1	Purified drinking water, 5 gallons	4500	jugs								
2	500ml Bottled Water (24 bottles/pack)	300	bottles								
	TERMS OF REFERENCE										
	* Bidder must provide at least 15 water dispensers for the whole contract duration.										
	* No. of gallons of water delivery is upon request, however, bidder must make sure that the no. of gallons shall be delivered throughout the duration.										
	* Maintenance shall be done by the bidder and repairs shall be done by the bidder within the timeframe and										





	bidder must replace/compliment water dispenser needed										
	* In case there are complaints on the quality of water, the bidder shall replace the same										
	* Bidder must provide a Sanitary Permit and Water Analysis of Potability/Water Test Result										
	* Payment shall be made on or before 15th day of the following month, provided that the winning bidder shall provide proof and deliverables.										
	<b>TOTAL</b>										

---

***Signature over Printed Name***

---

Contact Number (Landline and/ or  
Cellphone Nos)/Email Address

