



**INVITATION TO BID FOR
PURCHASE OF DESKTOP COMPUTER SET AND
LAPTOP AT AREA CENTER III
A3-POG-01-2025**

1. The *Civil Aviation Authority of the Philippines Area Center III*, through the *CAAP Corporate Operating Budget COB 2025* intends to apply the sum of *One Million Eight Hundred Sixty Thousand Pesos Only (P1,860,000.00)* being the ABC to payments under the contract for *Purchase of Desktop Computer Set and Laptop at Area Center III*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Civil Aviation Authority of the Philippines Area Center III* now invites bids for the above Procurement Project. Delivery of the Goods is required by **Thirty (30) calendar days upon receipt of the Purchase Order (PO)**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Prospective Bidders may obtain further information from *Civil Aviation Authority of the Philippines Area Center III* and inspect the Bidding Documents at the address given below during *Monday to Friday, 8:00 am-5:00 pm, except for holidays*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 13, 2025 until the deadline of submission** from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Five Thousand Pesos (P5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person, by facsimile, or through electronic means*.
6. The *Civil Aviation Authority of the Philippines Area Center III* will hold a Pre-Bid Conference¹ on **March 20, 2025, 10:00am** at *BAC Conference Room, Civil Aviation Authority of the Philippines Regional Office Area Center III, Civil Aviation Complex, Clark Freeport Zone, Mabalacat Pampanga* and/or through video conferencing or webcasting *via Zoom*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **April 3, 2025, 9:00 am**. **Late bids shall not be accepted.**

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **April 3, 2025, 10:00 am** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *Civil Aviation Authority of the Philippines Area Center III* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

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Civil Aviation Authority of the Philippines Regional Office Area Center III,
Civil Aviation Complex, Clark Freeport Zone, Mabalacat Pampanga
Email: bac_area3@caap.gov.ph
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12. You may visit the following websites:

For downloading of Bidding Documents:

1. *PhilGEPS website*
2. www.caap.gov.ph

ROLDAN P. ABEJUELA
Chairman, Bids and Awards Committee
Area Center III