



Contract Agreement
for

SUPPLY AND DELIVERY OF ONE (1) LICENSE SUBSCRIPTION OF ADOBE FRAMEMAKER
FOR HIGH-END PC's FOR ATS-AFPDD

FEB 10 2025

THIS AGREEMENT entered this _____ between
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES with office address at Old MIA Road
corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter
called "CAAP" and represented herein by **CAPTAIN THOMAS TANNHAUSER A. FORTUN** in
his capacity as ADG II, AFS of the one part;

COMMERCE FIRST, INC., a corporation organized and existing by virtue of law and
with office address at 3/F Citibank Center, 8741 Paseo de Roxas, Makati City hereinafter
called "the Supplier" and represented herein by **JOBERT S. RAMOS** in his capacity as
Authorized Representative of the other part.

WHEREAS, **CAAP** requested quotation for certain good and ancillary services,
particularly the **Supply and delivery of One (1) License Subscription of Adobe FrameMaker
for High-End PC's for ATS-AFPDD** and has accepted the Quotation by the Supplier for the
supply of those goods in the sum of **THIRTY-EIGHT THOUSAND PESOS ONLY
(Php38,000.00)** hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are
respectively as
assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of
this Agreement, viz:

- (2.1) Annual Procurement Plan CY 2024
- (2.2) CBA (MOOE) No. 24-02-275 dated 27 February 2024
- (2.3) Pre-Procurement (CCC) dated 27 November 2024
- (2.4) Opening of Quotation dated 19 December 2024
- (2.5) Formal Quotation and other attachments from the Supplier
- (2.6) Abstract of Quotation / CCC Checklist dated 19 December 2024
- (2.7) Evaluation Report dated 23 December 2024
- (2.8) CCC Resolution No. 2024-128 dated 26 December 2024

3. In consideration of the payments to be made by the Entity to the Supplier as herein
mentioned, the Supplier hereby covenants with the Entity to provide the goods and services
within **Thirty (30) Calendar Days** from receipt of the Notice for Compliance and to remedy
defects therein in conformity in all respects with the provisions of the Contract.

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the *Agreement*.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

SIGNED:

**CIVIL AVIATION AUTHORITY OF THE
PHILIPPINES**

COMMERCE FIRST, INC.

BY:

BY:


CAPTAIN THOMAS TANNHAUSER A. FORTUN
ADG II, AFS


JOEBERT S. RAMOS
Authorized Representative

WITNESSES


OSCAR B. DEMETILLO, JR.
Chief, Procurement Division


MARLENE I. SINGSON
ADG II, ATS

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF) S.S. **MAKATI CITY**

BEFORE ME, a Notary Public for and in, **MAKATI CITY** this **FEB 17 2025**
day of _____ appeared the following person presenting to me their
respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN THOMAS TANNHAUSER A. FORTUN Civil Aviation Authority of the Philippines		
JOEBERT S. RAMOS Commerce First, Inc.	PHIC ID No. 05-025941802-7	

Known to me known to be the same persons who executed and voluntarily signed the foregoing Contract which they acknowledge before me as their own free and voluntary act and deed and with full authority to sign in that capacity.


This instrument refers to the Contract entitled *Supply and delivery of One (1) License Subscription of Adobe FrameMaker for High-End PC's for ATS-AFPDD with Reference No. C.A. No. G-2024-235* and consisting of three (3) pages including this page where the acknowledgement is written, duly signed by the parties and their instrumental witnesses thereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

Until 31 December 20 _____
PTR No: _____
Issued at: _____
Issued on: _____
TIN No: _____

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Book No. 5
Series of: 2025


ATTY. CESAR T. VERANO
NOTARY PUBLIC MAKATI CITY
APPOINTMENT NO: M-029
VALID UNTIL DECEMBER 31, 2025
ISSUED ON: DECEMBER 15, 2023
PTR NO.: MKT 10465510 / 01-02-2025 / MAKATI CITY
IBP NO.: 484720 ROLL NO.: 29024
MCLE COMPLIANCE NO.: VII-0023845
VALID UNTIL DECEMBER 31, 2025
OFFICE ADDRESS: #2733 G/F CARREON BLDG.
ZENAIDA ST., BRGY. POBLACION MAKATI CITY