



**Contract Agreement  
for**

**SUPPLY AND DELIVERY OF ONE (1) LICENSE SUBSCRIPTION OF ADOBE FRAMEMAKER  
FOR HIGH-END PC'S FOR ATS-AFPDD**

**FEB 10 2025**

**THIS AGREEMENT** entered this \_\_\_\_\_ between **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES** with office address at Old MIA Road corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter called "CAAP" and represented herein by **CAPTAIN THOMAS TANNHAUSER A. FORTUN** in his capacity as ADG II, AFS of the one part;

**COMMERCE FIRST, INC.**, a corporation organized and existing by virtue of law and with office address at 3/F Citibank Center, 8741 Paseo de Roxas, Makati City hereinafter called "the Supplier" and represented herein by **JOBERT S. RAMOS** in his capacity as Authorized Representative of the other part.

**WHEREAS, CAAP** requested quotation for certain good and ancillary services, particularly the **Supply and delivery of One (1) License Subscription of Adobe FrameMaker for High-End PC's for ATS-AFPDD** and has accepted the Quotation by the Supplier for the supply of those goods in the sum of **THIRTY-EIGHT THOUSAND PESOS ONLY (Php38,000.00)** hereinafter called "the Contract Price".

**NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively as assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

- (2.1) Annual Procurement Plan CY 2024
- (2.2) CBA (MOOE) No. 24-02-275 dated 27 February 2024
- (2.3) Pre-Procurement (CCC) dated 27 November 2024
- (2.4) Opening of Quotation dated 19 December 2024
- (2.5) Formal Quotation and other attachments from the Supplier
- (2.6) Abstract of Quotation / CCC Checklist dated 19 December 2024
- (2.7) Evaluation Report dated 23 December 2024
- (2.8) CCC Resolution No. 2024-128 dated 26 December 2024

3. In consideration of the payments to be made by the Entity to the Supplier as herein mentioned, the Supplier hereby covenants with the Entity to provide the goods and services within **Thirty (30) Calendar Days** from receipt of the Notice for Compliance and to remedy defects therein in conformity in all respects with the provisions of the Contract.

OSCAR B. DEMETILLO, JR.

MARLENE I. SINGSON

JOBERT S. RAMOS

CAPTAIN THOMAS TANNHAUSER A. FORTUN

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the *Agreement*.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**SIGNED:**

**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**COMMERCE FIRST, INC.**

**BY:**

**BY:**



**CAPTAIN THOMAS TANNHAUSER A. FORTUN**  
ADG II, AFS

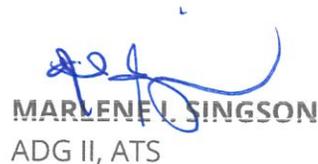


**JOEBERT S. RAMOS**  
Authorized Representative

**WITNESSES**



**OSCAR B. DEMETILLO, JR.**  
Chief, Procurement Division



**MARLENE L. SINGSON**  
ADG II, ATS

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF ) S.S. **MAKATI CITY**

BEFORE ME, a Notary Public for and in, **MAKATI CITY** this **FEB 17 2025**  
day of \_\_\_\_\_ appeared the following person presenting to me their  
respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN THOMAS TANNHAUSER A. FORTUN Civil Aviation Authority of the Philippines		
JOEBERT S. RAMOS Commerce First, Inc.	PHIC ID No. 05-025941802-7	

Known to me known to be the same persons who executed and voluntarily signed the foregoing Contract which they acknowledge before me as their own free and voluntary act and deed and with full authority to sign in that capacity.

This instrument refers to the Contract entitled *Supply and delivery of One (1) License Subscription of Adobe FrameMaker for High-End PC's for ATS-AFPDD with Reference No. C.A. No. G-2024-235* and consisting of three (3) pages including this page where the acknowledgement is written, duly signed by the parties and their instrumental witnesses thereof.

**WITNESS MY HAND AND SEAL**, on the date and place above written.

\_\_\_\_\_  
Notary Public

Until 31 December 20 \_\_\_\_\_

PTR No: \_\_\_\_\_

Issued at: \_\_\_\_\_

Issued on: \_\_\_\_\_

TIN No: \_\_\_\_\_

Doc. No. 61  
Page No. 13  
Book No. U  
Series of: 2025

**ATTY. CESAR T. VERANO**  
NOTARY PUBLIC MAKATI CITY  
APPOINTMENT NO: M-029  
VALID UNTIL DECEMBER 31, 2025  
ISSUED ON: DECEMBER 15, 2023  
PTR NO.: MKT 10465510 / 01-02-2025 / MAKATI CITY  
IBP NO.: 484720 ROLL NO.: 29024  
MCLE COMPLIANCE NO.: VII-0023845  
VALID UNTIL DECEMBER 31, 2025  
OFFICE ADDRESS: #2733 G/F CARREON BLDG.  
ZENAIDA ST., BRGY. POBLACION MAKATI CITY