

PHILIPPINE BIDDING DOCUMENTS

PROCUREMENT OF NETWORK DETECTION AND RESPONSE APPLIANCE FIREWALL

Government of the Republic of the Philippines

Bid No. 25-07-02 BRAVO

Sixth Edition
July 2020

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience,

and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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<i>Glossary of Acronyms, Terms, and Abbreviations</i>	

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency

which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid



**INVITATION TO BID FOR “PROCUREMENT OF NETWORK DETECTION AND
RESPONSE APPLIANCE FIREWALL “**

Bid No. 25-07-02 BRAVO

1. The CIVIL AVIATION AUTHORITY OF THE PHILIPPINES (CAAP), through the CAAP Corporate Budget CY 2025 intends to apply the sum of **FOUR MILLION SEVEN HUNDRED FIFTY THOUSAND PESOS (Php4,750,000.00)** being the ABC to payment under the contract for the **Procurement of Network Detection and Response Appliance Firewall**. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The CIVIL AVIATION AUTHORITY OF THE PHILIPPINES now invites bids for the above Procurement Project. Delivery of the Goods is required by **Sixty (60) Calendar Days**. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from CAAP Bids and Awards Committee - Bravo and inspect the Bidding Documents at the address given below during Office Hours from 8AM to 5PM Philippine Time.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **26 February 2025 until the deadline of submission of bid** from the given address and upon payment of the applicable fee for the Bidding Documents pursuant to the latest Guidelines issued by the GPPB, in the amount of **PHP5,000.00 (exclusive of any and all taxes imposed by relevant government agencies)** The Procuring Entity shall allow the bidder to present its proof of payment for the fees by presenting the official receipt in person.
6. Upon payment of the bid documents, bidders must provide their respective email addresses to the BAC Secretariat. All communications, including but not limited to Notices, Resolutions, and Replies, among others, will be sent to the email address provided by the bidder/s. The date when such email was sent shall be considered the date of receipt of the bidder/s for purposes of complying with the requirements under RA 9184.
7. Bidders must also check the PhilGEPS website, CAAP website, and BAC Secretariat for any bid bulletins and announcements related to the bidding.

MIA Road, Corner Ninoy Aquino Avenue, Pasay City, Philippines, 1300

+632 8246 4988 | opcen@caap.gov.ph | <https://caap.gov.ph>

8. The Civil Aviation Authority of the Philippines will hold a Pre-Bid Conference on **March 05, 2025 @ 9:30 AM** through video conferencing or webcasting via Google Meet, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **March 19, 2025 @ 9:30 AM**. Late bids shall not be accepted.
10. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
11. Bid opening shall be on **March 19, 2025 @ 9:30 AM** at the given address below and/or via Zoom/Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
12. The CAAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
14. For further information, please refer to:
ENGR. LEANDRO VARQUEZ
Head, BAC Secretariat
Civil Aviation Authority of the Philippines MIA
Road corner Ninoy Aquino Avenue 1300
Pasay City, Metro Manila
Telephone number – (02) 8246-4988 loc 2236
Email address – **bac@caap.gov.ph**
www.caap.gov.ph

ATTY. DANJUN G. LUCAS
Chairperson, Bids and Awards Committee – Bravo

Section II. Instructions to Bidders

1. Scope of Bid

The Procuring Entity, **Civil Aviation Authority of the Philippines** wishes to receive Bids for the **Procurement of Network Detection and Response Appliance Firewall** with identification number **Bid No. 25-07-02 BRAVO**.

The Procurement Project (referred to herein as "Project") is composed one (1) lot, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for COB 2025 in the amount of FOUR MILLION SEVEN HUNDRED FIFTY THOUSAND PESOS [Php 4,750,000.00].

2.2. The source of funding is:

a. GOCC and GFIs, the proposed Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the

value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

- a. For the procurement of **Non-expendable Supplies and Services**: The Bidder must have completed a single contract that is similar to this Project, equivalent to **at least fifty percent (50%) of the ABC**.

For this purpose, the similar contract mentioned above must have been completed within the period specified in the Invitation to Bid.

- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time through videoconferencing/webcasting as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, **at least ten (10) calendar days before the deadline set for the submission and receipt of Bids**.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within five (5) years as provided in paragraph 2 of the **IB** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the **BDS**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until one hundred 120 days from the opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Bid Data Sheet

ITB Clause	
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. Installation of Network Detection and Response Appliance Firewall; b. completed within five (5) years prior to the deadline for the submission and receipt of bids.
10.1	<p>Bidders are required to submit the following as part of the technical documents:</p> <ol style="list-style-type: none"> 1) Proof and other supporting documentary evidence of the bidder's statement of compliance with technical specifications required under Section VII. Technical Specifications, as applicable; and 2) Signed and Duly Notarized Certification and Undertaking for the project
12	<p>The price of the Goods shall be quoted DDP <i>CAAP, Old MIA Road Pasay City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.</p>
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than P95,000.00 [2% of ABC], if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than P237,500.00 [5% of ABC] if bid security is in Surety Bond.
15.0	<ol style="list-style-type: none"> 1. Each page thereof is initialed by the duly authorized representative/s of the Bidder. Submitted Eligibility, Technical and Financial documents are properly marked with index tabs (ear tabs) and sequentially paginated in accurate order in the form i.e., "page 3 of 100". Page number of last page of the document (per envelope basis). Pagination is sequential throughout the documents inside the envelope. 2. Each Bidder shall submit one (1) copy of the first and second components of its bid.
19.2	<p>Partial bid is not allowed. The project is packaged in a single lot and the lot shall not be divided into sub-lots for the purpose of bidding, evaluation, and contract award.</p>
20.2	<p>The Bidder with the Lowest Calculated Bid (LCB) that complies with and is</p>

	<p>responsive to all the requirements and conditions shall submit its:</p> <ul style="list-style-type: none"> a) Latest income and business tax returns filed through the Electronic Filing and Payment System (EFPS); b) Business licenses and permits required by law (Registration Certificate, Mayor's Permit, & Tax Clearance); and c) Latest Audited Financial Statements <p>Failure to submit any of the post-qualification requirements on time, or a finding against the veracity thereof, shall disqualify the bidder for award. Provided, that in the event that a finding against the veracity of any of the documents submitted is made, it shall cause the forfeiture of the Bid Security in accordance with Section 69 of the IRRT of RA 9184.</p>
21.1	<p>The attached Technical Specifications (Terms of Reference) for Procurement of Network Detection and Response Appliance Firewall shall be an integral and inseparable part of the contract.</p>

Section IV. General Conditions of Contract

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered at the <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is the Information Technology Division (ITD).</p>
	<p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. Integration cost of the existing system and databases g. additional requirements to be provided under the Contract shall include those specified in the Terms of Reference

	<p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>
	<p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <ol style="list-style-type: none"> 1. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and 2. in the event of termination of production of the spare parts: <ol style="list-style-type: none"> i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the costs thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of the warranty or as agreed by the parties. Service units for the supplied/delivered devices must be made available 24/7 during the warranty period.</p> <p>Spare parts or components and service units shall be supplied as promptly as possible during the warranty, but in any case, within a period agreed by the parties.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p>

	<p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p> <p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p>
	<p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>
	<p>Intellectual Property Rights –</p>

	The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
	Regular and Recurring Services – <i>[In case of contracts for regular and recurring services, state:]</i> “The contract for regular and recurring services shall be subject to a renewal whereby the performance evaluation of the service provider shall be conducted in accordance with Section VII. Technical specifications.”
2.2	Terms of Payment – Payment of 100% of the Contract Price upon completion and final acceptance of the project.
4	The inspections and tests that will be conducted shall include but not limited to the physical inspection and inventory, functionality testing and/or whatever additional tests that the Technical Inspection Team may require.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Delivery Days / Weeks / Months
1	<i>Network Detection and Response Appliance Firewall</i>	As specified in Section VII. Technical Specification	60 calendar days after receipt of Notice to Proceed
2	<i>Knowledge Transfer</i>	As specified in Section VII. Technical Specification	
3	<i>Warranty and Support Agreement / Certificate</i>	3 years Maintenance Agreement	
	<i>Nothing follows</i>		
	<i>TOTAL</i>		<i>60 days</i>

<i>SIGNATURE OVER PRINTED NAME</i>	<i>POSITION</i>	<i>DEPARTMENT/DIVISION</i>
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Section VII. Technical Specifications

Technical Specifications

Item	Specification	Statement of Compliance
		<i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i>

Network Detection and Response Platform	Statement of Compliance
--	--------------------------------

This project includes the delivery, installation and commissioning of a network detection and response appliance.			
NDR Appliance	The NDR component must be a 2U appliance.		
Throughput	Support at least 5 (Gbps) Throughput		
CPU	Support at least 12 cores		
Memory	128 Gb or higher		
Storage	Support at least 32T total storage		
Monitor slideshow	Security Event Monitoring	Support different security perspective display multiple kinds of slideshow.	
		Support slideshow of security event situation, including security incident, event level distribution, security incident situation, security incident TOP5, the event with the largest threat surface TOP10, event type TOP5, risk business/host TOP5 (screenshot proof and official seal of vendor are required).	
	Outbound Connection Monitoring	Support slideshow of outbound connection, including external risk overview, external threat TOP10, external threat situation, external region TOP5, real-time threat monitoring; Support independent switch of international and domestic maps (screenshot proof and official seal of vendor are required).	
	3D Cyber Attacks Monitoring	Support 3D slideshow to display network attack situation, including attack number, attacked asset group, attack source address, attack source IP, attack means ranking, attacked server ranking; (screenshot proof and official seal of vendor are required).	
	Lateral Threat Monitoring	Support slideshow to display lateral threat situation, including business and user access, initiated threat host TOP5, risk business TOP5, access trend chart; Support different color marking lateral attacks, illegal access, suspicious behavior, risk access and other behaviors. (screenshot proof and official seal of vendor are required).	
Assets Management	Branch privilege management	Support the headquarters administrator to view the global security information, support page jump to each branch of the independent management page. (screenshot proof and official seal of vendor are required).	

		Support for custom branch management authority, branch administrator has an independent management page, can only manage and view the branch business and assets security information and have a complete function display. (screenshot proof and official seal of vendor are required).	
	Assets information	Support the query, editing and management of asset information, including asset type, geographic location, responsible person, audit status, host name, operating system, domain name, service and port, application, manufacturer, device model, vendor serial number, source device, etc. (screenshot proof and official seal of vendor are required). (screenshot proof and official seal of vendor are required).	
	Assets discovered	Support real-time traffic identification and active scanning for assets, can be correlated with the scanner regularly or immediately scanning assets, support custom scanning IP address, network segment, URL. (screenshot proof and official seal of vendor are required).	
Weakness Management	Weak password detection	The weak password detection technology is based on machine learning (unsupervised self-learning) to extract the characteristics of successful login. It supports custom Web login rules, and can set rules for determining success and failure. (screenshot proof and official seal of vendor are required).	
		The weak password detection supports passive discovery, supports the detection of 62 common protocols such as FTP, IMAP, LDAP, POP3, SMTP, TELNET and WEB, and adopts rule matching and UEBA learning technology to detect. (screenshot proof and official seal of vendor are required).	
	Vulnerability analysis	It supports real-time traffic identification and vulnerability analysis. Vulnerability analysis types include configuration error vulnerability, OpenSSH vulnerability, OpenLDAP and other operating systems, databases, Web applications, etc. It supports displaying business vulnerability risk distribution, vulnerability type analysis, vulnerability situation, hazard and disposal suggestions on the page, and supports exporting vulnerability perception report. (screenshot proof and official seal of vendor are required).	

Response	Risk business perspective	Support business perspective to display security risks, including attack phase distribution, risk level trend, event description, external attacks, vulnerability risk, behavior portrait, open port, etc. (screenshot proof and official seal of vendor are required).	
	Risk host perspective	Support host perspective display host IP, branch, host group, risk level, security event label, processing status, linkage status; The risk grade includes fallen, high risk, medium risk and low risk.	
	Risk security domain perspective	Support security domain perspective to display security risks, including security domain list, security domain score, event type TOP5, IP address, IP type, risk level, critical risk. (screenshot proof and official seal of vendor are required).	
Detection	Threats	Support external threat analysis, including high risk attack, residual attack, brute force break, successful incident attack, mail threat, file threat, external risk access. (screenshot proof and official seal of vendor are required).	
		Support lateral threat analysis, including lateral threat overview, lateral attack, unauthorized access, suspicious behavior, risk; The lateral risk overview includes TOP5 hosts that initiate lateral threats, TOP5 hosts that suffer from lateral threats, distribution of lateral threat types, and trend of lateral threats. (screenshot proof and official seal of vendor are required).	
		Support outbound threat analysis, including outbound threat overview, outbound attack, APT C&C communication, suspicious behavior, covert communication, illegal access, server risk access; The external threat overview includes the outbound threat host type distribution, existing outbound threat IP TOP5, outbound target region (abroad) TOP5, outbound threat type distribution, outbound threat trend. (screenshot proof and official seal of vendor are required).	
	Threat intelligence	Support threat intelligence correlation analysis, with no less than 1.5 million of built-in threat intelligence; Support to display threat intelligence hit count, hit count today, hit threat intelligence category TOP10, Hit Trend, active threat intelligence TOP20, etc. (screenshot proof and official seal of vendor are required).	

		Support custom threat intelligence, define domain name, IP, URL, file MD5, deterministic level, threat level, event type, hazard description, disposal recommendation and other information. (screenshot proof and official seal of vendor are required).	
	Attacks intelligent analysis	Multi-dimensional fuzzy clustering algorithm is supported to aggregate a large number of external attack logs into a small number of attack events. The aggregation dimension includes attack IP, attack address, attack target and attack method. (screenshot proof and official seal of vendor are required).	
	File threat analysis	Support file threat analysis, can show the file analysis process, file detection trend, malicious file TOP5; Support the detailed analysis of malicious files, including supporting the recording of malicious files infected host, branch, file name, virus name, transmission protocol, etc.; Supports exporting file threat analysis results. (screenshot proof and official seal of vendor are required).	
	Threat influence surface analysis	Support host threat impact analysis, find out lateral attack, illegal access, suspicious behavior and risk access launched by risk host to internal host. (screenshot proof and official seal of vendor are required).	
Report	Endpoint Security Report	Support the export of endpoint security risk report, which includes business and host risk summary, business risk and host detail analysis, and provide hazard interpretation and reference solutions; Suitable for daily operation and maintenance personnel dealing with security issues.	
	Overall Security Report	Support the export of a complete comprehensive risk report, including platform description, security risk summary, business and host security details analysis, security planning and construction recommendations, etc	
Correlated Response	Security component access display	Support access to firewall, IAM, EDR, STA and other devices; Support to display the number and status of security component accesses in the page. (screenshot proof and official seal of vendor are required).	

	SOAR	Support SOAR strategy of asset type, event type and risk level. correlate components include NGFW and EDR. Where the asset type can choose host, server or IP assets of specified range; The risk level can be selected as compromised, high, medium and low risk. Event types include Botnet, Phishing, Trojan etc., and the number of event types is not less than 20. (screenshot proof and official seal of vendor are required).	
	Response policy combination	Support response policies including correlated block, access control, browsing risk notification, account lockout, threat scan, forensics. It can identify the security equipment connected to the platform and automatically recommend the response policies (screenshot proof and official seal of vendor are required).	
	EDR correlation	Support correlate with EDR components, the platform support automatically set the correlation policies to block the traffic, threat scanning and process killing; Support feedback virus information and malicious domain name communication process information (screenshot proof and official seal of vendor are required).	
	Firewall correlation	Support correlate with Firewall components, the platform support automatically set the correlation policies to block the traffic, and set up a new ACL policy	
Traffic Analyzer			
Throughput	3 Gbps		
Memory	8G (Default)		
Hardware	SSD 480G		
Interface	6x10/100/1000 BASE-T ,2 x 10Gbe SFP+		
Power	Dual		
Serial Ports	RJ45*1		
Asset discovery	Support actively send a small number of detection messages, discover potential servers (shadow assets) and learn basic server information, such as: operating system, open ports, etc.		
Basic detection function	It has a message detection engine, which can realize IP fragment reorganization, TCP flow reorganization, application layer protocol identification and analysis, etc.; it has a variety of intrusion attack modes or malicious UR detection modes, which can complete pattern matching and generate events, and can extract URL records and Domain name record.		
Website attack detection	Support SQL injection, XSS attack, web Trojan, website scanning, WEBSHELL, cross-site request forgery, system command injection, file inclusion attack, directory traversal		

	attack, information leakage attack, web site system vulnerability and other website attack detection	
Sensitive information detection	Support sensitive data leakage detection capabilities, customizable sensitive information, and support information filtering based on file types and sensitive keywords	
Vulnerability attack detection	Supports vulnerability attack detection such as Database vulnerability attack, DNS vulnerability attack, FTP vulnerability attack, Mail vulnerability attack, Network Device, Scan vulnerability attack, System vulnerability attack, Telnet vulnerability attack, Tftp vulnerability attack, Web vulnerability attack, etc.	
	Support Application vulnerability attack, File vulnerability attack, Scan vulnerability attack, Shellcode vulnerability attack, System vulnerability attack, Web Activex and other host vulnerability attack detection	
	Support FTP, IMAP, MS Sql, Mysql, Oracle, POP3, RDP, SMTP, SSH, Telnet, and other protocols brute force detection	
Abnormal traffic detection	Support standard ports to run non-standard protocols, and non-standard ports to run standard protocol abnormal traffic detection. Port types include 3389, 53, 80/8080, 21, 69, 443, 25, 110, 143, 22, etc.	
	Support ICMP, UDP, SYN, DNS and other protocols for abnormal traffic detection, support custom threshold	
Botnet detection	Support HTTP unknown sites to download executable files, browse registered domain names in the last 30 days, browse malicious dynamic domain names, access random algorithm to generate domain names, brute force attacks, rebound connections, IRC communication and other botnet behavior detection	
Advanced detection	Supports transmission of security detection logs, including network attack detection logs, vulnerability exploit attack detection logs, botnet detection logs, and business vulnerability discovery logs	
	Supports transmission of access detection logs, including normal access, risk access, and unauthorized access	
	Support transmission protocol audit log, including https protocol log, http protocol audit log, DNS protocol audit log, mail protocol audit log, SMB protocol audit log, AD domain protocol audit log, WEB login audit log, FTP protocol audit log, Telnet protocol audit Log, ICMP protocol audit log, LLMNR protocol audit log	
Violation access detection	Support IP, IP group, service, port, access time, etc. to define access policies, and actively establish targeted business and application access logic rules, including whitelist and blacklist methods	
Signature database	Built-in URL database, IPS vulnerability feature identification database, application identification database, WEB application protection identification database, botnet identification database, real-time vulnerability analysis identification database, malicious link database, whitelist database	

Packet capture analysis	Support traffic capture analysis, users can define the number of captured packets, interface, IP address, port or custom filter expression	
Management functions	Support the built-in simple command line management window of the device, which is convenient for basic operation, maintenance and debugging.	
Knowledge Transfer		
	The winning bidder shall submit the training course outline subject to CAAP approval.	
	The winning bidder shall develop, provide, and facilitate transfer of knowledge related to the project, including but not limited to configuration, best practices and method of procedure (MOP) or standard operating procedures (SOPs)	
	The winning bidder shall provide the necessary training modules/manual/materials before the conduct of the actual training.	
	CAAP shall provide the name of the participants for the training.	
Warranty and Support		
	At least three (3) years license subscription and support	
	Software license subscription, update and license upgrade included, technical support 7*24 included.	
	Vendor must have direct local support in the Philippines	
	In order to ensure the maturity of the NDR solution, the vendor must be CMMI L5 certified.	

Section VIII. Checklist of Technical and Financial Documents

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) **or** A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or duly** notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (i) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (k) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ☐ (l) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

Section IX. Bidding Forms

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Bid Form
Price Schedule for Goods Offered from Within the Philippines
Price Schedule for Goods Offered from Abroad
Other Bidding Forms (ANNEX "A")
Other Bidding Forms (ANNEX "B")
Other Bidding Forms (ANNEX "C")

{ATTACH COMPANY LETTERHEAD/LOGO}

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date: _____
Project Identification No.: _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/delivery/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized or in the Price Schedules.

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);

- b. to provide a performance security in the form, amounts and within the times prescribed in the PBD;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and Address, Amount and Purpose of agent
Currency Commission or gratuity

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and on behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines
[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page _____
of _____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Abroad

[shall be submitted with the Bid if bidder is offering goods from Abroad]

For Goods Offered from Abroad

Name of Bidder _____ Project ID No. _____ Page _____ of _____

1	2	3	4	5	6	7	8	9
Item	Description	Countr y of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

(ANNEX “A”)

Annex “A” Form 1.....	Statement of all On-going Contracts
Annex “A” Form 2.....	Statement of Single Largest Completed Contract
Annex “A” Form 3.....	Joint Resolution Form for JVA

{ATTACH COMPANY LETTERHEAD/LOGO}

Statement of all its ON-GOING government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid

Name of Project: _____

Location of Project: _____

Name of Company : _____

Address of Company: _____

Name of Contract	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Contractor's Role		Contract Amount at Award	a. Date Awarded b. Date of Contract c. Contract Duration d. Date Started e. Date Completed	Accomplishment		Values of Outstanding Works
			Description	%			Planned	Actual	
Government									
Private									
							Total value of outstanding works		

Submitted by: _____
(Print Name & Signature)

Designation: _____

Date: _____

{ATTACH COMPANY LETTERHEAD/LOGO}

Statement of single largest COMPLETED contract similar to the contract to be bid

Name of Project: _____

Location of Project: _____

Name of Company: _____

Address of Company: _____

Name of Contract	a. Owner's Name b. Address c. Telephone No.	Nature of Work	Contractor's Role		Contract Amount at Award	a. Date Awarded b. Date of Contract c. Contract Duration d. Date Started e. Date Completed
			Description	%		

Submitted by: _____

(Print Name & Signature)

Designation: _____

Date: _____

CAAP-BAC-SF Annex "A" Form 3

JOINT RESOLUTION

Whereas, _____ (Bidder/Name of Particular JV Partner), duly organized and existing under the Laws of the _____, with office address at _____, represented herein by its _____, and _____ (Name of Particular JV Partner), duly organized and existing under the Laws of the _____ with main office address at _____, represented by herein by its _____, have entered into a Joint Venture (JV) Agreement to undertake the following project/ contract:

(Name of Project / Contract)

Whereas, in order to facilitate the orderly execution and conduct of the contract that was entered into by the joint venture in the name of the joint venture, it is hereby resolved by the parties in the Joint Venture as follows:

- a. To appoint _____ as the Authorized Managing Officer and Official Representative, to represent, to manage the Joint Venture and is empowered to enter in contract in the name of the Joint Venture, or to sign for any document in the name of the Joint Venture required by the (Procurement Agency) or any entities pursuant to the terms of the Joint Venture Agreement:
- b. That, the parties agreed to make _____ (Name of Particular Lead Partner) _____ as the Lead Partner of the Joint Venture and (Name of Authorized Officer) _____ as the Official Representative & Managing Partner of the Joint Venture, and are granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Joint Venture in the Eligibility Check, Bidding and Undertaking of the said contract in the name of the Joint Venture, as fully and effectively and the Joint Venture may do and if personally present with full power of substitution and revocation. _____ is fully authorized and empowered to sign any or all documents pertaining to the above stated project / contract in the name of the Joint Venture.
- c. That the parties agree to be jointly and severally liable for their participation in the Eligibility Check, Bidding and Undertaking of the said contract.
- d. That the terms of the JV Agreement entered into the parties shall be valid and is co-terminus with the final completion and turnover of the Name of Contract / Project to the agency of the government, which in this case, the (Name of Procurement Entity);

IN WITNESS THEREFORE, we hereby sign jointly this Joint Resolution this _____ day of _____, 20__ in _____.

Name of Bidder (Lead Partner)

By: _____
Signature & Name of
Managing Officer

Designation / Position

Name of Bidder (Member Partner)

By: _____
Signature & Name of Authorized
Authorized Representative

Designation / Position

Name of Bidder (Member Partner)

By: _____
Signature & Name of
Managing Officer

Designation / Position

Name of Bidder (Member Partner)

By: _____
Signature & Name of Authorized
Authorized Representative

Designation / Position

SIGNED IN THE PRESENCE OF:

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF) S.S.

BEFORE ME, a Notary Public, for and in the City of _____, Philippines, this
_____ day of _____, 20_____ personally appeared the following persons:

NAME

Community Cert. No.

Date / Place of Issue

Representing to be the _____ of _____ and _____ of
_____ respectively, known to me and to me known to be the same persons who
executed the foregoing instrument for and in behalf of said corporations and who
acknowledge to me that same is their free and voluntary act and deed as well as of the
corporations which they represent, for the uses, purposes, and considerations therein set
forth and that they are duly authorized to sign the same.

This Instrument consists of three (3) pages including this page wherein this
Acknowledgement is written and signed by the parties and their instrumental witnesses on
each and every page thereon.

WITNESS MY HAND AND NOTARIAL SEAL at the place and date hereinafter first above
written.

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Other Bidding Forms

(ANNEX “B”)

<u>Annex “B” Form 1</u>	<u>Bid Securing Declaration</u>
<u>Annex “B” Form 2</u>	<u>Schedule of Requirements</u>
<u>Annex “B” Form 3</u>	<u>Conformity to Technical Specifications</u>
<u>Annex “B” Form 4</u>	<u>Omnibus Sworn Statement</u>

Bid-Securing Declaration

(REPUBLIC OF THE PHILIPPINES) CITY
OF _____) S.S.

x----- x

Invitation to Bid *[Insert reference number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1 (f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - c. I am/we are declared as the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this _____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

SUBSCRIBED AND SWORN to before me this day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M.No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ **until** _____

Roll of Attorneys No.

PTR No. ____, *[date issued]*, *[place issued]*

IBP No. ____, *[date issued]*, *[place issued]*

Doc. No. ____

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CAAP-BAC-SF Annex “B” Form 2

{ATTACH COMPANY LETTERHEAD/LOGO}

Schedule of Requirements

ItemNo.	Description	Quantity	Unit	Delivered, Weeks/ Months

SUBMITTED BY:

Signature: _____

Printed Name: _____

Position: _____

Name of Company: _____

Date: _____

CAAP-BAC-SF Annex “B” Form 3

{ATTACH COMPANY LETTERHEAD/LOGO}

Technical Specifications

Item	Specification	Statement of Compliance

SUBMITTED BY:

Signature: _____

Printed Name: _____

Position: _____

Name of Company: _____

Date: _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____)
S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietorship: I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. Select one, delete the other:

If a sole proprietorship: As the owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity] [insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative];

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable;

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. Select one, delete the rest:

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the

Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of ____, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at ____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for until _____

Roll of Attorneys No. _____

PTR No. _____ *[date issued], [place issued]*

IBP No. _____ *[date issued], [place issued]*

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* This form will not apply for WB funded projects.

Other Bidding Forms

(ANNEX “C”)

Annex “C” Form 1Authority of Signatory (Secretary’s Certificate)

CAAP-BAC-SF Annex "C" Form 1

**AUTHORITY OF SIGNATORY
(SECRETARY'S CERTIFICATE)**

I, a duly elected and qualified Corporate Secretary of (Name of the Bidder), a corporation duly organized and existing under and by virtue of the law of the, DO HEREBY CERTIFY, that:

I am familiar with the facts herein certified and duly authorized to certify the same;

At the regular meeting of the Board of Directors of the said corporation duly convened and held on at which meeting a quorum was present and acting throughout, the following resolutions were approve, and the same have been annulled, revoked and amended in any way whatever and are in full force and effect on the date hereof:

RESOLVED, that (Name of Bidder) be, as it hereby is, authorized to participate in the bidding of (Name of the Project) by the (Name of the Procuring Entity); and in that if awarded the project shall enter into a contract with the (Name of the Procuring Entity) and in connection therewith hereby appoints (Name of Representative), acting as duly authorized and designated representatives of (Name of the Bidder), and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent (Name of the Bidder) in the bidding as fully and effectively as the (Name of the Bidder) might do if personally present with full power of substitution and revocation and hereby satisfying and confirming all that my said representative shall lawfully do or cause to be done by virtue hereof;

RESOLVED FERTHER THAT, the Board hereby authorized its President to:

- a. execute a waiver of jurisdiction whereby the (Name of the Bidder) hereby submits itself to the jurisdiction of the Philippine government and hereby waives its right to question the jurisdiction of the Philippine court;
- b. execute a waiver that the (Name of the Bidder) shall not seek and obtain writ of injunctions or prohibition or restraining order against the CAAP or any other agency in connection with this Project to prevent and restrain the bidding procedures related thereto, the negotiating and award of a contract to a successful bidder, and the carrying out of the awarded project.

WITNESS the signature of the undersigned as such officer of the said this.
(Corporate Secretary)

SUBSCRIBED AND SWORN to before me this day of, 20____ affiant exhibited to me his/her Community Tax Certificate No. _____ issued on _____ at, Philippines.

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Notary Public

CERTIFICATION AND UNDERTAKING

I, [Name of Authorized Representative], of legal age, Filipino, with residence at [Address], in my capacity as the duly authorized representative of [Name of Bidder] (the "Bidder"), after having been duly sworn in accordance with law, do hereby depose and state:

1. That I am the authorized representative of the Bidder for the project [Name of Project] (the "Project") and as such, I am fully authorized to make this Certification and Undertaking for and on behalf of the Bidder;
2. That I hereby certify and confirm that I have either attended the Pre-Bid Conference conducted for the Project or have duly watched the recorded video thereof, and that I have been given the opportunity to raise and clarify any concerns, issues, or inquiries regarding the bidding documents, instructions, and project requirements during the said Pre-Bid Conference or within the period allowed before the submission and opening of bids;
3. That I further certify and confirm that I have thoroughly reviewed and understood the bidding documents, including all the terms, conditions, and requirements stated therein, and that the Bidder, through its undersigned representative, has no further comments, objections, or reservations regarding the said project requirements;
4. That I undertake and affirm that the Bidder acknowledges the completeness and sufficiency of the bidding documents, and accepts all the terms, conditions, and requirements thereof as binding upon the Bidder;
5. That I execute this Certification and Undertaking freely and voluntarily, with full knowledge and understanding of the legal consequences thereof, for the purpose of complying with the requirements of the procuring entity for the submission of bids in accordance with the provisions of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act," and its Implementing Rules and Regulations.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2025, at _____, Philippines.

[Name of Authorized Representative]
[Position]
[Name of Bidder]

SUBSCRIBED AND SWORN to before me this ____ day of _____, 2025, at _____, Philippines, affiant exhibiting to me his/her [ID Details of Authorized Representative].

NOTARY PUBLIC

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