



**Aerodrome Certification Application Form**

**1. Particulars of the Applicant**

<i>Full Name:</i>	
<i>Address:</i>	
<i>Position:</i>	<i>Signature:</i>
<i>Telephone Number:</i>	<i>Fax No.:</i>
<i>Mobile No.</i>	<i>Date</i>

**2. Particulars of the Aerodrome / Heliport Site**

<i>Name of Aerodrome / Heliport</i>	
<i>Real Property Description:</i>	
<i>Aerodrome Reference Point (ARP)</i>	<i>Latitude:</i>
	<i>Longitude:</i>
<i>Distance and direction with respect to nearest Aerodrome / Heliport:</i>	

**3. Is the Applicant the Owner of the Aerodrome / Heliport Site?**

Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>If No, provide:</i> c.) <i>Details of right held in relation to the site; and</i> d.) <i>Name and address of the owner of the site and written evidence to show that permission has been obtained for the site to be used by the applicant as an aerodrome / heliport</i>	
<i>NOTE: (For existing Aerodrome) The application must be accompanied by a report prepared by an approved safety inspector confirming the information provided on this page is accurate and that the aerodrome meets the applicable safety standards.</i>	



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**4. Indicate the largest type of aircraft expected to use the aerodrome:**

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**5. Is the aerodrome to be used air transport operations?**

Yes ☐ No ☐

**6. Details to be shown on the aerodrome certificate**

Aerodrome Name:
Aerodrome Operator:

[On behalf of the aerodrome Operator shown above\*]. I hereby apply for a certificate to operate the aerodrome.

*\*Delete if not applicable*

Signed: \_\_\_\_\_

My authority to act on behalf of the applicant is:

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Printed name of Person: \_\_\_\_\_  
Signing this application: \_\_\_\_\_

*For Information:*

1. A copy of Aerodrome Manual, prepared in accordance with the regulations and commensurate with the aircraft activities expected at the aerodrome, is required as part of the application.
2. The application should be submitted to the Chief, AANSOO, CAAP.
3. Documentary evidence in support of all matters in this application may be requested.



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**INSTRUCTIONS**

- This form can be accomplished through handwritten or computerized; and,
- May add additional page/s as needed.

ITEM	DESCRIPTION
Full Name	Provide your complete name of the applicant as it appears on official documents, including your first name, middle name (if any), and last name.
Address	Enter your full residential or mailing address, including the house/building number, street name, city, state, and postal code.
Position	Specify your current job title or the role you are applying for.
Telephone Number	Provide your contact number, including the area code, for communication purposes
Name of the Aerodrome/Heliport	State the official name of the aerodrome or heliport relevant to this application.
Real Property Description	Describe the property in detail, including its legal description, location, and boundaries as officially recorded
Aerodrome Reference Point	Provide the geographical coordinates (latitude and longitude) that identify the central location of the aerodrome or heliport.
Distance and Direction with Respect to Nearest Aerodrome/Heliport	This refers to how far away and in which direction a certain location is from the nearest airport or helicopter landing area
Aerodrome Operator	The individual or organization responsible for managing and operating an airport, ensuring its safety and efficiency.
Largest Type of Aircraft Expected	Indicate the make and model of the largest aircraft anticipated to operate at the aerodrome, including its size and category.



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