



Republic of the Philippines  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

**REQUEST FOR QUOTATION**

Date: February 3, 2025  
RFQ No.: AREA6-SVP-2024-002

Name of Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Business Permit No.: \_\_\_\_\_  
TIN No.: \_\_\_\_\_  
PhilGEPS Registration No.: \_\_\_\_\_

PROCUREMENT: **Supply and Delivery of Janitorial Supplies for the month of Febraury to April 2025 of Iloilo International Airport**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation. Submit your quotation duly signed by you or your duly representative and must send copies of the following eligibility requirements not later than **February 6, 2025 at 9:00 AM:**

- a. Business Permit,
- b. Omnibus Sworn Statement,
- c. PhilGEPS Certificate of Registration,
- d. Special Power of Attorney for Sole Proprietorship / Secretary Certificate for Corporation and Cooperative, *whichever is applicable* ; and
- e. Certification for Environmental Friendly Chemicals or the Materials Safety Data Sheet (MSDS) on each item, *whichever is applicable*

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

**(SGD.) JOEL C. GERVERO**

Procurement Officer

**TERMS AND CONDITIONS:**

1. Bidders must provide **correct** and **accurate** information required in this form.
2. Only **authorized representative** shall be allowed to sign the Request For Quotation in behalf of the owner/ corporation.
3. Bidders must quote for all the items.
4. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative's.
9. The item/s shall be delivered within **Five (5)** Calendar Days from receipt of Purchase Order.
10. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION		Quantity (QTY)		Approved Budget of the Contract	OFFER				REMARKS			
					PRICE			BRAND Indicate brand or generic (mandatory)			Compliance with Technical Specifications (Please Check)	
					QTY	Unit Price	Total Price				Yes	No
				PHP 500,710.00								
1.0	<b>AIR FRESHENER Scented Gel</b> 180g ,Gel Freshener is a deodoriser and air freshener fragrance-mix with exclusive technology that provides long-lasting fragrance and odour-elimination for our homes, offices, cars and beyond. Its adjustable holder allows you to easily control the level of fragrance to perfectly fit any small to medium area, with FDA Approved, Non-Corrosive, eco-friendly (PATENTED and TRUSTED BRAND)	12	canister									
2.0	<b>AIR FRESHENER</b> , Car Gel 70g A large variety of rich fragrances at great value; Simple to use with no outlets and batteries needed; Fragrance strength can be adjusted by raising and lowering the top lid,with FDA Approved, Non-Corrosive,eco-friendly (PATENTED and TRUSTED BRAND)	12	canister									
3.0	<b>BATHROOM DEODORIZER</b> ,100 grams, without holder BRANDED (Scents : Lemon, Samba,Apple, Strawberry, Jasmine, Sampaguita, Melon) with FDA Approved, Non-Corrosive, eco-friendly (PATENTED and TRUSTED BRAND)	150	pcs									
4.0	<b>INSECT REPELLANT SPRAY</b> , 500 ml, Branded (aerosol type,extra killing;scented, Eco-Friendly; Kills Mosquitoes, Cockroaches, and Flies; No irritating smell;It contains natural citrus extracts from oranges, giving it a fresh citrus scent and none of the usual kerosene smell. It leaves no lasting odor), with FDA Approved, Non-Corrosive, eco-friendly (NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control)	24	bottles									
5.0	<b>CHEMICAL GLOVES</b> , synthetic rubber material for general chemical resistance, PATENTED and TRUSTED BRAND undergone and passed Quality Control)	12	pairs									
6.0	<b>DUST PAN</b> , with handle, plastic, durable, big, height 580mm, length 265mm, width 241mm	24	pcs									
7.0	<b>TISSUE</b> , Brown jumbo roll, 200m/roll, individually vacuum wrapped), 12 pcs/box, with FDA Approved, (PATENTED and TRUSTED BRAND)	150	boxes									
8.0	<b>LIQUID HAND SOAP</b> , Anti-bacterial hand soap and kills 99.9% of germs and bacteria; kills 100 illness causing germs, ph balance formulation, enriched with added mositurizers to keep skin moisturized and nourished; for hospitals, kitchens, clinic,etc. (Floral, apple and lemon scents)with FDA Approved, Non-Corrosive,eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control	50	gallons									

ITEM DESCRIPTION				Quantity (QTY)		Approved Budget of the Contract	OFFER						REMARKS	
							PRICE			BRAND Indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)			
											Yes	No		
						PHP 500,710.00								
9.0	MOP HEAD, YELLOW, Rayon Mop with handle, yellow non-woven Polyvinyl Acetate, mop head 100% rayon; Unique 3-layer heavy duty strip; Made of highly absorbent material, cleans thoroughly without scratching; Easy to rinse Durable, long-lasting; Ultra light weight, High water absorption, (PATENTED and TRUSTED BRAND)			30	pcs									
10.0	Long Floor Dust Mop Head refill (PATENTED and TRUSTED BRAND)			12	pcs									
11.0	Long Floor Dust Mop Head with handle (bracket) (PATENTED and TRUSTED BRAND)			6	pcs									
12.0	FLOOR CLEANER, concentrated, general purpose cleaner containing a blend of nanionic and anionic surfactants for effective cleaning, No-Rinse, Non-Dulling General Purpose Cleaner For Floor Care 5L, lemon scent with FDA Approved, Non-Corrosive, eco-friendly, NOT REFILL OR REPACKED BY THE BIDDER/SUPPLIER) (PATENTED and TRUSTED BRAND undergone and passed Quality Control			20	gallons									
	TOTAL													

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*Signature over Printed Name*

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Contact Number (Landline and/ or Cellphone Nos)/Email Address