



DEC 26 2024

MARIA JESUSITA P. SANTOS

Authorized Representative

PHILCOPY CORPORATION

793 J.P. Rizal Avenue,

Makati City

NOTICE TO PROCEED

Dear Ms. Santos,

In view of the approved Contract amounting to **TWO HUNDRED SEVENTY-SEVEN THOUSAND FIVE HUNDRED SIXTY PESOS ONLY (PHP277,560.00)** attached herein, **PHILCOPY CORPORATION** is hereby notified to proceed with the project entitled ***Purchase of ADMS various photocopying machine toners*** within seven (7) days upon receipt hereof.

By virtue of the Contract, Philcopy Corporation is responsible for the delivery of the articles in accordance with the terms and conditions contained therein.

Please acknowledge this notice.

Sincerely,



CAPTAIN MANUEL ANTONIO L. TAMAYO

Director General

THE DIRECTOR GENERAL

Civil Aviation Authority of the Philippines

Pasay City, Metro Manila

Sir:

I acknowledge receipt of this notice on 2nd day of January 2025

Conforme:



Maria Jesusita P. Santos

Authorized Representative

Philcopy Corporation