



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

27 January, 2025

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Garbage Collection and Disposal Services of Solid Waste at Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 31 January 2025** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

ITEM NO.	UNIT	QTY.	DESCRIPTION (LOCATION: BIA, DARAGA, ALBAY)	UNIT PRICE	TOTAL
1.	lot	1	GARBAGE /RESIDUAL WASTE (On a per kilo basis) <i><u>Note: Contract/Service Duration: From 01 February 2025 or upon issuance of the Notice To Proceed, and will continue until 31 January 2026 or until the total contract amount is exhausted, whichever comes first. The contract may be extended if deemed necessary.</u></i>		
TOTAL AMOUNT OF QUOTATION					
-x-x- nothing follows -x-x-					

SCOPE OF WORKS/SERVICES

1. The payment for the collection of garbage shall be **on a per kilo basis** and shall be paid ever end of the month for the total weight (kg.) of garbage collected for that month. It shall be weighed during garbage collection.
2. A collection report for every collection must be prepared and signed both by the service provider and Procuring Entity and shall be the basis for the payment transaction.



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3. Regular Waste collection will be twice a week, with additional pickups as needed during peak periods (e.g., holidays, special events) at five o'clock in the morning (5:00 AM) to six o'clock in the evening (6:00 pm), at the BIA Materials Recovery Facility and as requested by the Procuring Entity on a case-to-case basis.
4. Collection of solid waste must be handled by trained waste handlers. The Service Provider shall be responsible for the hauling vehicles and other equipment incidental to the performance of this project. Responsible for the on-site segregation of bio-degradable, non-biodegradable and hazardous waste, loading and unloading of all solid wastes collected, with the consent/presence of BIA authorized personnel.
5. Service provider shall provide a garbage collection plan for the whole duration of the contract.

Quotations not accompanied by Current Mayor's/Business Permit and Phil-GEPS Registration Number, Bio-data of assigned personnel - at least three (3) trained waste handlers, Proof that the service provider is engaged in the business of garbage collection and disposal for at least three (3) years; List of Contractor's Equipment (Hauling Vehicle with loading capacity of 15 m³; and Weighing Scale) together with proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, which must meet the minimum requirements, and Certification or any proof from the owner of the Sanitary Landfill that the Contractor is allowed to dispose garbage at their premises, shall be automatically disqualified. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below.

Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V at its physical address at the BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay not later than 2:00 p.m. on 31 January 2025.**

Online submission is not allowed and late quotations shall not be accepted. All quotations together with the required documents should be placed in a **sealed envelope** marked **Garbage Collection and Disposal Services of Solid Waste at Bicol International Airport.**





TERMS OF REFERENCE

Name of Project	Garbage Collection and Disposal Services of Solid Waste at Bicol International Airport
Approved Budget	Seven Hundred Twenty Thousand Pesos (Php. 720,000.00)
Number of Days to Complete	One (1) year.
Location/s	Bicol International Airport, Daraga, Albay
Contractor's Obligation	1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.
	2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of One (1) year.
	3. The Contractor shall be responsible for the safety of all activities on the Site.
	4. The Contractor shall carry out all instructions of the Procuring Entity's Representative that comply with the applicable laws where the Site is located.
Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.


EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee



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Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Garbage Collection and Disposal Services of Solid Waste at Bicol International Airport** to the above-named dealer/supplier in accordance with the existing regulations.


LINDA MARIE D. OGENA
Canvasser

