November 18, 2024

President
VICTORIA CHEMICAL INDUSTRIES INC.
2F, No. 5 Bambang ni Peles, Brgy. Calzada, Tipas, Taguig City

Dear Ms. Marasigan,

Please be informed that the *Contract No. G-2024-161* dated 15 November 2024 for the *Supply and delivery of Electronic Contact Cleaner* is ready for pick-up.

We shall cancel this award should you fail to acknowledge the receipt of said *Contract* within five (5) days upon receipt of this written notice for compliance.

Kindly notify the undersigned in writing at least seven (7) working days prior to your intended date of delivery. Your failure to inform us shall be ground for us to reject your unscheduled delivery.

You may send the notice to our official email at procurement@caap.gov.ph and supply@caap.gov.ph for which we will confirm our availability on said date.

Very truly yours

OSCAR B. DEMETILLO, JR. Chief, Procurement Division

Approved Contract Agreement received by:

Elijah Lois Adulta Marasigan Signature over Printed Name

Nov. 29, 2024