



**Contract Agreement**  
**For**

**SUPPLY AND DELIVERY OF ASSORTED BRANDED GROCERY ITEMS FOR CHRISTMAS  
PACKAGE FOR THE CAAP CENTRAL OFFICE**

**THIS AGREEMENT** entered this **NOV 29 2024** between  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES** with office address at Old MIA Road  
corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter  
called "CAAP" and represented herein by **CAPTAIN MANUEL ANTONIO L. TAMAYO** in his  
capacity as Director General of the one part:

**SUPER SHOPPING MARKET, INC.**, a corporation organized and existing by virtue of  
law and with office address at SM City Sucat, Dr. A. Santos Avenue, San Dionisio, Paranaque  
City hereinafter called "the Supplier" and represented herein by **ELMA N. KITANE** in her  
capacity as AVP, Operations of the other part.

**WHEREAS, CAAP** requested quotation for certain good and ancillary services,  
particularly the **Supply and Delivery of Assorted Branded Grocery Items for Christmas  
Package for the CAAP Central Office** and has accepted the Quotation by the Supplier for the  
supply of those goods in the sum of **THREE MILLION SIX HUNDRED TWENTY-NINE  
THOUSAND EIGHT HUNDRED NINETY-FIVE PESOS & 60/100 ONLY (Php3,629,895.60)**  
hereinafter called "the Contract Price".

**NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are  
respectively as  
assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of  
this Agreement, viz:

- (2.1) CBA (MOOE) No. 24-10-1253 dated 01 October 2024
- (2.2) Pre-Procurement Conference dated 02 October 2024
- (2.3) Invitation to Bid (ITB) dated 18 October 2024
- (2.4) Pre-Bid Conference dated 28 October 2024
- (2.5) Bid Bulletin No. 1 dated 05 November 2024
- (2.6) Opening of Bids dated 15 November 2024
- (2.7) Bidding Document
- (2.8) Financial Component and Technical Component
- (2.9) BAC TWG (Bravo) Bid Evaluation Report dated 18 November 2024
- (2.10) BAC TWG (Bravo) Post-Qualification Report dated 27 November 2024
- (2.11) BAC Resolution No. 2024-0910-229 (Bravo) dated 28 November 2024
- (2.12) Notice of Award

3. In consideration of the payments to be made by the Entity to the Supplier as herein mentioned, the Supplier hereby covenants with the Entity to provide the goods and services within **Two (2) Calendar Days** from receipt of this contract and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the *Agreement*.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.


**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**SIGNED:**

**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**  
**BY:**

  
**CAPTAIN MANUEL ANTONIO L. TAMAYO**  
Director General

**SUPER SHOPPING MARKET INC.**  
**BY:**

  
**ELMAN N. KITANE**  
AVP, Operations

**WITNESSES**

  
**OSCAR B. DEMETILLO, JR.**  
Chief, Procurement Division

  
**NIKKOLE ANNE MARIE V. PARLADE**  
Administrative Officer III



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF ) S.S. Parañaque City

BEFORE ME, a Notary Public for and in, Parañaque City this \_\_\_\_\_ day of DEC 12 2024 appeared the following person presenting to me their respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN MANUEL ANTONIO L. TAMAYO Civil Aviation Authority of the Philippines	CAAP ID No. 0001	Pasay City
ELMA N. KITANE Super Shopping Market Inc.		

Known to me known to be the same persons who executed and voluntarily signed the foregoing Contract which they acknowledge before me as their own free and voluntary act and deed and with full authority to sign in that capacity.

This instrument refers to the Contract entitled *Supply and Delivery of Assorted Branded Grocery Items for Christmas Package for the CAAP Central Office with Reference No. C.A. No. G-2024-186* and consisting of three (3) pages including this page where the acknowledgement is written, duly signed by the parties and their instrumental witnesses thereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

\_\_\_\_\_  
Notary Public  
ATTY. MARCUS AURELIUS M. SANARE  
Notary Public for and in  
Until 31 December 2025  
PTR No. Commission No. 259-2024  
Until Dec. 31, 2025  
Issued at Phil. No. 58093 / 4/31/10  
ISP No. 366016 / 11/07/23 / Pasig City  
Issued at Phil. No. 58093 / 4/31/10  
MCLE Comp. No. VII-2012540 / 03/08/22 / Pasig City  
TIN No. \_\_\_\_\_

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[Signature]