



PROCUREMENT OF LATERAL STEEL CABINET AND STEEL CABINET WITH VAULT

THIS AGREEMENT entered this NOV 27 2024 between
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES with office address at Old MIA Road
corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter
called "CAAP" and represented herein by **CAPTAIN THOMAS TANNHAUSER A. FORTUN** in
his capacity as ADG II, AFS of the one part:

SUNTAWOOD HOME AND OFFICE INC., a corporation organized and existing by
virtue of law and with office address at B1 L7 Unit C&D Zabarte Road, Brgy. 177 Camarin,
Caloocan City hereinafter called "the Supplier" and represented herein by **GEMMA T.
PENITON** in her capacity as Authorized Representative of the other part.

WHEREAS, CAAP requested quotation for certain good and ancillary services,
particularly the **Procurement of lateral steel cabinet and steel cabinet with vault** and has
accepted the Quotation by the Supplier for the supply of those goods in the sum of **EIGHTY-
ONE THOUSAND PESOS ONLY (Php81,000.00)** hereinafter called "the Contract Price".

NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are
respectively as
assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of
this Agreement, viz:

- (2.1) Annual Procurement Plan CY 2024
- (2.2) CBA (MOOE) No. 24-09-1203 dated 23 September 2024
- (2.3) Pre-Procurement (CCC) dated 02 October 2024
- (2.4) Formal Quotation and other attachments from the Supplier
- (2.5) Abstract of Quotation / CCC Checklist dated 18 October 2024
- (2.6) Evaluation Report dated 22 October 2024
- (2.7) CCC Resolution No. 2024-095 dated 22 October 2024

3. In consideration of the payments to be made by the Entity to the Supplier as herein
mentioned, the Supplier hereby covenants with the Entity to provide the goods and services
within **Thirty (30) Calendar Days** from receipt of the Notice for Compliance and to remedy
defects therein in conformity in all respects with the provisions of the Contract.

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and
services and the remedying of defects therein, the Contract Price or such other sum as may
become payable under the provisions of the contract at the time and in the manner
prescribed by the *Agreement*.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

SIGNED:

**CIVIL AVIATION AUTHORITY OF THE
PHILIPPINES**

BY:


CAPTAIN THOMAS TANNHAUSER A. FORTUN
ADG II, AFS

**SUNTAWOOD HOME AND OFFICE
INC.**

BY:


GEMMA T. PENITON
Authorized Representative

WITNESSES


OSCAR B. DEMETILLO, JR.
Chief, Procurement Division


SALVACION N. SANTIAGO
Procurement Officer B

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF) S.S. CALOOCAN CITY

BEFORE ME, a Notary Public for and in, CALOOCAN CITY this 27 NOV 2024
day of _____ appeared the following person presenting to me their
respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN THOMAS TANNHAUSER A. FORTUN Civil Aviation Authority of the Philippines	Driver's License No. N02-85-001397	2032/12/30 Bacoor, Cavite
GEMMA T. PENITON Suntawood home and Office Inc.		

Known to me known to be the same persons who executed and voluntarily signed the
foregoing Contract which they acknowledge before me as their own free and voluntary act
and deed and with full authority to sign in that capacity.

This instrument refers to the Contract entitled *Procurement of lateral steel cabinet and
steel cabinet with vault* with Reference No. C.A. No. G-2024-170 and consisting of three (3) pages
including this page where the acknowledgement is written, duly signed by the parties and
their instrumental witnesses thereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

Until 31 December 20_____
PTR No: _____
Issued at: _____
Issued on: _____
TIN No: _____

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Book No. XXIX
Series of: 2024

ATTY. LEYDANN GENEROSO R. MANDEL
NOTARY PUBLIC
PTR NO. 1651024 CITY OF CALOOCAN 01-4-24
IDF NO. 397103 CALMANA CHAPTER 01-4-24
ROLL NO. 63502
MCLE COMPLIANCE NO. VIII-0006514
NOTARIAL COMMISSION NO. 491
VALID UNTIL DECEMBER 31, 2025