



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

December 18, 2024

HENRY R. SARMIENTO

Senior Sales Manager

UNOTRONIX, INC.

5th Floor Filipino Bldg., 135 Dela Rosa St.,
Legaspi Village, Makati City

Dear Mr. Sarmiento,

Please be informed that the *Contract No. G-2024-187* dated 17 December 2024 for the *Calibration of Test Instruments* is ready for pick-up.

We shall cancel this award should you fail to acknowledge the receipt of said *Contract* within five (5) days upon receipt of this written notice for compliance.

Kindly notify the undersigned in writing at least seven (7) working days prior to your intended date of delivery. Your failure to inform us shall be ground for us to reject your unscheduled delivery.

You may send the notice to our official email at procurement@caap.gov.ph and supply@caap.gov.ph for which we will confirm our availability on said date.

Very truly yours,


OSCAR B. DEMETILLO, JR.

Chief, Procurement Division

Approved Contract Agreement received by:


Henry R. Sarmiento

Signature over Printed Name

12/27/2024

Date