



Republic of the Philippines

CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Supply and delivery of Personal Protective Equipment (PPE) for the use of FMD-BGMS Office" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C24-146-11**

Name of Project : **Supply and delivery of Personal Protective Equipment (PPE) for the use of FMD-BGMS Office**

Approved Budget for Contract : **P108,800.00**

Terms : See the attached Annex "A" for Terms of Reference and corresponding Specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : **Thirty (30) Calendar Days** from the receipt of Notice for Compliance
Note: Partial delivery is not allowed

Delivery Time : 8:00 AM – 4:00 PM Monday to Friday (Regular work days)

Delivery Location : **CAAP Head Office Warehouse**

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC's above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (**Annex "A"**) during submission of offer/Quotation

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid.**

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The quotation shall be submitted in sealed envelope on or before the closing date of Nov 13 2024 at 10:00 AM, CAAP Procurement Division and addressed to:

ATTY. JOHN BEAU B. MASIGLAT
Chairperson, Canvass and Contract Committee
Gate 3 CAAP, Old MIA Road
Pasay City, Metro Manila

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Pasay City, November 28, 2024


ATTY. JOHN BEAU B. MASIGLAT
CCC Chairperson



PRICE QUOTATION FORM

The Chairperson
Canvass and Contract Committee
Procurement Division, CAAP,
MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows.

Supply and delivery of personal protective equipment (PPE) for the use of FMD-BGMS office				
Technical Specifications	QTY	Unit	Unit Price	Total Price
Hard helmet heavy duty Specs: <ul style="list-style-type: none"> - Adjustable ratchet suspension for shock absorbing and elastic chinstrap tough - Lightweight - with six-point adjustable ratchet - Reinforced ribs on top provides the perfect impact protection - With three (3) months warranty 				
Fully body safety harness Specs: <ul style="list-style-type: none"> - One dorsal attachment D-ring for fall arrest - Adjustable leg straps - Adjustable chest traps - Sit trap - Made up of elastic webbing for more comfort & impact resistant - Webbing – Materials: Polyester - Stitching thread – Material: High-tenacity polyester - Minimum Capacity Wt. Hold: 136kgs - With three (3) months warranty 				
Safety shoes Specs: <ul style="list-style-type: none"> - Buffalo grain leather front - Steel toe - Split leather back - PU Sole - High cut Features:				



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<ul style="list-style-type: none"> - Anti-perforation steel - Anti-static shoe - Oil and fuel resistant - Heel energy absorption - Breathable upper leathers - Water resistant uppers - With three (3) months warranty 				
Insulation hand gloves (For electrical) Specs: <ul style="list-style-type: none"> - Insulation gloves - Anti-electricity - Ultra thin voltage resistance - up to 440V - With three (3) months warranty 				
Safety vest Specs: <ul style="list-style-type: none"> - Composed of light-weight, glenguard solid lime/modacrylic/ aramid blended fabric, inherently fire resistance - Vest color – Fluorescent lime yellow - Reflective striping: 2” wide silver FR reflective stripes, horizontally around entire torso - 2” Wide silver FR reflective stripes run vertically 1 over each shoulder from front to back Features: <ul style="list-style-type: none"> - Meets ANSI class II standard for reflectivity and complies with NFPA 70E, HRC compliant - With three (3) months warranty 				
Safety hand gloves Specs: <ul style="list-style-type: none"> - Cut resistant HPPE (High performance polyethylene) glove with polyurethane coating - and reliability - polyethylene - Coating: PU - Highest level of cut resistance and full wrist protection makes these gloves suitable for construction, automotive, glass, and furniture industries 				
Total (Inclusive of VAT)				



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(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contract No.

Email Address



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TERMS OF REFERENCE

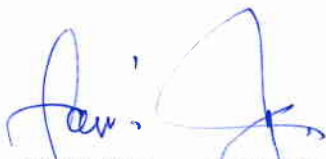
Name of Project	:	Supply and delivery of personal protective equipment (PPE) for the use of FMD-BGMS office
Approved Budget	:	Php108,800.00
Delivery Period	:	<u>Thirty (30) Calendar Days</u> from the receipt of Notice for Compliance Partial delivery is not allowed
Delivery Location/s	:	Supply Division Warehouse Ground Floor, CAAP General Services Building Gate 3, Civil Aviation Authority of the Philippines (CAAP) Baltao Road, Pasay City Metro Manila
Delivery Condition(s)	:	1. Acceptance of delivery shall be from 8: 00A.M to 4: 00P.M only during regular working days. 2. A written notice must be sent via email to the Procurement Division (procurement@caap.gov.ph), and Supply Division (supply@caap.gov.ph) at least seven (7) working days prior to the intended date of delivery. 3. Upon receipt of the Notice of Delivery, a confirmation of availability of End-User and/or Technical Inspection and Acceptance Committee (TIAC) must be received by the Supplier from the Procurement Division within two (2) working days before proceeding with the delivery. 4. The Supplier's noncompliance to the delivery conditions stipulated herein and in the Approved Contract shall be a ground for refusal of entry to the CAAP premises and receipt of delivery, with no fault on the part of the CAAP.
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

Technical Specification

Unit	Item Description	Qty.
units	Hard helmet heavy duty Specs: - Adjustable ratchet suspension for shock absorbing and elastic chinstrap tough - Lightweight - with six point adjustable ratchet - Reinforced ribs on top provides the perfect impact protection - With three (3) months warranty	16
units	Fully body safety harness Specs:	16

	<ul style="list-style-type: none"> - One dorsal attachment D-ring for fall arrest - Adjustable leg straps - Adjustable chest traps - Sit trap - Made up of elastic webbing for more comfort & impact resistant - Webbing – Materials: Polyester - Stitching thread – Material: High-tenacity polyester - Minimum Capacity Wt. Hold : 136kgs - With three (3) months warranty 	
pairs	<p>Safety shoes</p> <p>Specs:</p> <ul style="list-style-type: none"> - Buffalo grain leather front - Steel toe - Split leather back - PU Sole - High cut <p>Features:</p> <ul style="list-style-type: none"> - Anti-perforation steel - Anti-static shoe - Oil and fuel resistant - Heel energy absorption - Breathable upper leathers - Water resistant uppers - With three (3) months warranty 	16
pairs	<p>Insulation hand gloves (For electrical)</p> <p>Specs:</p> <ul style="list-style-type: none"> - Insulation gloves - Anti-electricity - Ultra thin voltage resistance - up to 440V - With three (3) months warranty 	4
units	<p>Safety vest</p> <p>Specs:</p> <ul style="list-style-type: none"> - Composed of light-weight, glenguard solid lime/modacrylic/ aramid blended fabric, inherently fire resistance - Vest color – Fluorescent lime yellow - Reflective striping: 2" wide silver FR reflective stripes, horizontally around entire torso - 2" Wide silver FR reflective stripes run vertically 1 over each shoulder from front to back <p>Features:</p> <ul style="list-style-type: none"> - Meets ANSI class II standard for reflectivity and complies with NFPA 70E, HRC compliant - With three (3) months warranty 	16

pairs	Safety hand gloves Specs: <ul style="list-style-type: none"> - Cut resistant HPPE (High performance polyethylene) glove with polyurethane coating - and reliability - polyethylene - Coating: PU - Highest level of cut resistance and full wrist protection makes these gloves suitable for construction, automotive, glass, and furniture industries 	30
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MELINA C. REYES
Division Chief III, FMD