



Contract Agreement  
for

SUPPLY AND DELIVERY OF ONE (1) UNIT DOCUMENT SCANNER

THIS AGREEMENT entered this NOV 15 2024 between  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES with office address at Old MIA Road  
corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter  
called "CAAP" and represented herein by **CAPTAIN THOMAS TANNHAUSER A. FORTUN** in  
his capacity as ADG II, AFS/ Acting HEA of the one part;

**SOLID BUSINESS MACHINES CENTER, INC.**, a corporation organized and existing by  
virtue of law and with office address at Singson Building, Plaza Moraga, Binondo, Manila  
hereinafter called "the Supplier" and represented herein by **EDMUNDO T. CONDE** in his  
capacity as Authorized Representative of the other part.

**WHEREAS, CAAP** requested quotation for certain good and ancillary services,  
particularly the **Supply and delivery of one (1) unit Document Scanner** and has accepted the  
Quotation by the Supplier for the supply of those goods in the sum of **FIFTY-EIGHT  
THOUSAND NINE HUNDRED NINETY PESOS ONLY (Php58,990.00)** hereinafter called "the  
Contract Price".

**NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are  
respectively as  
assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of  
this Agreement, viz:

- (2.1) Annual Procurement Plan CY 2024
- (2.2) CBA (C.O) No. 24-03-337 dated 08 March 2024
- (2.3) Pre-Procurement (CCC) dated 05 July 2024
- (2.4) Formal Quotation and other attachments from the Supplier
- (2.5) Abstract of Quotation / CCC Checklist dated 17 July 2024
- (2.6) Evaluation Report dated 19 September 2024
- (2.7) CCC Resolution No. 2024-071 dated 20 September 2024

3. In consideration of the payments to be made by the Entity to the Supplier as herein  
mentioned, the Supplier hereby covenants with the Entity to provide the goods and services  
within **Thirty (30) calendar days** from receipt of the Notice for Compliance and to remedy  
defects therein in conformity in all respects with the provisions of the Contract.

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the Agreement.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

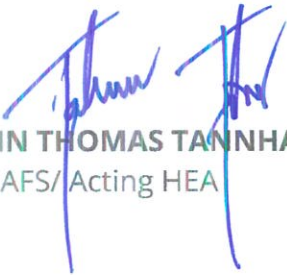
SIGNED:

CIVIL AVIATION AUTHORITY OF THE  
PHILIPPINES

SOLID BUSINESS MACHINES  
CENTER, INC.

BY:

BY:

  
CAPTAIN THOMAS TANNHAUSER A. FORTUN  
ADG II, AFS/ Acting HEA

  
EDMUNDO T. CONDE  
Authorized Representative

WITNESSES

  
OSCAR B. DEMETILLO, JR.  
Chief, Procurement Division

  
CAPT. JAMES B. CONNER  
Acting Department Manager, FOD



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF ) S.S. CITY OF MANILA

NOV 26 2024

BEFORE ME, a Notary Public for and in, CITY OF MANILA this  
day of appeared the following person presenting to me their  
respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN THOMAS TANNHAUSER A. FORTUN Civil Aviation Authority of the Philippines	Driver's License No. N02-85-001397	2032/12/30 Bacoor, Cavite
EDMUNDO T. CONDE Solid Business Machines Center, Inc.	SSS ID No. 04-3021599-9	

Known to me known to be the same persons who executed and voluntarily signed the  
foregoing Contract which they acknowledge before me as their own free and voluntary act  
and deed and with full authority to sign in that capacity.

This instrument refers to the Contract entitled *Supply and delivery of one (1) unit  
Document Scanner with Reference No. C.A. No. G-2024-140* and consisting of three (3) pages  
including this page where the acknowledgement is written, duly signed by the parties and  
their instrumental witnesses thereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

Until 31 December 20  
PTR No:  
Issued at:  
Issued on:  
TIN No:

Doc. No. 182  
Page No. 37  
Book No. 37  
Series of: 2024

ATTY. ANTONIO C. CASANGRAPAN  
NOTARY PUBLIC  
FOR THE CITY OF MANILA UNTIL DEC. 31, 2025  
ATTY'S ROLL NO. 55849  
Commission No. 2024 - 017 Until, DEC. 31, 2025  
IBP NO. 360020 UNTIL DEC. 31, 2024  
PTR NO. 1529883 UNTIL DEC. 31, 2024  
MCLE NO. VII-0013368, UNTIL APRIL 14, 2025  
No. 101 Daanbayan St. Binondo, Manila.