



11 November, 2024  
Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Supply And Delivery Of Various Housekeeping And Cleaning Supplies At Bicol International Airport (November And December 2024)** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 3:00 p.m. on 15 November 2024** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

ITEM NO.	UNIT	QTY.	DESCRIPTION (LOCATION: BIA, DARAGA, ALBAY)	UNIT PRICE	TOTAL
1.	pc	40	Air Freshener Car Gel 70g		
2.	pc	60	Air Freshener Scented Gel 180g		
3.	bot	60	Air Freshener Spray 320ml		
4.	bot	100	Bleaching Solution 1L		
5.	pc	20	Broom, High Quality Walis Tambo Soft Broom, 3M		
6.	pc	10	Broom, Stick (Tingting)		
7.	pc	30	Chamois (Cloth Wiper), Premium		
8.	pc	60	Cleanser Powder 350g		



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ITEM NO.	UNIT	QTY.	DESCRIPTION (LOCATION: BIA, DARAGA, ALBAY)	UNIT PRICE	TOTAL
<b>Continuation</b>					
9.	bot	40	Declogger (Liquid Sosa) 500ml		
10.	pc	70	Deodorant Cake 100g		
11.	pck	60	Detergent Powder 500g		
12.	bot	70	Dishwashing Liquid 475ml		
13.	pck	30	Dishwashing Sponge 3's, Heavy Duty		
14.	bot	40	Disinfectant Spray 340g		
15.	box	20	Disposable Nitrile Hand Gloves, Large/XL		
16.	pc	30	Doormat Cloth (Ordinary), 58cm x 38cm		
17.	pc	15	Doormat Rubberized, 58cm x 38cm		
18.	pc	10	Dust Pan, Heavy Duty		
19.	bot	40	Fabric Conditioner 900ml		
20.	bot	100	Floor Tile Cleaner 500ml		
21.	bot	30	Furniture Cleaner 330ml		
22.	bot	50	Glass Cleaner Spray 500ml		
23.	pc	10	Hand Brush, Big		
24.	pr	60	Hand Gloves (Cloth), Heavy Duty		
25.	pr	30	Hand Gloves (Rubber), Heavy Duty		
26.	pc	4	Industrial Window Glass Wiper Heavy Duty,		

Bicol International Airport, Alobo, Daraga Albay, Philippines, 4501

Smart: 0929 461 2407 | Globe: 0945 341 6603 Tel: (052) 742-3321 | [bicai@bicol-airport.gov.ph](mailto:bicai@bicol-airport.gov.ph)



ITEM NO.	UNIT	QTY.	DESCRIPTION (LOCATION: BIA, DARAGA, ALBAY)	UNIT PRICE	TOTAL
<b>Continuation</b>					
27.	bot	20	Insecticide/Multi Insect Killer, aerosol type 500ml		
28.	pc	4	Mop Handle		
29.	pc	40	Mop Head (Spin), refill		
30.	pc	40	Mop Head, Cotton		
31.	bot	100	Muriatic Acid, 1L		
32.	bundle	70	Rags, all cotton,		
33.	pck	40	Scouring Pad 3's, Heavy Duty		
34.	pc	10	Spin Mop (Tornado Mop), Big Size, Heavy Duty		
35.	box	100	Toilet Bowl Cleaning Strip 10g 3's		
36.	bot	100	Toilet Bowl/Urinal Cleaner 500ml.		
<b>TOTAL AMOUNT OF QUOTATION</b>					
<b>-x-x- nothing follows -x-x-</b>					

**Quotations not accompanied by Current Mayor's/Business Permit, Phil-GEPS Registration Number, and Brochures/Pictures indicating brand name and description of housekeeping and cleaning supplies, shall be automatically disqualified.** Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

Quotations will be opened in the presence of the Bidders' representatives who choose to attend at the address below.



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Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **3:00 p.m. on 15 November 2024**.

**Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Supply And Delivery Of Various Housekeeping And Cleaning Supplies At Bicol International Airport (November And December 2024)**.

**TERMS OF REFERENCE**

Name of Project	Supply And Delivery Of Various Housekeeping And Cleaning Supplies At Bicol International Airport (November And December 2024)
Approved Budget	Three Hundred Sixty-Five Thousand Eight Hundred Fifty Pesos (Php 365,850.00)
Delivery Period	Fifteen (15) calendar days.
Delivery Location/s	Supply Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay
Delivery Conditions	1. Acceptance of delivery shall be made from 8:00 A.M to 5:00 P.M only during regular working days. 2. The CAAP-BIA Inspection Committee shall have right to inspect and/or test the goods delivered to check their conformity to the technical specifications. 3. In case of failure to make the full delivery within the prescribed delivery period, a penalty of one-tenth (1/10) of one (1) percent shall be imposed per day of delay.
Terms of Payment	Payment upon full delivery and subject to usual government accounting rules and regulations.

Very truly yours,

  
**EPIFANIO O. PRINIA, JR.**

Chairperson, Canvass and Contract Committee



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**EPIFANIO O. PRINIA, JR.**

Chairperson, Canvass and Contract Committee

Civil Aviation Authority of the Philippines

Bicol International Airport

Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

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Signature Over Printed Name of Dealer/Supplier

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TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Supply And Delivery Of Various Housekeeping And Cleaning Supplies At Bicol International Airport (November And December 2024)** to the above-named dealer/supplier in accordance

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**LINDA MARIE D. OGENA**

Canvasser