



09 October, 2024

Date

## REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Repair And Maintenance Of Car Barriers At Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 15 October, 2024** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

The following should be submitted together with the quotation:

1. Current Mayor's/Business Permit;
2. Phil-GEPS Registration Number;
3. Name/credentials of proposed three (3) Service Technicians and one (1) Helper;
4. Other documentary requirements:
  - 4.1 Omnibus Sworn Statement  
**(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)**
  - 4.2 Latest Income & Business Tax Returns  
**[maybe submitted together with the quotation or before issuance of Notice of Award]:**
    - 4.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and





4.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).

**Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; and name/credentials of proposed Service Technicians and Helper, shall be automatically disqualified.**

### **SCOPE OF WORK**

1. Supply, delivery and installation of car barrier component at BIA Main Guardhouse Entrance Side
2. Intallation of car boom barrier arm.
3. Cleaning and retightening of electrical contacts on car barrier control boxes.
4. Functional testing of all units.
5. Turnover of unit manual and remote.
6. Submission of service report and recommendations.

Note:

1. *Any defect findings or faulty parts/components apart from the initial scope that cannot be rectified during the duration of the repair works should be given a separate proposal/quotation.*
2. *Inclusive of One (1) year unit warranty and Six (6) months for workmanship.*

### **PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:**

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

### **NOTE:**

***All pages of the Annexes must be duly signed by the bidder or his authorized representative. Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.***





(Contractor's Logo On Main Page)

BID PROPOSAL

Repair and Maintenance of Car Barriers at BIA

Bicol International Airport, Alobo, Daraga, Albay

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
								(5) x (8)	12% X [(5) +	(9) + (10)	(5) + (11)	(12)/(3)
1.00	REPAIR AND MAINTENANCE OF CAR BARRIER	1.00	lot									
	TOTAL AMOUNT											

Submitted by:

Printed Name:

Position:

Name of Company:

Date:





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BILL OF QUANTITIES

Project: Repair And Maintenance Of Car Barriers At Bicol International Airport

Location : Bicol International Airport, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	REPAIR AND MAINTENANCE OF CAR BARRIER				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :  
Total Bid Amount in Words:

Submitted by:  
Printed Name:  
Position:  
Name of Company:  
Date:



Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)

NAME OF PROJECT : Repair and Maintenance of Car Barriers at BIA					
LOCATION : Bicol International Airport, Alobo, Daraga, Albay					
SUBJECT : Bill of Quantities					
ITEM	DESCRIPTION	QTY	UNIT	UNIT COST	AMOUNT
A	Material Cost				
	1. Automatic Car Park Boom Barrier <ul style="list-style-type: none"><li>All steel body</li><li>Aluminum Boom Barrier Arm 4.0 meters straight type with protective rubber lining and LED lighting</li><li>Operated via push button and remote control</li><li>Rising/Falling Speed: 3s</li><li>Heavy Duty and weatherproof</li></ul>	1.00	Unit		
	2. 7 Ah 12 VDC back up Battery	1.00	Pc		
	3. Aluminum Car Boom Arm <ul style="list-style-type: none"><li>4.0m length</li><li>with protective rubber lining</li><li>with LED Lighting</li><li>Compatible with the above unit</li></ul>	2.00	Pc		
			Material Cost .....		
B	Labor Cost	QTY	UNIT	UNIT COST	AMOUNT
	Preventive Maintenance Service	5.00	Unit		
	Installation of unit component (Including minor consumables, wires & cable components for installation)	1.00	Lot		
	Delivery/Mobilization/demobilization	1.00	Lot		
			Labor Cost .....		
A TOTAL MATERIAL COST					
B TOTAL LABOR COST					
C TOTAL EQUIPMENT RENTAL COST					
D TOTAL DIRECT COST					
INDIRECT COSTS					
1. OCM		5.0%	of Estimated Direct Cost		
2. CONTRACTOR's PROFIT		0.0%	of Estimated Direct Cost		
E. TOTAL OCM & PROFIT		5.0%	of D		
F. VALUE ADDED TAX, (VAT)		5.0%	of (D + E)		
G. SUB-TOTAL ESTIMATED INDIRECT COST ( F + E ), P					
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST ( G / Quantity), P/Unit					
SUB-TOTAL ESTIMATED COST ( D + G ), P					
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit					

Submitted by: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Position: \_\_\_\_\_  
Name of Company: \_\_\_\_\_  
Date: \_\_\_\_\_



Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders’ representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay** not later than **2:00 p.m. on 15 October 2024. Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Repair And Maintenance Of Car Barriers At Bicol International Airport.**

TERMS OF REFERENCE

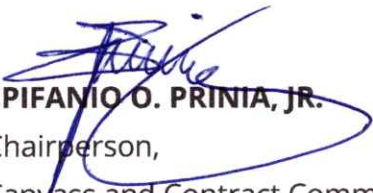
Name of Project	Repair And Maintenance Of Car Barriers At Bicol International Airport
Approved Budget	Four Hundred Three Thousand Five Hundred Fifteen Pesos PHP 403,515.00
Number of Days to Complete	Sixty (60) Calendar Days.
Location/s	Bicol International Airport, Daraga, Albay
Contractor’s Obligation	1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.  2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Sixty (60) calendar days.  3. The Contractor shall be responsible for the safety of all activities on the Site.
	4. The Contractor shall carry out all instructions of the Procuring Entity’s Representative that comply with the applicable laws where the Site is located.





Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.
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Very truly yours,

  
**EPIFANIO O. PRINIA, JR.**  
Chairperson,  
Canvass and Contract Committee





Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**EPIFANIO O. PRINIA, JR.**

Chairperson, Canvass and Contract Committee  
Civil Aviation Authority of the Philippines  
Bicol International Airport  
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

\_\_\_\_\_  
Signature Over Printed Name of Dealer/Supplier

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TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Repair And Maintenance Of Car Barriers At Bicol International Airport** to the above-named dealer/supplier in accordance with the existing regulations.

For:   
**LINDA MARIE D. OGENA**  
\_\_\_\_\_  
Canvasser

