



DATE: November 04, 2024

The **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES-AREA X**, through its Canvass and Contract Committee (CCC), now invites interested contractors/ suppliers to submit their Price Quotations for the Project **PURCHASE OF COMMON OFFICE SUPPLY 4TH QUARTER**, with their quantities, and for their respective use and end user:

Quantity/ Unit	Items	Purpose	Office/ Unit/ Airport User	Approved Budget of Contract
15 Box	Binder Clip 1" (12pcs/Box)	Use for CAAP Offices	Laguinding an Airport	PhP 124,732.35
15 Box	Binder Clip 2" (12pcs/Box)			
260 Ream	Book Paper, A4			
235 Ream	Book Paper, Legal			
40 Pcs	Correction Tape			
20 Set	Marker Flourescent/Highlighter (3color/set)			
20 Pcs	Marker, Permanent Black			
20 Pcs	Marker, Permanent Blue			
10 Pcs	Marker, Permanent Red			
20 Pcs	Marker, Whiteboard black			
20 Pcs	Marker, Whiteboard blue			
10 Pcs	Marker, Whiteboard red			
25 Box	Paper Clip Big (50mm)			
25 Box	Paper Clip Small (33mm)			
20 Box	Paper Fastener Metal, 70mm (stainless)			
6 Bot	Stamp pad, Ink blue			
25 Pad	Post It Note 3"x4"			
25 Pad	Post It Note 3"x3"			
10 Pcs	Record Book, 300pages			
10 Pcs	Record Book, 500pages			
75 Pcs	Signpen, Liquid/Gel Ink, 0.5 needle tip Black			
125 Pcs	Signpen, Liquid/Gel Ink, 0.5 needle tip Blue			
80 Box	Staple Wire, standard #35mm			
10 Roll	Masking Tape 1"			
5 Roll	Masking Tape 3"			
10 Roll	Packaging Tape 3"			
36 Roll	Tape, Scotch 1"			
15 Roll	Tape, Scotch 3"			
15 Pcs	Scissor, heavy duty			
5 Pcs	Stamp Pad, felt pad			
5 Box	Rubber Band #18			



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

Deadline of Submission: November 08, 2024 at 10:00 A.M

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Further, the prospective suppliers should possess the following:

1. Should have the legal capacity to enter into business or to perfect contracts (with updated Business Permit from DTI and recent Tax Certification from BIR as per Section 8.5 of Section 8.0 of Rule III and as per sub-paragraph a.ii of Section 24.1 of Section 24 of Rule VIII of the Revised IRR of RA 9184 and GPPB Resolution No. 11-2013 dated April 26, 2013);
2. PhilGeps Registration (At least Red Membership)
3. Should not be among those blacklisted suppliers. (as per sub- sub-paragraph a.iv (1) of Section 25.2 of Section 25 of Rule VIII of the Revised IRR of RA 9184 and Section 2 of GPPB's UNIFORM GUIDELINES FOR BLACKLISTING OF MANUFACTURERS, SUPPLIERS, DISTRIBUTORS, CONTRACTORS AND CONSULTANTS)

The **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES (CAAP)- AREA X** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

CAROLINA C. ADANZA

CCC-Secretary
Ground Floor, Admin Building
Laguindingan Airport
Laguindingan, Misamis Oriental
CAAP Area X
Telephone: (088)-555-1881 (Local 1210)
0915-56-89246

Signed:


JOHN ROVELL Z. SIJO
MHCU Chief
CCC-Chairperson