



Civil Aviation Authority of the Philippines
PURCHASE ORDER



Supplier: **NEW ILOILO IZEEM COMMERCIAL SUMMIT INC.** PO No.: **GPR 2024-10-002**
 Address: **Mabini St., Iloilo City** Date: **10/22/2024**
 TIN: **737-452-086-000** Mode of Procurement: **SVP**

Please furnish this Office the following articles subject to the terms and conditions contained herein:
 Place of Delivery: **CAAP, Caticlan Airport** Delivery Term: **30 CD**
 Mode of Payment: **Check**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Common Office Supplies			
			450	23.00	10,350.00
1	piece	BALLPEN, Faber Casttle, (Black & Blue)	280	40.00	11,200.00
2	piece	BALLPEN, VARIOUS COLORS, 0.4mm needle Dong A My Gel (Black & Blue)	12	95.00	1,140.00
3	pack	Binder Index Divider 12 Tabs A4	12	174.00	2,088.00
4	pack	Binder Index Divider 5 Tabs A4	12	55.00	660.00
5	pack	Binder Index Divider 10 Tabs A4	15	48.00	720.00
6	piece	CLEAR BOOK, Legal Refill (10 pcs per pack)	5	90.00	450.00
7	piece	CLIP BOARD, legal with cover	5	140.00	700.00
8	piece	CORRECTION PEN- fluid, papermate	20	85.00	1,700.00
9	piece	CORRECTION TAPE, 5mm x 8m	20	249.00	4,980.00
10	tube	CUTTER BLADE, 10 pieces per tube	2	9.00	18.00
11	piece	CUTTER KNIFE	5	39.00	195.00
12	box	DYMO (Label Cassette refill 12mmx7m) 1/2" x23' 45013white (5pcs per box)	10	18.00	180.00
13	piece	ENVELOPE, DOCUMENTARY (Brown, Long)	150	38.00	5,700.00
14	piece	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size document	30	178.00	5,340.00
15	piece	ENVELOPE, TRANSPARENT, plastic, Long and Short	60	19.00	1,140.00
16	piece	ERASER, FELT, FOR BLACKBOARD OR WHITEBOARD	1	17.00	17.00
17	rolls	Laminating film 250micronsx50m	2	134.00	268.00
18	box	FASTENER, plastic, 50 sets per box (8.5 inches long)	12	128.00	1,536.00
19	piece	Folder white (legal size)	170	70.00	11,900.00
20	piece	MARKER, FLOURESCENT, assorted color	6	70.00	420.00
21	piece	MARKER, PERMANENT, fine, various colors	4	70.00	280.00
22	piece	MARKER, PERMANENT, broad, various colors	24	70.00	1,680.00
23	piece	MARKER, WHITEBOARD, various colors	12	66.00	792.00
24	piece	NOTEPAD, STICK-ON, assorted sizes	12	55.00	660.00
25	ream	PAPER, MULTICOPY, 70gsm, size: 210mm x 297mm (A4)	80	315.00	25,200.00
26	ream	PAPER, MULTICOPY, 70gsm, size: 216mm x 279mm (legal)	70	320.00	22,400.00
27	ream	PAPER, MULTICOPY, 70gsm, size: 216mm x 279mm (letter)	70	320.00	22,400.00
28	pack	PAPER, PHOTO, A4, waterproof, glossy, 10pcs/pack	30	315.00	9,450.00
29	pack	PAPER, SPECIAL (BOARD), A4, 10 sheets/pack	15	148.00	2,220.00
30	piece	POST-IT, Plastic Label (sign here)	5	118.00	590.00
31	box	PUSH PINS, various colors	16	88.00	1,408.00
32	piece	RECORD BOOK, assorted pages, size: 214mm x 278mm min	2	56.00	112.00
33	piece	SCISSORS, symmetrical, blade length: 65mm, 1 piece in individual plastic	10	138.00	1,380.00
34	piece	STAMP PAD, Size No. 2 (Purple)	8	98.00	784.00
35	piece	STAPLE WIRE REMOVER, PLIER TYPE	4	88.00	352.00
36	box	STAPLE WIRE, No. 10	6	79.00	474.00
37	piece	STAPLER, STANDARD TYPE, 200 staples min, 1 piece in individual box	4	29.00	116.00
38	pack	STICKER PAPER, A4, inkjet, high gloss, 80gsm, 10pcs/pack	6	250.00	1,500.00
39	piece	TAPE DISPENSER, TABLE TOP	30	98.00	2,940.00
40	roll	TAPE, DOUBLE-SIDED, 1 inch	3	230.00	690.00
41	roll	TAPE, MASKING, 1 inch	24	55.00	1,320.00
			10	45.00	450.00



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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
42	roll	TAPE, PACKAGING, width: 2"	10	75.00	750.00
43	roll	TAPE, TRANSPARENT, 2 inch	20	75.00	1,500.00
44	lot	Whiteboard, aluminum frame, wall mounted, size: 4'x3'	1	1,800.00	1,800.00
45	unit	Wall mounted Clock	3	800.00	2,400.00
IT SUPPLIES					
46	piece	EPSON, various colors Refill (Epson L120) T6641	10	328.00	3,280.00
47	piece	EPSON, various colors Refill (Epson L120) T6642	10	328.00	3,280.00
48	piece	EPSON, various colors Refill (Epson L120) T6643	10	328.00	3,280.00
49	piece	EPSON, various colors Refill (Epson L120) T6644	10	328.00	3,280.00
50	piece	EPSON, various colors Refill (Epson L3156) Black	9	328.00	2,952.00
51	piece	EPSON, various colors Refill (Epson L3156) Cyan	9	328.00	2,952.00
52	piece	EPSON, various colors Refill (Epson L3156) Magenta	9	328.00	2,952.00
53	piece	EPSON, various colors Refill (Epson L3156) Yellow	9	328.00	2,952.00
54	piece	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0 (Western Digital)	3	3,700.00	11,100.00
55	cartridge	HP 704 Black	15	689.00	10,335.00
56	cartridge	HP 704 Tri-Color	15	689.00	10,335.00
57	piece	Lazer Pointer Rechargeable (for powerpoint presentation)	2	800.00	1,600.00
58	unit	Telephone Set	2	1,400.00	2,800.00
59	unit	Telephone Set (Wall Type keypad not on the handset)	2	1,400.00	2,800.00
60	box	TONER KIT- Kyocera TK-100	2	1,800.00	3,600.00
61	box	TONER, Ineo 116 photocopier (box of 2)	2	1,800.00	3,600.00
62	box	TONER- Ineo, 118 (box of 2)	2	1,800.00	3,600.00
63	unit	UNINTERRUPTIBLE POWER SUPPLY, 325 watts/650VA	2	3,300.00	6,600.00
64	unit	USB Wall Charger (Li-Ion 3.7V 18650 4 slots)	1	599.00	599.00
65	meter	velcro straps, 10mm x 5 meters	5	250.00	1,250.00
66	unit	8 Port Network Switch	2	1,800.00	3,600.00
67	unit	Router Tp Link (WR840N)	1	1,800.00	1,800.00
68	unit	Laminating Machine Heavy Duty	1	3,000.00	3,000.00
69	unit	Computer Speaker	1	500.00	500.00

Total Amount in words **Two Hundred Thirty-Three Thousand Two Hundred Ninety-Seven Pesos Only** **233,297.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Conforme: _____
 Signature over Printed Name of Supplier
 Date: 10-31-24
 Funds Available: _____
MS. LIZA MAE NAORBE
 Area Accountant

Very truly yours,

ENGR. EUSEBIO MONSERATE JR.
 Acting Area Manager - Area Center 6
 Authorized Official

BUR No.: 2024-10-0143
 Amount: ₱ 233,297