



02 October, 2024

Date

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your lowest net prices, taxes, including Government discount terms, and period of delivery of the following items listed hereunder for the account of the official use of the **Civil Aviation Authority of the Philippines (CAAP), Area Center V**, in connection with the implementation of the **Vegetation Control (2 Phases) At Bicol International Airport** project. It is requested that price quotations be submitted in an envelope, duly sealed, **to be opened by our Canvass and Contract Committee (CCC) not later than 2:00 p.m. on 08 October, 2024** at the **CAAP's physical address at the BAC/CCC Office, Ground Floor, Admin Bldg., Bicol International Airport (BIA), Daraga, Albay.**

The following should be submitted together with the quotation:

- 1 Current Mayor's/Business Permit;
- 2 Phil-GEPS Registration Number;
- 3 Name/credentials of proposed one (1) Leadman; and
- 4 List of Contractor's Equipment, including proof of ownership or certification of availability of Portable Chainsaw, Grasscutter and Minor Tools for cutting from the lessor/vendor for the duration of the project, as the case may be.
- 5 Other documentary requirements:
 - 5.1 Omnibus Sworn Statement
(see attached format, maybe submitted together with the quotation or before issuance of Notice of Award.)
 - 5.2 Latest Income & Business Tax Returns
[maybe submitted together with the quotation or before issuance of Notice of Award]:
 - 5.2.1 Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal duly stamped received by the BIR; and
 - 5.2.2 Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids filed through the Electronic Filing & Payment System (EFPS).





Quotations not accompanied by current Mayor's/Business Permit; Phil-GEPS Registration Number; Name/credentials of proposed Leadman; and List of contractor's equipment, shall be automatically disqualified.

SCOPE OF WORK

- 1. Clearing, removal of trees and thick vegetation based on location plans.
- 2. Manual cutting and clearing of vegetation (*grasscutter and using portable chainsaw on medium large trees*).
- 3. Weekly accomplishment report shall be provided by the work parties including daily time records of hired personnels.
- 4. Provision of minor tools for cutting to be provided by the Contractor.

Vegetation Control

Item	Scope of Works	Area (sq.m)
A.	Clearing and removal of thick vegetation	
RWY 05	Clearing and removal of trees and thick vegetation	1,846.00
	Clearing and removal of trees and thick vegetation	460.00
	Clearing and removal of trees and thick vegetation	2,007.00
	Clearing and removal of trees and thick vegetation	5,228.00
	Clearing and removal of trees and thick vegetation	4,072.00
	Clearing and removal of trees and thick vegetation	1,466.00
	Clearing and removal of trees and thick vegetation	67.00
	Clearing and removal of thick vegetation beside perimeter fence	1,750.00
	Sub-Total	16,896.00
RWY 05	Clearing and removal of minor vegetation for grass cutting	19,543.00
	Clearing and removal of minor vegetation for grass cutting	2,327.00
	Sub-Total	21,870.00
	TOTAL	38,766.00

LABOR REQUIREMENTS

Clearing using manual tools and portable chainsaw

Crew: 10 - Laborer

Total Area	=	16,896.00	sq.m
Capacity of 1 Labor per day	=	25.00	sq.m. /day
Duration	=	68.00	day/s

Clearing using manual tools and grass cutter

Crew: 4 - Laborer

Total Area	=	21,870.00	sq.m
Capacity of 1 Labor per day	=	100.00	sq.m. /day
Duration	=	55.00	day/s



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PLEASE ACCOMPLISH THE FOLLOWING ATTACHED FORMS:

1. Bid Proposal (Annex "A")
2. Bill Of Quantities (Annex "B")
3. Detailed Estimate Form (Annex "C")

NOTE:

All pages of the Annexes must be duly signed by the bidder or his authorized representative.
Bids/quotations not addressing or providing all of the required items where applicable shall be considered non-responsive and thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free.





(Contractor's Logo On Main Page)

BID PROPOSAL

Vegetation Control (2 Phases)

at

Bicol International Airport, Daraga, Albay

ITEM NO.	DESCRIPTION OF WORK	QUANTITY	UNIT	ESTIMATED DIRECT COST	MARK-UPS IN		TOTAL MARK-UP		VAT	TOTAL INDIRECT COST	TOTAL COST	UNIT COST
					OCM	Profit	%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9) (5) x (8)	(10) 5% X [(5) + (9)]	(11) (9) + (10)	(12) (5) + (11)	(13) (12)/(3)
1.00	Earthworks											
TOTAL AMOUNT												

Submitted by:

Printed Name:

Position:

Name of Company:



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BILL OF QUANTITIES

Project: Vegetation Control (2 Phases) At Bicol International Airport

Location : Bicol International Airport, Alobo, Daraga, Albay

Item No	Description	Qty	Unit	Unit Price	Amount
1.00	Earthworks				
	Pesos Amount in Words	1.00	lot		
	and centavos				

Total Bid Amount (Php) :

Total Bid Amount in Words:

Submitted by:

Printed Name:

Position:

Name of Company:

Date:



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Detailed Estimate Form (Annex "C")

(Contractor's Logo On Main Page)

NAME OF PROJECT	: Vegetation Control (2 Phases)
LOCATION	: Bicol International Airport, Daraga, Albay
SUBJECT	: Bill of Quantities

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1.00	EARTHWORKS				
1.10	(Clearing, cutting of trees and removal of thick vegetation using Manual Tools)				
B	Labor Cost	38,766.00	sq.m		
	Clearing and removal of trees and thick vegetation	QTY	DUR. (DAYS)	RATE/DAY	
	Leadman	1.00	68.00		
	Common Laborer	10.00	68.00		
	Clearing and removal of minor vegetation for grass cutting				
	Common Laborer	4.00	55.00		
			Labor Cost		
C	Equipment Rental Cost	QTY	DUR. (DAYS)		
	Grass Cutter including Fuel and Maintenance	3.00	55.00		
	Portable Chainsaw including Fuel and Maintenance	1.00	14.00		
			Equipment Cost ...		

A	TOTAL MATERIAL COST
B	TOTAL LABOR COST
C	TOTAL EQUIPMENT RENTAL COST
D	TOTAL DIRECT COST

INDIRECT COSTS			
1. OCM	0.0%	of Estimated Direct Cost	
2. CONTRACTOR'S PROFIT	0.0%	of Estimated Direct Cost	
E. TOTAL OCM & PROFIT	0.0%	of D	
F. VALUE ADDED TAX, (VAT)	5.0%	of (D + E)	
G. SUB-TOTAL ESTIMATED INDIRECT COST (F + E), P			
H. SUB-TOTAL ESTIMATED UNIT INDIRECT COST (G / Quantity), P/Unit			
SUB-TOTAL ESTIMATED COST (D + G), P			
SUB-TOTAL ESTIMATED UNIT COST (Total Estimated Cost / Quantity), P/Unit			

Note: Location plans are subject to relocation of areas depending on actual condition during start of clearing.

Submitted by: _____
Printed Name: _____
Position: _____
Name of Company: _____





Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded. Quotations will be opened in the presence of the Bidders’ representatives who choose to attend at the address provided. Quotations must be delivered to the **Civil Aviation Authority of the Philippines, Area Center V** at its physical address at the **BAC/CCC Office, Ground Floor Admin Bldg., Bicol International Airport, Daraga, Albay not later than 2:00 p.m. on 08 October 2024. Online submission is not allowed and late quotations shall not be accepted.** All quotations together with the required documents should be placed in a **sealed envelope** marked **Vegetation Control (2 Phases) At Bicol International Airport.**

TERMS OF REFERENCE

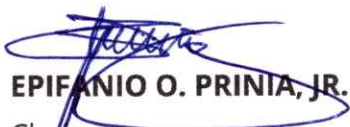
Name of Project	Vegetation Control (2 Phases) At Bicol International Airport.
Approved Budget	Four Hundred Ninety-Nine Thousand Eight Hundred Pesos PHP 499,800.00
Number of Days to Complete	Sixty-Eight (68) calendar days.
Location/s	Bicol International Airport, Alobo, Daraga, Albay
Contractor’s Obligation	<div><div>1. The Contractor shall carry out the works properly and in accordance with the Contract. The Contractor shall provide all supervision, labor, materials, plant and equipment required for the project.</div><div>2. The Contractor shall commence execution of the works immediately upon the receipt of Notice to Proceed and shall carry out the works in accordance with the Contract Agreement. The Contractor shall complete the project per approved Contract time of Sixty-Eight (68) calendar days.</div><div>3. The Contractor shall be responsible for the safety of all activities on the Site.</div><div>4. The Contractor shall carry out all instructions of the Procuring Entity’s Representative that comply with the applicable laws where the Site is located.</div></div>



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Liquidated Damages	The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day of delay. The applicable liquidated damages is at least one tenth (1/10) of one percent of the cost of the unperformed portion for every day of delay.
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Very truly yours,


EPIFANIO O. PRINIA, JR.
Chairperson,
Canvass and Contract Committee



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EPIFANIO O. PRINIA, JR.

Chairperson, Canvass and Contract Committee
Civil Aviation Authority of the Philippines
Bicol International Airport
Daraga, Albay

Sir:

In connection with the above Request for Quotation, I/We propose to furnish deliver in conformity with specification of the articles in which I/We quoted, and insofar as controlled items are concerned, the price quotation I/We have made in accordance with those approved by the Price Control Council.

Signature Over Printed Name of Dealer/Supplier

TO WHOM IT MAY CONCERN:

This is to certify that I have personally served this Request for Quotation for the project **Vegetation Control (2 Phases) At Bicol International Airport** to the above-named dealer/supplier in accordance with the existing regulations.

LINDA MARIE D. OGENA

Canvasser

