



Contract Agreement  
for

SUPPLY AND DELIVERY OF CONSUMABLES FOR THE REPAIR AND MAINTENANCE OF  
AIR CONDITIONING UNITS AT ANS NCR FACILITIES

**THIS AGREEMENT** entered this SEP 30 2024 between  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES** with office address at Old MIA Road  
corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter  
called "CAAP" and represented herein by **CAPTAIN THOMAS TANNHAUSER A. FORTUN** in  
his capacity as ADG II, AFS/ Acting HEA of the one part;

**MANARA MARKETING**, a single proprietorship organized and existing by virtue of  
law and with office address at No. 15 Aster St., Greenpark Village, San Isidro, Cainta, Rizal  
hereinafter called "the Supplier" and represented herein by **ASTER F. FORTEZA** in her  
capacity as General Manager of the other part.

**WHEREAS, CAAP** requested quotation for certain good and ancillary services,  
particularly the **Supply and delivery of consumables for the repair and maintenance of Air  
Conditioning Units at ANS NCR Facilities** and has accepted the Quotation by the Supplier for  
the supply of those goods in the sum of **ONE HUNDRED EIGHTY-ONE THOUSAND NINE  
HUNDRED SIXTY-FOUR PESOS ONLY (Php181,964.00)** hereinafter called "the Contract  
Price".

**NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are  
respectively as  
assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of  
this Agreement, viz:

- (2.1) Annual Procurement Plan CY 2024
- (2.2) CBA (MOOE) No. 24-05-0689 dated 30 May 2024
- (2.3) Pre-Procurement (CCC) dated 14 June 2024
- (2.4) Formal Quotation and other attachments from the Supplier
- (2.5) Abstract of Quotation / CCC Checklist dated 05 July 2024
- (2.6) Evaluation Report dated 08 August 2024
- (2.7) CCC Resolution No. 2024-055 dated 08 August 2024

3. In consideration of the payments to be made by the Entity to the Supplier as herein  
mentioned, the Supplier hereby covenants with the Entity to provide the goods and services  
within **Thirty (30) Calendar Days** from receipt of the Notice for Compliance and to remedy  
defects therein in conformity in all respects with the provisions of the Contract.

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and  
services and the remedying of defects therein, the Contract Price or such other sum as may

become payable under the provisions of the contract at the time and in the manner prescribed by the *Agreement*.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


**SIGNED:**

**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**MANARA MARKETING**

**BY:**

**BY:**

  
**CAPTAIN THOMAS TANNHAUSER A. FORTUN**  
ADG II, AFS/ Acting HEA

  
**ASTER F. FORTEZA**  
General Manager

**WITNESSES**

  
**OSCAR B. DEMETILLO, JR.**  
Chief, Procurement Division

  
**ENGR. GARY M. JADIE**  
Acting Chief, ANS



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )  
CITY OF ) S.S. \_\_\_\_\_  
CITY OF MANILA

BEFORE ME, a Notary Public for and in, CITY OF MANILA this \_\_\_\_\_  
day of 03 OCT 2024 appeared the following person presenting to me their  
respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN THOMAS TANNHAUSER A. FORTUN Civil Aviation Authority of the Philippines	Driver's License No. N02-85-001397	2032/12/30 Bacoor, Cavite
ASTER F. FORTEZA Manara Marketing	SS ID NO. 33-3637422-9	

Known to me known to be the same persons who executed and voluntarily signed the  
foregoing Contract which they acknowledge before me as their own free and voluntary act  
and deed and with full authority to sign in that capacity.

This instrument refers to the Contract entitled *Supply and delivery of consumables for  
the repair and maintenance of Air Conditioning Units at ANS NCR Facilities with Reference No. C.A.  
No. G-2024-110* and consisting of three (3) pages including this page where the  
acknowledgement is written, duly signed by the parties and their instrumental witnesses  
thereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

\_\_\_\_\_  
ATTY. JOHN EDWARD TRINIDAD ANG  
Notary Public  
Notary Public for City of Manila-Until Dec 31, 2024  
Notarial Commission No. 2023-091  
2nd Floor, Plaza Hotel, Abasco St., Ermita, Manila  
IBP No. 329700 - Jan. 3, 2024  
PTR No. 1535522 - Jan. 3, 2024  
Roll No. 63731 / MCLE No. VII-0011675-04/14/2025  
Issued at: 252-279-19300000  
Issued on: \_\_\_\_\_  
TIN No: \_\_\_\_\_

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