



Republic of the Philippines  
**CIVIL AVIATION AUTHORITY OF THE PHILIPPINES**

**Contract Agreement**  
**for**  
**PROCUREMENT OF TWO (2) LAPTOPS FOR CCS**

**THIS AGREEMENT** entered this OCT 08 2024 between **CIVIL AVIATION AUTHORITY OF THE PHILIPPINES** with office address at Old MIA Road corner Ninoy Aquino Avenue, Pasay City 1300 created under Republic Act 9497 hereinafter called "CAAP" and represented herein by **CAPTAIN THOMAS TANNHAUSER A. FORTUN** in his capacity as ADG II, AFS/ Acting HEA of the one part;

**EPARTNERS SOLUTIONS, INC.**, a corporation organized and existing by virtue of law and with office address at Unit 2506 Prestige Tower, Don F. Ortigas Jr. Road, Brgy. San Antonio, Pasig City hereinafter called "the Supplier" and represented herein by **SUSAN L. SANCHEZ** in her capacity as Authorized Representative of the other part.

**WHEREAS, CAAP** requested quotation for certain good and ancillary services, particularly the **Procurement of two (2) Laptops for CCS** and has accepted the Quotation by the Supplier for the supply of those goods in the sum of **TWO HUNDRED TWELVE THOUSAND SEVEN HUNDRED SIX PESOS ONLY (Php212,706.00)** hereinafter called "the Contract Price".

**NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:**

1. In this Agreement words and expressions shall have the same meanings as are respectively as assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

- (2.1) Annual Procurement Plan CY 2024
- (2.2) CBA (MOOE) No. 24-05-707 dated 31 May 2024
- (2.3) Pre-Procurement (CCC) dated 22 August 2024
- (2.4) Formal Quotation and other attachments from the Supplier
- (2.5) Abstract of Quotation / CCC Checklist dated 11 September 2024
- (2.6) Evaluation Report dated 18 September 2024
- (2.7) CCC Resolution No. 2024-069 dated 18 September 2024

3. In consideration of the payments to be made by the Entity to the Supplier as herein mentioned, the Supplier hereby covenants with the Entity to provide the goods and services within **Thirty to Forty-Five (30-45) working days** from receipt of the Notice for Compliance and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The CAAP covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the *Agreement*.

5. In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (0.001) for unperformed portion for everyday of delay. Once the cumulative number of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**SIGNED:**

**CIVIL AVIATION AUTHORITY OF THE  
PHILIPPINES**

**BY:**

  
**CAPTAIN THOMAS TANNHAUSER A. FORTUN**  
ADG II, AFS/ Acting HEA

**EPARTNERS SOLUTIONS, INC.**

**BY:**

  
**SUSAN L. SANCHEZ**  
Authorized Representative

**WITNESSES**

  
**OSCAR B. DEMETILLO, JR.**  
Chief, Procurement Division

  
**NICOLE M. RAMOS**  
Chief, Corporate Communications  
Staff

## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES )

CITY OF ) S.S. PASIG CITY

**BEFORE ME**, a Notary Public for and in, PASIG CITY this \_\_\_\_\_ day of \_\_\_\_\_ appeared the following person presenting to me their respective identifications, to wit:

Name	Competent Evidence of Identity	Date and Place of Issue
CAPTAIN THOMAS TANNHAUSER A. FORTUN Civil Aviation Authority of the Philippines	Driver's License No. N02-85-001397	2032/12/30 Bacoor, Cavite
SUSAN L. SANCHEZ Epartners Solutions, Inc,	SSS No. 33-9809136-2	Issued at Pasig City

Known to me known to be the same persons who executed and voluntarily signed the foregoing Contract which they acknowledge before me as their own free and voluntary act and deed and with full authority to sign in that capacity.

This instrument refers to the Contract entitled *Procurement of two (2) Laptops for CCS* with *Reference No. C.A. No. G-2024-130* and consisting of three (3) pages including this page where the acknowledgement is written, duly signed by the parties and their instrumental witnesses thereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

FERDINAND D. AYALAO

Until 31 December 20 Notary Public

PTR No: Appointment No. 26 (2/21/2025) valid until 12/31/2025

Issued at: Roll No. 427 04/14/28  
05/21/2001

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