



OCT 04 2024

**KATE GABRINEZ**

Sales Manager

**MACTAN SHANGRI-LA HOTEL &  
RESORTS, INC.**

Punta Engaño Road, P.O. Box 86  
Mactan, 6015 Lapu-Lapu City, Cebu,

**NOTICE TO PROCEED**

Dear Ms. Gabrinez,

In view of the approved Contract amounting to **TWO MILLION SEVEN HUNDRED FORTY THOUSAND PESOS ONLY (PHP2,740,000.00)** attached herein, **MACTAN SHANGRI-LA HOTEL & RESORTS, INC.** is hereby notified to proceed with the project entitled ***Lease of Venue for the 59<sup>th</sup> Directors General of Civil Aviation (DGCA) Conference Cultural Events on October 17, 2024*** within seven (7) days upon receipt hereof.

By virtue of the Contract, Mactan Shangri-la Hotel & Resorts, Inc. is responsible for the delivery of the articles in accordance with the terms and conditions contained therein.

Please acknowledge this notice.

Sincerely,

**CAPTAIN MANUEL ANTONIO L. TAMAYO**  
Director General

**THE DIRECTOR GENERAL**

Civil Aviation Authority of the Philippines  
Pasay City, Metro Manila

Sir:

I acknowledge receipt of this notice on 11th day of October 2024

Conforme:

**Kate Gabrinez**  
Sales Manager  
**Mactan Shangri-la Hotel & Resorts, Inc.**