



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Purchase of various materials for the repair/ repainting of Business Development Division Office located G/F, CAAP Admin Building, CAAP Complex" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : C24-086-09

Name of Project : Purchase of various materials for the repair/ repainting

of Business Development Division Office located at G/F,

CAAP Admin Building, CAAP Complex

Approved Budget for

Contract : **P513,430.00**

Terms : See the attached Annex "A" for Terms of Reference and

corresponding Specifications

Location : Procurement Division, CAAP, MIA Road, Pasay City

Delivery Term : Thirty (30) Calendar Days from the receipt of

Notice for Compliance

Note: Partial delivery is allowed

Delivery Time : 8:00 AM – 4:00 PM Monday to Friday (Regular work days)

Delivery Location : CAAP, Head Office Warehouse

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

- 1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
- 2. Income Business Tax Return for ABC's above ₱500,000.00;
- 3. PHILGEPS Certificate of Registration;
- 4. Tax Clearance;
- 5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above ₱50,000.00; (Authorized representative much attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
- 6. Price quotation from (Annex "A") during submission of offer/Quotation

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid.**

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The cruatation shall be submitted in sealed envelope on or before the closing date of at 10:00 AM, CAAP Procurement Division and addressed to:

ATTY. JOHN BEAU B. MASIGLAT

Chairperson, Canvass and Contract Committee Gate 3 CAAP, Old MIA Road Pasay City, Metro Manila

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Pasay City, October 10, 2024

ATTY. JOHN BEAU B. MASIGLAT

CCC Chairperson



Annex "A"

PRICE QUOTATION FORM

The Chairperson Canvass and Contract Committee Procurement Division, CAAP, MIA Road, Pasay City

II. CEILING

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows.

Purchase of various materials for the repair/repainting of business development division office located at G/F, CAAP Admin Building, CAAP Complex **Technical Specifications QTY Total Price** Unit **Unit Price** I. WALL 6.0MM thk. x 4' x 8' Ficem Board (Hardiflex) 70 pcs. 98 pcs. 76mm x 3.0m x 0.6mm thk. Metal studs 48 pcs. 76mm x 3.0m x 0.5mm thk. Metal tracks 20 pcs. 1" x 4" x 12', Lumber, S4S (Baseboard) 1,200 pcs. Blind rivets 1/8" x 1/2" Self-drill screws, 25mm galvanized or zinc 2500 pcs. coated Self-drill screws, 50mm galvanized or zinc 300 pcs. coated 100 pcs. Flat head screws w/ toks, 3/16" dia. X 2" 1" dia Drive pin (Low vel. power fasteners w/ 1 box washer) 100 pcs. /Box Cartridge (6.8 x 11mm .27 Caliber Safety Strip 1 box Power Loads) 100 pcs. /Box 10 pcs. Screw bit heavy duty 15 pcs. Metal drill bit, heavy duty, 3/16" dia. 1 pc. Hand Riveter 1 pc. Snips metal cutter 1 pc. Vice grip, heavy duty





12.00mm thk. x 4' x 8' Gypsum Board	23	pcs.	
Wall angle V-type, 25mm x 25mm x 3.0m x 0.6mm thk.	34	pcs.	
Double Furring Channel 19mm x 50mm x 0.6mm thk. x 5m	23	pes.	
Carrying Channel 12mm x 38mm x 0.7mm thk. x 5m	13	pcs.	
Double Furring Clip	100	pcs.	
Blind rivets 1/8" x 1/2"	300	pcs.	
Self-drill screws, 25mm galvanized or zinc coated	1000	pcs.	
2' X 4' PVC Laminated Board, orange skin	63	pcs.	
Wall angle 12', (bailey)	14	pcs.	
Main Tee 12' (grid) bailey	12	pcs.	
Cross Tee 4' (grid) bailey	63	pcs.	
Cross Tee 2' (grid) bailey	67	pcs.	
Wooden cornize 2" x 12'	33	pcs.	
G.I. Tie wire #16	10	kls.	
III. FLOOR			
450mm x 450mm x 3mm Carpet vinyl tiles (verify color)	356	pcs.	
Carpet tiles, 500mm x 500mm (verify color)	65	pcs.	
Specifications: Construction: Multi - Level Patterned Loop, Tufted Yarn: 100% Solution Dyed Nylon BCF Yarn Weight: 700 gr/sq.m. (21 oz/sq.yd.) Gauge: 1/10" Total Height: 7.5 mm ±0.5mm Backing: PVC + Glass Fiber + PVC			
Acrylic flooring adhesive (5kls.)	5	gals	
Spatula, 6" heavy duty, w/ plastic handle	3	pcs.	
Floor Sealer Wax	3	gals.	
Safety knitted cotton gloves	10	pairs	
IV. DOOR			
1/4" thk. Mar. ply. (local)	2	pcs.	
2" x 3" x 10' Lumber, S4S, KD	2	pcs.	





1-1/2" x 2" x 10' Lumber, S4S	1	pc.	
2" x 6" x 12' Lumber, S4S, KD	1	pc.	
2" x 6" x 8' Lumber, S4S, KD	1	pc.	
1/2" x 2" x 120' Lumber, S4S	2	pcs.	
Door lockset, lever type	1	sets	
3.5" (88mm) Door Hinge, Satin brass fin.	2	pairs	
Assorted Fin nails (1", 2" and 3")	1.5	kls.	
V. ELECTRICAL			
Pinlight, 6" dia., recess type vertical downlight, galvanized metal w/aluminum beehive reflector and standard E27 ceramic socket.	10	pcs.	
LED bulb, 13W, 1,450 lm daylight, E27	10	box	
150m - THHN/THWN-2 wire str., 3.5 sq.mm.	1	rolls	
50 m - Conduit Flexible pipe, thickwall 1/2"dia.	2	pcs.	
PVC orange flexible connector 1/2" dia.	25	rolls	
Electrical tape, big	25	pcs.	
4" x 4" PVC deep type junction box w/ cover	10	pcs.	
VI. PAINTING			
Concrete paint, anti-bacterial, odorless white, fast dry	24	gals.	
Semi-Gloss latex paint, white, premium quality	5	gals.	
QDE water based, white, odorless and fast dry.	2	gals.	
QDE water based, colored, odorless and fast dry.	4	gals.	
Wall (acrylic capolymer) emulsion putty, ready to use, fast dry,	2	gals.	
Fiberglass mesh tape, self-adhesive, 2 in.x 250 ft.	5	rolls	
Skim coat super fine	5	bags	
Roller brush 4"	15	pcs.	
Paint brush 2"	5	pcs.	
Sanding paper #100	5	mtrs.	
Sanding paper #220	25	pcs.	





Cotton Rugs	15	KIs	
Total (Inclusive of VAT)			

(Amount in Words)	
The above-quoted prices are inclusive of a	all costs and applicable taxes.
Very truly yours,	
Name/Signature of Representative	-
Position	-
Name of Company	-
Contract No.	-
Email Address	-



TERMS OF REFERENCE

Name of Project	:	Purchase of various materials for the repair/repainting of Business Development Division office located at G/F, CAAP Admin Building, CAAP Complex
Approved Budget	:	Php513,430.20
Delivery Period	:	Thirty (30) Calendar Days from the receipt of Notice for Compliance
Delivery Location/s	:	Partial delivery is allowed Supply Division Warehouse Ground Floor, CAAP General Services Building Gate 3, Civil Aviation Authority of the Philippines (CAAP) Baltao Road, Pasay City Metro Manila
Delivery Condition(s)	:	 Acceptance of delivery shall be from 8: 00A.M to 4: 00P.M only during regular working days. A written notice must be sent via email to the Procurement Division (procurement@caap.gov.ph), and Supply Division (supply@caap.gov.ph) at least seven (7) working days prior to the intended date of delivery. Upon receipt of the Notice of Delivery, a confirmation of availability of End-User and/or Technical Inspection and Acceptance Committee (TIAC) must be received by the Supplier from the Procurement Division within two (2) working days before proceeding with the delivery. The Supplier's noncompliance to the delivery conditions stipulated herein and in the Approved Contract shall be a ground for refusal of entry to the CAAP premises and receipt of delivery, with no fault on the part of the CAAP.
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

Technical Specification

Unit	Item Description	Qty.
	I. WALL	
pcs.	6.0MM thk. x 4' x 8' Ficem Board (Hardiflex)	70
pcs.	76mm x 3.0m x 0.6mm thk. Metal studs	98
pcs.	76mm x 3.0m x 0.5mm thk. Metal tracks	48
pcs.	1" x 4" x 12', Lumber, S4S (Baseboard)	20
pcs.	Blind rivets 1/8" x 1/2"	1,200
pcs.	Self-drill screws, 25mm galvanized or zinc coated	2500
pcs.	Self-drill screws, 50mm galvanized or zinc coated	300
pcs.	Flat head screws w/ toks, 3/16" dia. X 2"	100
box	1" dia Drive pin (Low vel. power fasteners w/ washer) 100 pcs. /Box	1
box	Cartridge (6.8 x 11mm .27 Caliber Safety Strip Power Loads) 100 pcs. /Box	1

pc. From pc. Sp. Sp. Sp. Sp. Sp. Sp. Sp. Sp. Sp. Sp	Metal drill bit, heavy duty, 3/16" dia. Mand Riveter Inips metal cutter Mice grip, heavy duty II. CEILING 2.00mm thk. x 4' x 8' Gypsum Board Vall angle V-type, 25mm x 25mm x 3.0m x 0.6mm thk. Double Furring Channel 19mm x 50mm x 0.6mm thk. x Mand Carrying Channel 12mm x 38mm x 0.7mm thk. x 5m Double Furring Clip Wind rivets 1/8" x 1/2" elf-drill screws, 25mm galvanized or zinc coated VX 4' PVC Laminated Board, orange skin Wall angle 12', (bailey) Main Tee 12' (grid) bailey Pross Tee 4' (grid) bailey Pross Tee 2' (grid) bailey Wooden cornize 2" x 12' I.I. Tie wire #16 III. FLOOR 50mm x 450mm x 3mm Carpet vinyl tiles (verify color) Parpet tiles, 500mm x 500mm (verify color) Proceifications: Construction: Multi - Level Patterned Loop, Tufted Farn Weight: 700 gr/sq.m. (21 oz/sq.yd.) Fauge: 1/10" Otal Height: 7.5 mm ±0.5mm Facking: PVC + Glass Fiber + PVC Carrylic flooring adhesive (5kls.) Patula, 6" heavy duty, w/ plastic handle	15 1 1 1 23 34 23 13 100 300 1000 63 14 12 63 67 33 10 356 65
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pcs. 4 pcs. C S S C Y Y Y G G T B gals A pcs. S gals. F pairs S pcs. 1 pcs. 2	III. FLOOR 50mm x 450mm x 3mm Carpet vinyl tiles (verify color) Farpet tiles, 500mm x 500mm (verify color) Pecifications: Construction: Multi - Level Patterned Loop, Tufted Farn: 100% Solution Dyed Nylon BCF Farn Weight: 700 gr/sq.m. (21 oz/sq.yd.) Fauge: 1/10" Fotal Height: 7.5 mm ±0.5mm Facking: PVC + Glass Fiber + PVC Corylic flooring adhesive (5kls.)	356 65
pcs. C Sy C Y Y Y G G T B gals A pcs. S gals. F pairs S pcs. 1 pcs. 2	50mm x 450mm x 3mm Carpet vinyl tiles (verify color) farpet tiles, 500mm x 500mm (verify color) pecifications: fonstruction: Multi - Level Patterned Loop, Tufted farn: 100% Solution Dyed Nylon BCF farn Weight: 700 gr/sq.m. (21 oz/sq.yd.) fauge: 1/10" fotal Height: 7.5 mm ±0.5mm facking: PVC + Glass Fiber + PVC forylic flooring adhesive (5kls.)	65
pcs. C Sy C Y Y Y G G T B gals A pcs. S gals. F pairs S pcs. 1 pcs. 2	arpet tiles, 500mm x 500mm (verify color) pecifications: construction: Multi - Level Patterned Loop, Tufted farn: 100% Solution Dyed Nylon BCF farn Weight: 700 gr/sq.m. (21 oz/sq.yd.) cauge: 1/10" cotal Height: 7.5 mm ±0.5mm acking: PVC + Glass Fiber + PVC crylic flooring adhesive (5kls.)	65
gals A pcs. S gals. F pairs S. pcs. 1 pcs. 2	onstruction: Multi - Level Patterned Loop, Tufted farn: 100% Solution Dyed Nylon BCF farn Weight: 700 gr/sq.m. (21 oz/sq.yd.) fauge: 1/10" otal Height: 7.5 mm ±0.5mm facking: PVC + Glass Fiber + PVC forcylic flooring adhesive (5kls.)	
gals A pcs. S gals. F pairs S pcs. 1 pcs. 2	onstruction: Multi - Level Patterned Loop, Tufted farn: 100% Solution Dyed Nylon BCF farn Weight: 700 gr/sq.m. (21 oz/sq.yd.) fauge: 1/10" fotal Height: 7.5 mm ±0.5mm facking: PVC + Glass Fiber + PVC forcylic flooring adhesive (5kls.)	5
pcs. S gals. F pairs S pcs. 1 pcs. 2		5
pcs. S gals. F pairs S pcs. 1 pcs. 2		J
gals. F pairs S. pcs. 1 pcs. 2	patula, o heavy duty, w/ plastic handle	3
pairs S. pcs. 1 pcs. 2	loor Sealer Wax	3
pcs. 1 pcs. 2'	afety knitted cotton gloves	10
pcs. 2	IV. DOOR	
pcs. 2	/4" thk. Mar. ply. (local)	2
	" x 3" x 10' Lumber, S4S, KD	2
	-1/2" x 2" x 10' Lumber, S4S	1
	" x 6" x 12' Lumber, S4S, KD	1
	" x 6" x 8' Lumber, S4S, KD	1
	/2" x 2" x 120' Lumber, S4S	2
	oor lockset, lever type	1
	.5" (88mm) Door Hinge, Satin brass fin.	2
	ssorted Fin nails (1", 2" and 3")	1.5
1.	V. ELECTRICAL	1.0
p	inlight, 6" dia., recess type vertical downlight,	
	alvanized metal w/aluminum beehive reflector and	10
	andard E27 ceramic socket.	10
	ED bulb, 13W, 1,450 lm daylight, E27	10
	50m - THHN/THWN-2 wire str., 3.5 sq.mm.	1
	0 m - Conduit Flexible pipe, thickwall 1/2"dia.	2
	VC orange flexible connector 1/2" dia.	25
	V Comingo Health Confidential 1/2 that	
pcs. 4	lectrical tape, big ' x 4" PVC deep type junction box w/ cover	25 10

,	VI. PAINTING	
gals.	Concrete paint, anti bacterial, odorless white, fast dry	24
gals.	Semi-Gloss latex paint, white, premium quality	5
gals.	QDE water based, white, odorless and fast dry.	2
gals.	QDE water based, colored, odorless and fast dry.	4
gals.	Wall (acrylic capolymer) emulsion putty, ready to use, fast	2
gais.	dry,	
rolls	Fiberglass mesh tape, self-adhesive, 2 in.x 250 ft.	5
bags	Skim coat super fine	5
pcs.	Roller brush 4"	15
pcs.	Paint brush 2"	5
mtrs.	Sanding paper #100	5
pcs.	Sanding paper #220	25
Kls	Cotton Rugs	15

MELINA C. REYES
Division Chief III, FMD