REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Environmental Sanitary Services Hazardous Medical Waste (Inclusive of Permit to Transport, PCO Accreditation, Quarterly Monitoring Report (SMR) and 12 months Medical Waste Collection)" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No.	:	**C24-045-05**
Name of Project	:	**Environmental Sanitary Services Hazardous Medical Waste (Inclusive of permit to transport, PCO accreditation, quarterly monitoring report (SMR) and 12 months medical waste collection)**
Approved Budget for Contract	:	**₱66,240.00**
Terms	:	See the attached Annex "A" for Terms of Reference and corresponding Specifications
Location	:	Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term	:	**Twelve (12) Months** from the receipt of Notice for Compliance
Delivery Location	:	**CAAP OFSAM**
Pick-Up Time	:	Once a month, between 8:00 AM – 4:00 PM (Mon-Fri, except Holidays) 30 mins – 1 hour

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC's above ₱500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above ₱50,000.00; (Authorized representative much attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (**Annex "A"**) during submission of offer/Quotation.

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid.**

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The quotation shall be submitted in sealed envelope on or before the closing date of OCT 30 2024 at 10:00 AM, CAAP Procurement Division and addressed to:

ATTY. JOHN BEAU B. MASIGLAT
Chairperson, Canvass and Contract Committee
Gate 3 CAAP, Old MIA Road
Pasay City, Metro Manila

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or, more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

ATTY. JOHN BEAU B. MASIGLAT
CCC Chairperson

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

BAGONG PILIPINAS

Annex "A"

PRICE QUOTATION FORM

Date:

The Chairperson
Canvass and Contract Committee
Procurement Division, CAAP,
MIA Road, Pasay City

Sir:
After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

ENVIRONMENTAL SANITARY SERVICES HAZARDOUS MEDICAL WASTE (INCLUSIVE OF PERMIT TO TRANSPORT,PCO ACCREDITATION, QUARTERLY MONITORING REPORT (SMR) AND 12 MONTHS MEDICAL WASTE COLLECTION)				
Technical Specifications	**QTY**	**Unit**	**Unit Price**	**Total Price**
• Shall conduct monthly hazardous/medical waste collection • Shall provide registered vehicle for waste transport from CAAP-OFSAM to Treatment Storage and Disposal (TSD) facility • Shall ensure that personnel involve in handling hazardous waste have received proper training. • Shall provide assistance in quarterly Self-Monitoring Report (SMR) • Shall provide assistance in securing permits such as Hazardous Waste Generator ID, Permit to Transport (PTT), Pollution Control Officer (PCO) Accreditation and Certificate of Non-Coverage. • The Pickup time should be Once a month, between 8:00 AM – 4:00 PM (Mon-Fri, except holidays) 30 mins – 1hour (pick up time) • The service provider shall have Transporter Registration	**1**	**LOT**		

Certificate from EMB-DENR. Shall have a valid contract with the registered Treatment Storage and Disposal (TSD) facility				
Total (Inclusive of VAT)				

(Amount in Words)

_____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

_____
Name/Signature of Representative

_____
Position

_____
Name of Company

_____
Contact No.

_____
Email Address

Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

TERMS OF REFERENCE

NAME OF PROJECT		ENVIRONMENTAL SANITARY SERVICES HAZARDOUS MEDICAL WASTE (INCLUSIVE OF PERMIT TO TRANSPORT,PCO ACCREDITATION, QUARTERLY MONITORING REPORT (SMR) AND 12 MONTHS MEDICAL WASTE COLLECTION)
APPROVED BUDGET		Sixty Six Thousand Two Hundred Forty Pesos Only (66,240.00)
DELIVERY PERIOD		Monthly medical waste collection for 12 months
PICK UP LOCATION		OFSAM
PICK UP TIME		Once a month, between 8:00 AM – 4:00 PM (Mon-Fri, except holidays) 30 mins – 1hour (pick up time)
TERMS OF PAYMENT		Monthly payment after collection and upon receipt of statement of Account from the third party.
TECHNICAL SPECIFICATIONS		The service provider shall have Transporter Registration Certificate from EMB-DENR. Shall have a valid contract with the registered Treatment Storage and Disposal (TSD) facility. **A. Scope of work** • shall conduct monthly hazardous/medical waste collection • Shall provide registered vehicle for waste transport from CAAP-OFSAM to Treatment Storage and Disposal (TSD) facility • Shall ensure that personnel involve in handling hazardous waste have received proper training. • Shall provide assistance in quarterly Self-Monitoring Report (SMR) • Shall provide assistance in securing permits such as Hazardous Waste Generator ID, Permit to Transport (PTT), Pollution Control Officer (PCO) Accreditation and Certificate of Non-Coverage. • The Pickup time should be Once a month, between 8:00 AM – 4:00 PM (Mon-Fri, except holidays) 30 mins – 1hour (pick up time)

Prepared by:

MARIA ROTHESS B. SAMALA, RMT
Medical Technologist III
OFSAM

Approved by;

ROLLY T BAYABAN, MD
Chief, OFSAM
OFSAM