



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

October 09, 2024

CECILIA R. ADUANA

Authorized Representative

A & C GLOBAL & CORPORATE SALES INC.

B25 L42-43 Hamilton Heights, Marcos

Alvarez Avenue, Talon V. Las Piñas City

Dear Ms. Aduana,

Please be informed that the *Contract No. G-2024-135* dated 08 October 2024 for the *Purchase of 1 set Camera to be used by the Conference Services Sub-Committee for the 59th DGCA Event* is ready for pick-up.

We shall cancel this award should you fail to acknowledge the receipt of said *Contract* within five (5) days upon receipt of this written notice for compliance.

Kindly notify the undersigned in writing at least seven (7) working days prior to your intended date of delivery. Your failure to inform us shall be ground for us to reject your unscheduled delivery.

You may send the notice to our official email at procurement@caap.gov.ph and supply@caap.gov.ph for which we will confirm our availability on said date.

Very truly yours,

OSCAR B. DEMETILLO, JR.

Chief, Procurement Division

SIGN HERE

Approved Contract Agreement received by:


Cecilia R. Aduana

Signature over Printed Name

10/10/2024

Date