



Republic of the Philippines

CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

AUG 21 2024

MARILOU R. QUIROZ

Authorized Representative

MZR BUILDERS

32 Chicago St., Brgy. Pinagkaisahan,
Cubao, District IV, Quezon City

Dear Ms. Quiroz,

Please be informed that the *Contract No. G-2024-051* dated 19 August 2024 for the *Supply and delivery of twenty-five (25) sets Stanchion and two (2) rolls Red Carpet for CAAP Central Office* is ready for pick-up.

We shall cancel this award should you fail to acknowledge the receipt of said *Contract* within five (5) days upon receipt of this written notice for compliance.

Kindly notify the undersigned in writing at least seven (7) working days prior to your intended date of delivery. Your failure to inform us shall be ground for us to reject your unscheduled delivery.

You may send the notice to our official email at procurement@caap.gov.ph and supply@caap.gov.ph for which we will confirm our availability on said date.

Very truly yours,


OSCAR B. DEMETILLO, JR.

Chief Administrative Officer

Procurement Division

Approved Contract Agreement received by:


Marilou R. Quiroz

Signature over Printed Name

AUG 29 2024.

Date