

## Republic of the Philippines CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

SEP 05 2024

ALEJANDRO ACEBUCHE Authorized Representative GPL TRADING OPC Blk. 1 Lot 7 Ground Floor, Phase E, Treelane 2 Subdivision Bayan Luma III, Imus City, Cavite

Dear Mr. Acebuche,

Please be informed that the *Contract No. G-2024-079* dated 22 August 2024 for the *Supply and Delivery of Paper Shredder Machine for various CAAP Office at H.O.* is ready for pick-up.

We shall cancel this award should you fail to acknowledge the receipt of said *Contract* within five (5) days upon receipt of this written notice for compliance.

Kindly notify the undersigned in writing at least seven (7) working days prior to your intended date of delivery. Your failure to inform us shall be ground for us to reject your unscheduled delivery.

You may send the notice to our official email at <u>procurement@caap.gov.ph</u> and <u>supply@caap.gov.ph</u> for which we will confirm our availability on said date.

Very truly yours,

**OSCAR B. DEMETILLO, JR.** Chief Administrative Officer Procurement Division

Approved Contract Agreement received by:

Alejandro Acebuche Signature over Printed Name Date