



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Supply and delivery of various equipment for DGCA Event" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

- RFQ No. : **C24-092-09**
- Name of Project : **Supply and delivery of various equipment for DGCA Event**
- Approved Budget for Contract : **P384,000.00**
- Terms : See the attached Annex "A" for Terms of Reference and corresponding Specifications
- Location : Procurement Division, CAAP, MIA Road, Pasay City
- Delivery Term : **Ten (10) Calendar Days** from the receipt of **Notice for Compliance**
 Note: Partial delivery is **not allowed**
- Delivery Time : 8:00 AM – 4:00 PM Monday to Friday (Regular work days)
- Delivery Location : **CAAP, Head Office Warehouse**

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC's above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (**Annex "A"**) during submission of offer/Quotation

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid**

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The quotation shall be submitted in sealed envelope on or before the closing date of SEP 20 2024 at 10:00 AM, CAAP Procurement Division and addressed to:

ATTY. JOHN BEAU B. MASIGLAT
Chairperson, Canvass and Contract Committee
Gate 3 CAAP, Old MIA Road
Pasay City, Metro Manila

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Pasay City, September 12, 2024

ATTY. JOHN BEAU B. MASIGLAT
CCC Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Supply and Delivery of Various Equipment for DGCA Event				
Technical Specifications	QTY	Unit	Unit Price	Total Price
Heavy-Duty Tripod with Fluid Head Camera Mounting Screw - 1x 1/4"-20 Male 1x 3/8"-16 Male Camera Plate - Quick Release: 501 Type Head Type - Fluid Head Drag Control - No Primary Leg Material - Aluminum Load Capacity - 17.6 lb / 8 kg Maximum Working Height - 73.2" / 186 cm Minimum Working Height - 33.5" / 85 cm Closed Length - 35" / 88.9 cm Weight - 8.8 lb / 4 kg	1	pc		
Camera Gimbal Stabilizer Accessory Port - Ronin Series Accessories (RSA)/NATO Ports 1/4"-20 Mounting Hole Cold Shoe Video Transmission/LiDAR Range Finder Port (USB-C)RSS Camera Control Port (USB-C) Focus Motor Port (USB-C) Battery - BG30-1950mAh-15.4V LiPo 4S with capacity of 1950 mAh Connections - Bluetooth 5.1 Charging Port (USB-C) Tested Payload - 4.5 kg (10 lbs)	1	pc		
Camera Flash Round Head Camera Flash Compatible Cameras - Canon EOS cameras Power(1/1output) - 76Ws Flash Coverage - 28 to 105mm Sync Mode - High-speed sync (up to 1/8000 seconds), first- curtain sync, and	1	pc		



second-curtain sync Multi Flash - Provided (up to 100 times, 199Hz) Wireless Function - Transmitter, Receiver, Off				
SD Cards Capacity - 128GB Storage Capacity Max Read Speed - 180 MB/s or 150 MB/s Min Write Speed - 30MB/s Built-In Write-Protect Switch UHS-I / V30 / U3 / Class 10 Records Full HD, 3D, and 4K Video	4	pcs		
Laptop Processor - AMD Ryzen 5 6600HS Graphics - NVIDIA GeForce RTX 3050 Ti 4GB GDDR6 Memory - 16GB Soldered LPDDR5-6400 Storage - 1TB SSD M.2 2280 PCIe 4.0x4 NVMe Resolution - 2.5K (2560x1600) IPS 350nits Anti-glare Panel size - 16" Battery - Integrated 75Wh	1	pc		
Mirrorless Camera Sensor Resolution - Actual: 34.4 Megapixel Effective: 32.5 Megapixel Image Sensor - 22.3 x 14.8 mm (APS-C) CMOS Image Stabilization - Sensor-Shift, 5-Axis ISO Sensitivity Range - Photo 100 to 32,000 in Manual, Auto Mode (Extended: 100 to 51,200) Media/Memory Card Slot - Dual Slot: SD/SDHC/SDXC (UHS-II)	1	pc		
Studio Flash Light Kit E300 Flash Head x3 sync cord x1 Barndoor Kit BD-03 x1 Carrying Bag CB-04 x1 Light Stand 304 (2m height) x3 Wireless Radio Trigger RT-16 x1 Softbox SB-MS (60x60cm) x1 Umbrella UB-002 (33"black&silver) x1	1	pc		
Warranty: At least One (1) Year on Parts and Services Upon Acceptance				
Total (Inclusive of VAT)				



(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contact No.

Email Address



TERMS OF REFERENCE

Name of Project	:	Supply and Delivery of Various Equipment for DGCA Event
Approved Budget	:	384,000.00
Delivery Period	:	<u>10 calendar days</u> from the receipt of Notice for Compliance <i>Note: Partial delivery is not allowed.</i>
Delivery Location	:	CAAP Head Office Warehouse <i>Note: Delivery must be made only from 8:00AM-4:00PM during regular work days.</i> <i>A Written Notice must be sent to the official email address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery.</i> <i>A confirmation of availability of concerned office must be received by the supplier before proceeding with the delivery. Non-compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.
Warranty	:	At least One (1) Year on Parts and Services Upon Acceptance

Technical Specifications:

Heavy-Duty Tripod with Fluid Head

Camera Mounting Screw - 1x 1/4"-20 Male

1x 3/8"-16 Male

Camera Plate - Quick Release: 501 Type

Head Type - Fluid Head

Drag Control - No

Primary Leg Material - Aluminum

Load Capacity - 17.6 lb / 8 kg

Maximum Working Height - 73.2" / 186 cm

Minimum Working Height - 33.5" / 85 cm

Closed Length - 35" / 88.9 cm

Weight - 8.8 lb / 4 kg

Laptop

Processor - AMD R5 5600HS



Storage - 1TB SSD M.2 2280 PCIe 4.0x4 NVMe

Resolution - 2.5K (2560x1600) IPS 350nits Anti-glare

Panel size - 16"

Battery - Integrated 75Wh

Gimbal

Accessory Port - Ronin Series Accessories (RSA)/NATO Ports

1/4"-20 Mounting Hole Cold Shoe Video Transmission/LiDAR Range Finder Port (USB-C) RSS Camera Control Port (USB-C) Focus Motor Port (USB-C)

Battery - BG30-1950mAh-15.4V LiPo 4S with capacity of 1950 mAh

Connections - Bluetooth 5.1

Charging Port (USB-C)

Tested Payload - 4.5 kg (10 lbs)

Camera flash for CANON

Compatible Cameras - Canon EOS cameras

Power(1/1output) - 76Ws

Flash Coverage - 28 to 105mm

Sync Mode - High-speed sync (up to 1/8000 seconds), first-curtain sync, and second-curtain sync

Multi Flash - Provided (up to 100 times, 199Hz)

Wireless Function - Transmitter, Receiver, Off

SD Cards

Capacity - 128GB Storage Capacity

Max Read Speed - 180 MB/s or 150 MB/s

Min Write Speed - 30MB/s

Built-In Write-Protect Switch

UHS-I / V30 / U3 / Class 10

Records Full HD, 3D, and 4K Video

Mirrorless Camera

Sensor Resolution - Actual: 34.4 Megapixel

Effective: 32.5 Megapixel

Image Sensor - 22.3 x 14.8 mm (APS-C) CMOS

Image Stabilization - Sensor-Shift, 5-Axis

ISO Sensitivity Range - Photo



Studio Light Flashes kit

E300 Flash Head x3

sync cord x1

Barndoor Kit BD-03 x1

Carrying Bag CB-04 x1

Light Stand 304 (2m height) x3

Wireless Radio Trigger RT-16 x1

Softbox SB-MS (60x60cm) x1

Umbrella UB-002 (33"black&silver) x1

Prepared by:


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