



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the "Supply and delivery of spare parts and consumables for the repair and maintenance of various Air Conditioning Units of Tagaytay and Manila Transmitter Station" in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C24-084-09**
Name of Project : **Supply and delivery of spare parts and consumables for the repair and maintenance of various Air Conditioning Units of Tagaytay and Manila Transmitter Station**
Approved Budget for Contract : **P229,452.00**
Terms : See the attached Annex "A" for Terms of Reference and corresponding Specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : **Thirty (30) Calendar Days** from the receipt of **Notice for Compliance**
Note: Partial delivery is **not allowed**
Delivery Time : 8:00 AM – 4:00 PM Monday to Friday (Regular work days)
Delivery Location : **CAAP, ANS Technical Center**

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC's above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC's above P50,000.00; (Authorized representative must attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (**Annex "A"**) during submission of offer/Quotation

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid.**



Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The quotation shall be submitted in sealed envelope on or before the closing date of **SEP 11 2024** at 10:00 AM, CAAP Procurement Division and addressed to:

ATTY. JOHN BEAU B. MASIGLAT
Chairperson, Canvass and Contract Committee
Gate 3 CAAP, Old MIA Road
Pasay City, Metro Manila

Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Pasay City, September 02, 2024


ATTY. JOHN BEAU B. MASIGLAT
CCC Chairperson



PRICE QUOTATION FORM

Date: _____

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:
 After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Supply and Delivery of Spare Parts and Consumables for the Repair and Maintenance of Various Air Conditioning Units of Tagaytay and Manila Transmitter Station				
Technical Specifications	Qty	Unit	Unit Price	Total Price
Condenser Fan Motor Blade, 1Ø motor carrier, model: ASBFE600BA	1	pcs		
Fan Motor Bearing, 6004-2RS	4	pcs		
Fan Motor Bearing, 6202z	4	pcs		
Fan Motor Bearing, 6203	8	pcs		
Fan Motor Capacitor, 10uF±5% 450Vac	5	pcs		
Fan Motor Capacitor, 35uF±5% 450Vac	4	pcs		
Fan Motor Capacitor, 50uF±5% 450Vac	5	pcs		
Dual Capacitor, 50+7uF±5% 450Vac	5	pcs		
Freon/Refrigerant, R-22(13.6kg)	2	tank		
Freon/Refrigerant, R-410(11.3kg)	1	tank		
Silver rod	15	pcs		
3/8 Copper Tube insulation, 20ft 3/8 x 3/4 thickness	5	pcs		
3/4 Copper Tube insulation, 20ft 3/4 x 3/4 thickness	5	pcs		
1/2 Copper Tube insulation, 20ft 1/2 x 3/4 thickness	5	pcs		
3/4 Copper Tube, 3/4 x 0.028mm thickness	1	rol		
1/2 Copper Tube, 3/4 x 0.028mm thickness	1	rol		
3/8 Copper Tube, 3/8 x 0.028mm thickness	1	rol		
Circuit Breaker, 3Ø 50AT/50AF	2	pcs		
Circuit Breaker, 1Ø 20AT/	2	pcs		
Circuit Breaker, 1Ø 40A	2	pcs		
Spray Foam	2	bottle		
Insulator Tape	3	pcs		
Electrical Tape	5	pcs		
Dens Flasher	3	cans		



Terminal clip, straight	20	pcs		
Terminal clip, L-Type	20	pcs		
Magnetic Contactor, 3Ø, 20A, 10HP	2	pcs		
Fan motor, 1Ø, 1/3 HP, 6Poles, 208/230v, 60Hz, PN PE740095	1	pcs		
Hand Manifold Pressure Gauge Hose, Blue	2	pcs		
Hand Manifold Pressure Gauge Hose, Red	2	pcs		
Hand Manifold Pressure Gauge Hose, Yellow	2	pcs		
Driving Belt for Water Compressor, Bando 3390 13X965Li	2	pcs		
Total (Inclusive of VAT)				

The above-quoted prices are inclusive of all costs (shipping cost, etc.) and applicable taxes.

Additional Requirements:

1. Certificate of Warranty must be provided valid for three (3) months after the date of acceptance by the end user and must be submitted upon delivery. All units must be brand-new.
2. Physical inspection will be conducted upon the delivery of materials and accessories.

Very truly yours,

 Name/Signature of Representative

 Position

 Name of Company

 Contact No.

 Email Address



TERMS OF REFERENCE

Name of Project	:	Supply and Delivery of Spare Parts and Consumables for the Repair and Maintenance of Various Air Conditioning Units of Tagaytay and Manila Transmitter Station
Approved Budget	:	Php 229,452.00
Delivery Period	:	Thirty (30) calendar days from the receipt of Notice for Compliance <i>Note: Partial delivery is not allowed.</i>
Delivery Location	:	ANS Technical Center <i>Note: Delivery must be made only from 8:00AM-4:00PM during regular work days.</i> <i>A Written Notice must be sent to the official email address of the Procurement Division, and Supply Division at least seven (7) calendar days prior to the intended date of delivery.</i> <i>A confirmation of availability of concerned office must be received by the supplier before proceeding with the delivery. None compliance may be a ground for refusal of entry to the premises and receipt of delivery with no fault on the part of the Civil Aviation Authority of the Philippines.</i>
Terms of Payment	:	Payment upon acceptance of the end-user and subject to usual government accounting rules and regulations.

Technical Specifications:

1	pcs	Condenser Fan Motor Blade, 1Ø motor carrier, model: ASBFE600BA
4	pcs	Fan Motor Bearing, 6004-2RS
4	pcs	Fan Motor Bearing, 6202z
8	pcs	Fan Motor Bearing, 6203
5	pcs	Fan Motor Capacitor, 10uF±5% 450Vac
4	pcs	Fan Motor Capacitor, 35uF±5% 450Vac
5	pcs	Fan Motor Capacitor, 50uF±5% 450Vac
5	pcs	Dual Capacitor, 50+7uF±5% 450Vac
2	tank	Freon/Refrigerant, R-22(13.6kg)
1	tank	Freon/Refrigerant, R-410(11.3kg)
15	pcs	Silver rod
5	pcs	3/8 Copper Tube insulation, 20ft 3/8 x 3/4 thickness
5	pcs	3/4 Copper Tube insulation, 20ft 3/4 x 3/4 thickness
5	pcs	1/2 Copper Tube insulation, 20ft 1/2 x 3/4 thickness





Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

1	rol	3/4 Copper Tube, 3/4 x 0.028mm thickness
1	rol	1/2 Copper Tube, 3/4 x 0.028mm thickness
1	rol	3/8 Copper Tube, 3/8 x 0.028mm thickness
2	pcs	Circuit Breaker, 3Ø 50AT/50AF
2	pcs	Circuit Breaker, 1Ø 20AT/
2	pcs	Circuit Breaker, 1Ø 40A
2	bottle	Spray Foam
3	pcs	Insulator Tape
5	pcs	Electrical Tape
3	cans	Dens Flasher
20	pcs	Terminal clip, straight
20	pcs	Terminal clip, L-Type
2	pcs	Magnetic Contactor, 3Ø, 20A, 10HP
1	pcs	Fan motor, 1Ø, 1/3 HP, 6Poles, 208/230v, 60Hz, PN PE740095
2	pcs	Hand Manifold Pressure Gauge Hose, Blue
2	pcs	Hand Manifold Pressure Gauge Hose, Red
2	pcs	Hand Manifold Pressure Gauge Hose, Yellow
2	pcs	Driving Belt for Water Compressor, Bando 3390 13X965Li

Additional Requirements:

1. Certificate of Warranty must be provided valid for three (3) months after the date of acceptance by the end user and must be submitted upon delivery. All units must be brand-new.
2. Physical inspection will be conducted upon the delivery of materials and accessories.

<p>Prepared by:</p>  <p>JHOE BENN P. TANGO CNSSO II, ANOD</p>	<p>Approved by:</p>  <p>FLORIAN S. ATIENZA Acting Department Manager III, ANOD</p>
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