



**REQUEST FOR QUOTATION**

Date: September 4, 2024

RFQ.: AREA6-EBJ-SVP-2024-002

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN No.: \_\_\_\_\_

PhilGEPS Registration No.: \_\_\_\_\_

PROCUREMENT: **Supply and Delivery of Janitorial Supplies at Evelio B. Javier (Antique) Airport**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation.

Submit your quotation duly signed by you or your duly representative and must send copies of eligibility requirements (**Business Permit, PhilGEPS Certificate of Registration, Omnibus Sworn Statement and Special Power of Attorney for Sole Proprietorship/Secretary Certificate for Corporation and Cooperative, if applicable**) not later than **September 11, 2024 at 9:00 AM.**

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

\_\_\_\_\_  
**(SGD.) CHERRY PIE T. ACUÑA**

Procurement Officer

**TERMS AND CONDITIONS:**

1. Bidders must provide **correct** and **accurate** information required in this form.
2. Only **authorized representative** shall be allowed to sign the Request For Quotation in behalf of the owner/ corporation.
3. Bidders must quote for all the items.
4. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative's.
9. The item/s shall be delivered within Twenty (20) Calendar days from receipt of Purchase Order.
10. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION		Quantity (QTY)		Approved Budget of the Contract		OFFER						
						PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		REMARKS
						QTY	Unit Price	Total Price		Yes	No	
				PHP 77,707.00								
1	Air Freshener, Aerosol, 275ml	13	tube/s									
2	Broom, soft	7	Piece/s									
3	Broomstick	5	Piece/s									
4	Detergent Powder, twin pack. 74g per twin pack	12	dozen/s									
5	Dishwashing Liquid, anti-bacterial	7	gallon/s									
6	Dust Pan, plastic with handle, size: Large	3	Piece/s									
7	Glass Cleaner, plastic, with spray	5	bottle/s									
8	Insect Repellant, water based	12	bottle/s									
9	Mat, Floor, cotton, size: 38 x 58cm	5	Piece/s									
10	Mat, Floor, rubber and cotton, various sizes	5	Piece/s									
11	Mop Handle, Wood Ordinary	12	Piece/s									
12	Mop Squeezer, heavy duty	2	unit/s									
13	Mop, Roundhead, refill	15	Piece/s									
14	Muriatic Acid, 500ml	5	bottle/s									
15	Pad, scouring, highly absorbent with foam	8	Piece/s									

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			PRICE			BRAND indicate brand or generic (mandatory)	Compliance with Technical Specifications (Please Check)		REMARKS	
			QTY	Unit Price	Total Price		Yes	No		
		PHP 77,707.00								
16 Rags, round, cotton, 10 pieces per bundle	6	bundle/s								
17 Toilet Bowl Brush, medium plastic bristle, with handle	4	Piece/s								
18 Toilet Bowl Cleaner, 5 liters per container	5	gallon/s								
19 Toilet Bowl Pump, Black, Rubber, Wood, Easy to pump, Durable pump	3	Piece/s								
20 Toilet Tissue Paper, jumbo roll, plastic packed/roll, 12 rolls/box	5	box/s								
21 Trash Bag small size	200	Piece/s								
22 Trash Bag large size	200	Piece/s								
23 Trash Bag XL size	275	Piece/s								
24 Hand Soap, liquid, 3.78 liters per gallon, anti-bacterial	5	gallon/s								
25 Multi-Purpose Bleach, 3.78 liters per gallon	6	gallon/s								
<b>TOTAL</b>										

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**Signature over Printed Name**

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Contact Number (Landline and/ or Cellphone Nos)/Email Address



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			QTY	Unit Price	Total Price		Yes	No	
		PHP 77,707.00							

