



Republic of the Philippines  
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

JUN 24 2024

**JANICE L. BAUTISTA**  
Authorized Representative  
**THE BRAIN COMPUTER CORPORATION**  
150 F. Blumentritt, Brgy. Batis,  
San Juan City

Dear Ms. Bautista,

Please be informed that the *Contract No. G-2024-023* dated 20 June 2024 for the *Supply and Delivery of Projector for various offices at CAAP Head Office* is ready for pick-up.

We shall cancel this award should you fail to acknowledge the receipt of said *Contract* within five (5) days upon receipt of this written notice for compliance.

Kindly notify the undersigned in writing at least seven (7) working days prior to your intended date of delivery. Your failure to inform us shall be ground for us to reject your unscheduled delivery.

You may send the notice to our official email at [procurement@caap.gov.ph](mailto:procurement@caap.gov.ph) and [supply@caap.gov.ph](mailto:supply@caap.gov.ph) for which we will confirm our availability on said date.

Very truly yours,

  
**OSCAR B. DEMETILLO, JR.**  
Chief Administrative Officer

« SIGN

Approved Contract Agreement received by:

  
**Janice L. Bautista**

Signature over Printed Name

JULY 4, 2024  
Date