



**Civil Aviation Authority of the Philippines
PURCHASE ORDER**



NEW ILOILO IZEEM COMMERCIAL SUMMIT			
Supplier:	INC.	PO No.:	2024-08-059
Address:	Mabini Street, Iloilo City	Date:	8/8/2024
TIN:	737-452-086-000	Mode of Proc	SVP
Gentlemen:			
Please furnish this Office the following articles subject to the terms and conditions contained herein:			
Place of Delivery:	CAAP, Iloilo Airport	Delivery Term:	15CD
		Mode of Payment:	Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Ballpen 0.5 mm Black (semi gel; water resistant ink; superfine point; tinted colour barrel; high colour intensity; smooth writing); ventilated safety cap; hard plastic cover, can write 2 to 3 kilometers before the ink runs out	200	9.00	1,800.00
2	pcs	Ballpen 0.5 mm Blue (semi gel; water resistant ink; superfine point; tinted colour barrel; high colour intensity; smooth writing); ventilated safety cap; hard plastic cover, can write 2 to 3 kilometers before the ink runs out	60	9.00	540.00
3	boxes	Binder Clips 2 inches (12 pcs/box) Flawless finish, High strength, Precisely designed, Light weight	50	73.50	3,675.00
4	packs	Board Paper Aqua Blue, 8.5x13in. 10's/pack, 160gsm	50	75.00	3,750.00
5	reams	Bond Paper A4 20gsm 500 sheets per ream	300	201.00	60,300.00
6	reams	Bond Paper long 8.5" x 13" 500 sheets per ream,	100	236.50	23,650.00
7	reams	Bond Paper Short 8.5" x 11" 500 sheets per ream, white, smooth finish, 20 gsm/substance 20, suitable for copier, laser, mono ink jet, litho, fax; HIGH QUALITY	30	205.00	6,150.00
8	pcs	Brown Envelope long	500	4.00	2,000.00
9	pcs	Brown Envelope Short	200	3.00	600.00
10	pcs	Certificate Holder A4, Rubber	30	67.50	2,025.00
11	pcs	Clip Board w/ cover Royal Blue	25	86.00	2,150.00
12	pcs	Correction Tape, no waiting, fast and clean, write over immediately, 5mm x 8m	120	16.00	1,920.00
13	pcs	Document Box Single, Hardbound without cover, Red, landscape	10	240.00	2,400.00
14	rolls	Double Sided Tape; ordinary, 1"	10	28.00	280.00
15	rolls	Double Sided Tape; Strong double-sided foam type. Use for most type of walls, Ideal for mounting, picture, posters, and signs without nails.	10	120.00	1,200.00
16	pcs	Expanded Folder long (Red)	150	18.00	2,700.00
17	pcs	Expanded Envelop long (Red)	50	15.00	750.00
18	pcs	Expanded Envelop long (Yellow)	50	15.00	750.00
19	pcs	Filing Folder white short	200	6.00	1,200.00
20	pcs	Filing Folder white long	1000	6.00	6,000.00
21	boxes	Mimeographing Paper, long, ordinary, 10 reams/box	8	2,200.00	17,600.00
22	boxes	Mimeographing Paper, long, yellow, 10 reams/box	2	2,350.00	4,700.00
23	rolls	Packing Tape, Brown, 2" x 100m	30	40.00	1,200.00
24	boxes	Paper Clips (Big) 50mm	30	22.00	660.00
25	boxes	Paper Clips (Small) 33mm	30	13.50	405.00
26	boxes	Paper Fastener (Plastic)	36	35.00	1,260.00



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Place of Delivery: CAAP, Iloilo Airport Delivery Term: 15CD
 Mode of Payment: Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
27	pcs	Plastic Envelope (Long)	50	8.00	400.00
28	rolls	Tape, transparent, 1"	60	15.00	900.00
29	pcs	Record Book 300 Pages	10	65.00	650.00
30	pcs	Record Book 500 Pages	10	89.00	890.00
31	boxes	Rubber Band, Big	5	160.00	800.00
32	pcs	Scissors	12	41.00	492.00
33	pcs	Sign pen Black 0.4 My gel	50	29.00	1,450.00
34	pcs	Sign pen Blue 0.4 My gel	30	28.50	855.00
35	pcs	Sign pen Black 0.7 My gel	10	28.50	285.00
36	pcs	Sign pen Blue 0.7 My gel	10	29.00	290.00
37	boxes	Signature Post IT, 24 pcs/box	3	402.00	1,206.00
38	pcs	Stamp Pad	6	40.00	240.00
39	boxes	Staple Wire #35	50	35.00	1,750.00
40	packs	Sticker Paper, matte, A4	30	30.00	900.00
41	pcs	Whiteboard marker Black	10	36.00	360.00
42	pcs	Staple Remover	2	69.00	138.00
43	packs	LAMINATING FILM, A3, Thermoformability: the sheet can be thermoformed easily on typical vacuum and pressure thermofoming machine; (12") x 50 x 250 microns	3	1,320.00	3,960.00

Total Amount in words **One Hundred Sixty-Five Thousand Two Hundred Thirty-One Pesos Only** **165,231.00**

Very truly yours,

MANUELA LUISA F. PALMA
MANUELA LUISA F. PALMA
 Airport Manager I
 Authorized Official

Conforme:

[Signature]
 Signature over Printed Name of Supplier
 Date: 8-19-24

Funds Available:

[Signature]
MS. LIZA MAE NAORBE
 Area Accountant

BUR No.: 2024-08-0348
 Amount: ₱ 165,231-