



Republic of the Philippines
**CIVIL AVIATION AUTHORITY
 OF THE PHILIPPINES**



ROUTING / ACTION SLIP

Originating Office		FBRA - ADMIN & FINANCE		Reference Number USU-ADM-2024-07-82	
PROCUREMENT MONITORING REPORT AS OF JANUARY-JUNE 2024				Date of Document	
DATE/TIME	FROM	TO	REMARKS / INSTRUCTIONS / ACTION REQUESTED		
	Name and Position of Official	Name and Position of Official			
07/05/2024	ENGR. FLOREVIC P. SONOTA	PROCUREMENT DIVISION	<input type="checkbox"/> Approval / Signature <input type="checkbox"/> Comments / Recommendation <input type="checkbox"/> Request Appropriate Action <input type="checkbox"/> Reply Directly to writer <input type="checkbox"/> Rewrite / Redraft	<input type="checkbox"/> Information / Notation <input type="checkbox"/> Endorsement <input type="checkbox"/> See Me / Call me <input type="checkbox"/> File <input type="checkbox"/> Remarks:	
	Airport Manager I	CAAP			


Civil Aviation Authority of the Philippines
Procurement Monitoring Report
Shopping and Small Value Procurement
January - June 2024

Code (PAP)	Procurement Program/Project	PMO / End-User	Mode of Procurement	Actual Procurement Activity											
				Pre-Proc. Conference	Ads/Post of I&ES	Pre-Bid Conference	Eligibility Check	Solicitation/Opening of Bids	Evaluation of Quotations	Post Qualification	Notice of Award	Contract Signing	Notice to Proceed / Purchase Order	Delivery/Completion	Inspection and Acceptance
	Catering Service for CAAP 16th Anniversary	AC4-Busuanga	SVP	N/A	N/A	N/A	2/29/2024	2/29/2024	2/29/2024	N/A	3/1/2024	N/A	3/1/2024	3/4/2024	3/4/2024
	Supply and Delivery of Fuel	AC4-Busuanga	SVP	N/A	3/8/2024	N/A	3/12/2024	3/12/2024	3/12/2024	N/A	3/14/2024	N/A	3/15/2024	4/7/2024	4/7/2024
	Supply and Delivery of Tissue	AC4-Busuanga	SVP	N/A	3/8/2024	N/A	3/12/2024	3/12/2024	3/12/2024	N/A	3/15/2024	N/A	3/15/2024	3/20/2024	3/20/2024
	Supply and Delivery of Janitorial Supplies	AC4-Busuanga	SVP	N/A	3/8/2024	N/A	3/12/2024	3/12/2024	3/12/2024	N/A	3/15/2024	N/A	3/15/2024	4/8/2024	4/8/2024
	Supply and Delivery of Wireless Gooseneck Conference-Desk Standing Microphone at Francisco B. Reyes (Busuanga) Airport	AC4-Busuanga	SVP	N/A	N/A	N/A	4/8/2024	4/8/2024	4/8/2024	N/A	4/18/2024	N/A	4/22/2024	5/14/2024	5/14/2024
	Supply and Delivery of One (1) Set of Internet Device at Francisco B. Reyes (Busuanga) Airport	AC4-Busuanga	SVP	N/A	N/A	N/A	4/8/2024	4/8/2024	4/8/2024	N/A	4/18/2024	N/A	4/22/2024	5/14/2024	5/14/2024
10603050 2305	Supply and Delivery of Desktop Computer at Francisco B. Reyes (Busuanga) Airport	AC4-Busuanga	SVP	N/A	4/18/2024	N/A	4/23/2024	4/23/2024	4/23/2024	N/A	5/3/2024	N/A	5/8/2024	5/27/2024	5/27/2024
10603050 2309	Supply and Delivery of Laptop Computer at Francisco B. Reyes (Busuanga) Airport	AC4-Busuanga	SVP	N/A	4/18/2024	N/A	4/23/2024	4/23/2024	4/23/2024	N/A	5/3/2024	N/A	5/8/2024	5/27/2024	5/27/2024
	Supply and Delivery of Office Supplies	AC4-Busuanga	SVP	N/A	4/18/2024	N/A	4/23/2024	4/23/2024	4/23/2024	N/A	5/3/2024	N/A	5/8/2024	5/27/2024	5/27/2024
	Supply and Delivery of LED Bulb	AC4-Busuanga	SVP	N/A	N/A	N/A	5/15/2024	5/15/2024	5/15/2024	N/A	5/17/2024	N/A	5/19/2024	6/10/2024	6/10/2024
	Procurement of Round Neck Dri-Fit T-shirts with Sublimation printing for Sportsfast and Team Building Uniform for CY2024	AC4-Busuanga	SVP	N/A	N/A	N/A	5/15/2024	5/15/2024	5/15/2024	N/A	5/16/2024	N/A	5/16/2024	5/20/2024	5/20/2024
	Supply and Delivery of Various Semi-Expendable Machinery and Equipment	AC4-Busuanga	SVP	N/A	N/A	N/A	5/15/2024	5/15/2024	5/15/2024	N/A	5/17/2024	N/A	5/21/2024	6/10/2024	6/10/2024
	Supply and Delivery of ICT Consumables	AC4-Busuanga	SVP	N/A	5/16/2024	N/A	5/21/2024	5/21/2024	5/21/2024	N/A	5/24/2024	N/A	5/27/2024	6/20/2024	6/20/2024
	Supply and Delivery of Computer Ink	AC4-Busuanga	SVP	N/A	N/A	N/A	5/21/2024	5/21/2024	5/21/2024	N/A	5/24/2024	N/A	5/27/2024	6/20/2024	6/20/2024
	Supply and Delivery of 1 Lot Electrical Supplies	AC4-Busuanga	SVP	N/A	N/A	N/A	5/21/2024	5/21/2024	5/21/2024	N/A	5/24/2024	N/A	5/27/2024	6/20/2024	6/20/2024
	Supply and Delivery of Time Lag Fuse and Uninterruptible Power Supply 1 KVA	AC4-Busuanga	SVP	N/A	5/16/2024	N/A	5/21/2024	5/21/2024	5/21/2024	N/A	5/24/2024	N/A	5/27/2024	6/20/2024	6/20/2024
	Supply and Delivery of Booster Pump 1KW	AC4-Busuanga	SVP	N/A	N/A	N/A	5/21/2024	5/21/2024	5/21/2024	N/A	5/24/2024	N/A	5/27/2024	6/20/2024	6/20/2024
	Supply and Delivery of Carpentry Supplies	AC4-Busuanga	SVP	N/A	5/17/2024	N/A	5/21/2024	5/21/2024	5/21/2024	N/A	5/24/2024	N/A	5/27/2024	6/20/2024	6/20/2024
	Supply and Delivery of Circuit Breaker and Emergency Light	AC4-Busuanga	SVP	N/A	5/31/2024	N/A	6/4/2024	6/4/2024	6/4/2024	N/A	6/11/2024	N/A	6/11/2024	6/20/2024	6/20/2024
Total Allotted Budget of Procurement Activities															
Total Contract Price of Procurement Activities Conducted															
Total Savings (Total Allotted Budget - Total Contract Price)															

Prepared by:


FRANCIS JUDE B. ORBINA
CCC Secretariat
Francisco B. Reyes (Busuanga) Airport

Recommend Approval:


EMMANUEL T. RODRIGUEZ
Chairperson, Convoys and Contract Committee
Francisco B. Reyes (Busuanga) Airport

Source of Funds	ABC (Php)			Contract Cost			List of Invited Observers	Date of Receipt of Invitations					Remarks (Explaining charges from the APP)	
	Total	MOOE	CO	Total	MOOE	CO		Pre-Proc Conference	Eligibility Check	Sub/Opening of Bids	Evaluation of Quotations	Post Qualification		Delivery/ Completion/ Acceptance (if applicable)
COB	22,050.00	22,050.00		22,050.00	22,050.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	480,000.00	480,000.00		464,380.00	464,380.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	150,000.00	150,000.00		145,000.00	145,000.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	388,140.00	388,140.00		355,155.00	355,155.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	35,000.00	35,000.00		34,000.00	34,000.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	48,000.00	48,000.00		47,000.00	47,000.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	400,000.00	400,000.00		385,000.00	385,000.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	160,000.00	160,000.00		156,000.00	156,000.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	119,380.00	119,380.00		103,650.00	103,650.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	29,500.00	29,500.00		29,441.00	29,441.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	32,400.00	32,400.00		32,400.00	32,400.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	Delivered and Paid
COB	37,500.00	37,500.00		36,050.00	36,050.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	59,100.00	59,100.00		56,200.00	56,200.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	41,990.00	41,990.00		41,630.00	41,630.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	25,520.00	25,520.00		25,340.00	25,340.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	110,000.00	110,000.00		109,300.00	109,300.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	30,000.00	30,000.00		29,800.00	29,800.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	150,115.80	150,115.80		146,930.00	146,930.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
COB	210,000.00	210,000.00		149,000.00	149,000.00		N/A	N/A	N/A	N/A	N/A	N/A	N/A	For Payment
2,528,695.80				2,368,326.00										
160,369.80														

APPROVED:

 ENGR. FLORENCIO P. SONOTA
 Airport Manager I
 Francisco B. Reyes (Busuanga) Airport