



**REQUEST FOR QUOTATION**

Date: July 5, 2024  
 RFQ.: BSVP-ILO 2024-038

Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No.: \_\_\_\_\_  
 TIN No.: \_\_\_\_\_  
 PhilGEPS Registration No.: \_\_\_\_\_  
**PROCUREMENT: Supply and Delivery of IT Supplies for the month of June to September 2024 of Iloilo International Airport**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided on this request for quotation. Submit your quotation duly signed by you or your duly representative and must send copies of eligibility requirements **(Business Permit, Omnibus Sworn Statement, PhilGEPS Certificate of Registration, and Special Power of Attorney for Sole Proprietorship/ Secretary Certificate for Corporation and Cooperative, if applicable) not later than July 9, 2024 at 10:00 AM.**

Interested bidder must submit this RFQ and Price Quotation in the Bidder's/Supplier's Letterhead sealed in an envelope addressed to the BAC Chairman. Kindly review Terms and Conditions attached herewith.

**(SGD.) ROBERTO B. MONTELIJAO JR.**

Procurement Officer

**D CONDITIONS:**

1. Bidders must provide **correct** and **accurate** information required in this form.
2. Only **authorized representative** shall be allowed to sign the Request For Quotation in behalf of the owner/ corporation.
3. Bidders must quote for all the items.
4. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission.
5. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
6. Quotations exceeding the Approved Budget for the Contract shall be rejected.
7. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
8. Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative's.
9. The item/s shall be delivered within Fifteen (15) Calendar Days from receipt of Purchase Order.
10. The GPPB-TSO shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget of the Contract	OFFER						
			PRICE			BRAND indicate brand or generic (mandatory )	Compliance with Technical Specifications (Please Check)		REMARKS
			QTY	Unit Price	Total Price		Yes	No	
		PHP 222,855.00							
1 HP CE 320A (black)	1 pc								
2 HP CE 321A (Cyan)	1 pc								
3 HP CE 322A (Yellow)	1 pc								
4 HP CE 323A (Magenta)	1 pc								
5 HP 678 Black	20 pcs								

ITEM DESCRIPTION	Quantity (QTY)		Approved Budget of the Contract	OFFER					Compliance with Technical Specifications (Please Check)		REMARKS
				PRICE			BRAND indicate brand or generic (mandatory )	Yes	No		
				QTY	Unit Price	Total Price					
			PHP 222,855.00								
6	HP 678 Colored	20	pcs								
7	HP 704 Black	30	pcs								
8	Epson T664 Black	20	pcs								
9	Epson T664 Magenta	30	pcs								
10	Epson T664 Cyan	30	pcs								
11	Epson T664 Yellow	30	pcs								
12	Epson 003 Black	12	pcs								
13	Epson 003 Magenta	12	pcs								
14	Epson 003 Cyan	12	pcs								
15	Epson 003 Yellow	12	pcs								
16	HP GT53 Black	16	pcs								
17	HP GT52 Cyan	8	pcs								
18	HP GT52 Magenta	8	pcs								
19	HP GT52 Yellow	8	pcs								
20	USB 32gb	10	pcs								
21	Microsoft Home Office License	6	pcs								
22	Brother LC3617 Black	4	pcs								
23	Brother LC3617 Cyan	2	pcs								
24	Brother LC3617 Magenta	2	pcs								
25	Brother LC3617 Yellow	2	pcs								
	<b>TOTAL</b>										

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**Signature over Printed Name**

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Contact Number (Landline and/ or Cellphone Nos)/Email Address

