



REQUEST FOR QUOTATION

Date: June 11, 2024

RFQ No.: 24-06-009

Company/Business Name: SMS GLOBAL TECHNOLOGIES, INC.

**Address: PENTHOUSE EAST TOWER, PSE CENTER EXCHANGE ROAD, ORTIGAS CENTER
PASIG CITY.**

The **Civil Aviation Authority of the Philippines**, through its Bids and Awards Committee (BAC) Bravo, intends to procure the **Lease of Aircraft for CAAP-FICG Flight Operations Mission Nationwide – Emergency Flight Inspections** through **Section 53.2 Negotiated Procurement for Emergency Cases** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please submit your duly signed quotation addressed to the Bids and Awards Committee (BAC) Bravo Chairperson at the given address below, on or before **9:00 AM of 19 June 2024**, subject to the compliance with the Technical Specifications (Terms of Reference) provided with this Request for Quotation (RFQ):

ENGR. LEANDRO R. VARQUEZ

Bids and Awards Committee (BAC) Bravo

Civil Aviation Authority of the Philippines,

CAAP Compound, MIA Road corner Ninoy Aquino Avenue, 1300 Pasay City

Telephone No. 82464988 local 2236; E-mail address: bac@caap.gov.ph; Website:

www.caap.gov.ph

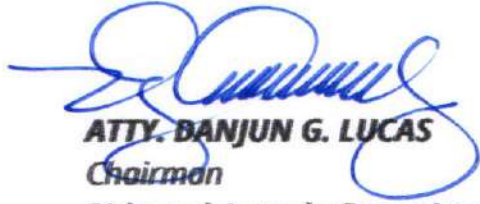
Interested service providers shall also submit a copy of the following documents along with the quotation on or before the above-specified deadline for submission of quotation:

- a. 2024 Mayor's Permit
- b. Income/Business Tax Return
- c. Notarized Omnibus Sworn Statement
- d. Valid PhilGEPS registration Certificate (Platinum Membership)



The Head of the Procuring Entity (HoPE) of the CAAP reserves the right to reject any and all quotations, declare a failure of procurement, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact the BAC Secretariat at the given telephone or email above.



ATTY. BANJUN G. LUCAS

Chairman

Bids and Awards Committee - Bravo



INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation.

- (1) Do not alter the contents of this form in any way.
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the required mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension.

If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below.

In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there will be discrepancies. In this case, provisions in the RFQ shall prevail.

- (3) **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (4) Quotations may be submitted through electronic mail at bac@caap.gov.ph.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the e-mail shall be considered.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
3. Price quotation/s must be valid for a period of FORTY-FIVE (45) calendar days from the deadline of submission.
4. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the GPPB-TSO shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
8. The item/s shall be delivered according to the accepted offer of the bidder.
9. Item/s delivered shall be inspected on the scheduled date and time of the GPPB-TSO. The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.

10. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The GPPB-TSO may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.
12. The RFQ, Purchase Order (PO), and other related documents for the above-stated Procurement projects shall be deemed to form part of the contract.

After having carefully read and accepted the Instructions and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Other Supplies and Materials not available in PS-DBM			
Technical Specifications	Quantity	Offered Technical Specification/ Service	Statement of Compliance ("Comply" or "Not Comply")
Lease of Aircraft for CAAP-FICG Flight Operations Mission Nationwide – EMERGENCY FLIGHT INSPECTION , for Radio Navigational Aids, Visual Aids, Associated ATM IFPs, and Aerodromes with OVERDUE CALIBRATION/ INSPECTIONS, in accordance with the attached/ supporting Technical Specifications (Terms of Reference), Facilities List, Flight Time Computation and Estimate,	1 Lot		
Terms of Payment: Payment shall be made within thirty (30) calendar days from the submission of billing statement.			
Delivery Schedule Delivery shall be made within Five (5) calendar days after the receipt of Notice to Proceed			



Terms of Payment:

Payment shall be made through _____, within thirty (30) days after receipt of billing. In case of accounts maintained in other banks, transfer fees shall be chargeable against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Bank Branch: _____

FINANCIAL OFFER:

Please quote your **best offer** for the item/s below. Please do not leave any blank items.

Indicate "0" if item being offered is for free.

Approved Budget for the Contract: <i>Nine Million Nine Hundred Twenty-One Thousand, Eight Hundred Pesos Only</i> (P9,921,800.00)			
Items	Quantity (A)	Offered Price Per Unit(B)	Total Offered Price Per Item (A x B)
Lease of Aircraft for CAAP-FICG Flight Operations Mission Nationwide – EMERGENCY FLIGHT INSPECTION, for Radio Navigational Aids, Visual Aids, Associated ATM IFPs, and Aerodromes with OVERDUE CALIBRATION/ INSPECTIONS, in accordance with the attached/ supporting Technical Specifications (Terms of Reference), Facilities List, Flight Time Computation and Estimate	1 Lot		
Total Offered Quotation		In words:	
		In Figures	

Signature over Printed Name: _____

Position/Designation: _____

Office Telephone/Fax/Mobile Nos.: _____

Email address/es: _____