



REQUEST FOR QUOTATION

The Civil Aviation Authority of the Philippines (CAAP-Main Office), through its Canvass and Contract Committee (CCC), will undertake a **Small Value Procurement** for the “Purchase of various construction materials for encloement of selected portion to create a room/office and provision of roof extension/eaves located at Balcony area, 2/F ATS Bldg. CAAP Complex” in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

RFQ No. : **C24-035-04**
Name of Project : **Purchase of various construction materials for encloement of selected portion to create a room/office and provision of roof extension/eaves located at Balcony area, 2/F ATS Bldg., CAAP Complex**
Approved Budget for Contract : **P164,360.30**
Terms : See the attached Annex “A” for Terms of Reference and corresponding Specifications
Location : Procurement Division, CAAP, MIA Road, Pasay City
Delivery Term : **Thirty (30) calendar days** from the receipt of Notice for Compliance
Partial delivery is **allowed**
Delivery Location : **CAAP Head Office Warehouse (Supply Division)**
Delivery Time : **8:00 AM – 4:00 PM**

Interested suppliers are required to submit their valid and current documents which must be properly fastened and sealed in an envelope:

1. Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
2. Income Business Tax Return for ABC’s above P500,000.00;
3. PHILGEPS Certificate of Registration;
4. Tax Clearance;
5. Notarize Omnibus Sworn Statement (GPPB prescribed Form) for ABC’s above P50,000.00; (Authorized representative much attach Special Power of Attorney (SPA) for Sole Proprietorship Certificate for Corporation)
6. Price quotation from (**Annex “A”**) during submission of offer/Quotation.

The winning supplier shall – upon claiming of the Contract – present the original copy of the documents listed above for comparison, or submit a **Certified True Copy** of the original document which must be certified by the issuing government agency. However, the **original copy** of the Omnibus Sworn Statement, Price Quotation Form, and Brochure **must be included in the sealed bid**.

Price quotation/s must be valid for a period of one hundred twenty (120) calendar days from the date of submission.

The quotation shall be submitted in sealed envelope on or before the closing date of **JUN 14 2024** at 10:00 AM, CAAP Procurement Division and addressed to:

ATTY. JOHN BEAU B. MASIGLAT
Chairperson, Canvass and Contract Committee
Gate 3 CAAP, Old MIA Road
Pasay City, Metro Manila



Quotations exceeding the Approved Budget for the Contract shall be rejected.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form. In case two or more bidders are determined to have submitted the Lowest Calculated/Lowest Calculated and Responsive Quotation, CAAP-CCC shall adopt and employ "draw lots" as the tie breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.

The CAAP-TIAC shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative/s.

Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CAAP shall rescind the contract once the cumulative amount of liquidated damaged reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.


ATTY. JOHN BEAU B. MASIGLAT
CCC Chairperson



PRICE QUOTATION FORM

The Chairperson
 Canvass and Contract Committee
 Procurement Division, CAAP,
 MIA Road, Pasay City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows.

Purchase of various construction materials for enclosure of selected portion to create a room/office and provision of roof extention/eaves located at Balcony area, 2/F ATS Bldg., CAAP Complex				
Technical Specifications	QTY	Unit	Unit Price	Total Price
I. DRY WALL				
6.0MM thk. X 4' x 8' Ficem Board (Hardiflex)	17	pcs.		
51mm x 3.0m x 0.6mm thk. Metal studs	40	pcs.		
51mm x 3.0m x 0.5mm thk. Metal tracks	20	pcs.		
76mm x 3.0m x 0.6mm thk. Metal studs	7	pcs.		
76mm x 3.0m x 0.5mm thk. Metal studs	4	pcs.		
1" x 4" x 10', Lumber, S4S (Baseboard)	2	pcs.		
Blind rivets 1/8" x 1/2"	500	pcs.		
Self-drill screws, 25mm galvanized or zinc coated	1500	pcs.		
Self-drill screws, 38mm galvanized or zinc coated	100	pcs.		
1" dia Drive pin (Low vel. power fasteners w/ washer) 100 pcs./box	1	box.		
Cartridge (6.8 x 11mm .27 Caliber Safety Strip power Loads) 100 pcs./box	1	box.		
Screw bit heavy duty	5	pcs.		
Metal drill bit, heavy duty, 3/16" dia.	5	pcs.		
Hand Riveter	1	pc.		
Snips metal cutter	1	pc.		
Vice grip, heavy duty	1	pc.		



Multi-purpose silicon sealant, clear	15	tubes		
II. EAVES				
40mmx40mmx6mm thk. X 20ft. Angle bar	4	pcs.		
25mmx25mmx5mm thk. X 20ft. Angle bar	3	pcs.		
12mm dia. Plain round bar	3	pcs.		
Metal C-Purlins, 75mm x 50mm x 1.2mm thk. X 6m.	5	pcs.		
Pre-painted Corrugated G.I. sht. 0.95m x 12ft. X 0.6mm thk., green	4	pcs.		
Pre-painted Plain G.I. sht. 4' x 8' x .60mm	1	pcs.		
Pre- painted G.I. Box Gutter 0.6mm thk. X 8ft., green	4	pcs.		
Pre- painted Box End G.I. Flashing 0.6mm x 8ft. , green	1	pc.		
Pre- painted G.I. ridge roll 16" x 0.6mm x 8ft.	1	pc.		
Hardi-Senepa 9mm thk. X 10" x 8ft.	4	pcs.		
Tex screw 2"	100	pcs.		
Dyna Bolt 1/2" dia	25	pcs.		
Step drill bit, spiral flute, 1/4 hex shank, 4-20mm, Titanium coating, heavy duty	1	pc.		
SDS Concrete/Masonry drill bit 5/8" dia. heavy duty	1	pc.		
3.5mm thk. X 4' x 8' Ficem Board (Hardilite)	4	pcs.		
Wall angle V-type, 25mm x 25mm x 3.0m x 0.6mm thk.	7	pcs.		
Double Furring Channel 19mm x 50mm x 0.6mm thk. x 5m	4	pcs.		
Carrying Channel 12mm x 38mm x 0.8mm thk. x 5m	3	pcs.		
Double Furring Clip	14	pcs.		
G.I. Tie wire #16	5	kls.		
Welding rod, special, # 6013	5	kls.		
Roof sealant	2	ltrs.		
III. DOOR AND WINDOWS				
1/4' thk. Mar. ply. (local)	2	pcs.		



2" x 3" x 10' Lumber, S4S, KD	2	pcs.		
1-1/2" x 2" x 10' Lumber, S4S	1	pc.		
2" x 4" x 12' Lumber, S4S, KD	1	pc.		
2" x 4" x 8' Lumber, S4S, KD	1	pc.		
1/2" x 2" x 120' Lumber, S4S	2	pcs.		
Door lockset, lever type	1	set		
Door closer, up to 65kls. capacity.	1	set		
3.5" (88mm) Door Hinge, Satin brass fin.	2	pairs		
Assorted Fin nails (1", 2" and 3")	1.5	kls.		
Aluminum sliding window. 1.20m x 1.20m	3.0	sets		
IV. ELECTRICAL				
1ft. x 4 ft. Surface mounted recessed louver housing lighting fixture, metal sheet powdered coated w/ mirrorized reflector and two (2) LED tube double end connection, ready to connect.	2	sets.		
150m - THHN/THWN-2 wire str., 3.5 sq.mm.	1	box.		
PVC electrical conduit/pipe 1/2" dia.	6	pcs.		
PVC male adaptor w/ locknut 1/2" dia.	6	pcs.		
PVC long elbow 1/2" dia.	10	pcs.		
PVC Pipe clamp clip for 1/2" dia.	20	pcs.		
4" x 4" PVC deep type junction box with cover	10	pcs.		
2" x 4" PVC deep type utility box	5	pcs.		
Wide series universal type duplex outlet with ground	2	pcs.		
Wide series aircon tandem outlet with ground	1	pcs.		
Wide series two gang switch w/ plate cover	1	pcs.		
Electrical tape, big	10	rolls.		
V. PAINTING				
Superflex elastomeric paint white premium quality	2	gals.		
Elastomeric waterproofing bonding primer sealer	1	gal		



Wall (acrylic capolymer) emulsion putty, ready to use, fast dry,	2	ltrs.		
Fiberglass mesh tape, self-adhesive, 2 in.x 250 ft.	2	rolls		
Skim coat super fine	2	bags		
Roller brush 4"	6	pcs.		
Paint brush 2"	2	pcs.		
Sanding paper #100	3	mtrs.		
Sanding paper #220	15	pcs.		
Cotton Rugs	10	kls		
Total (Inclusive of VAT)				

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Position

Name of Company

Contract No.

Email Address



Republic of the Philippines
CIVIL AVIATION AUTHORITY OF THE PHILIPPINES

TERMS OF REFERENCE

Name of Project	:	Purchase of various construction materials for enclosure of selected portion to create a room/office and provision of roof extension/eaves located at balcony area, 2/F, ATS Bldg., CAAP Complex
Approved Budget	:	Php164,360.30
Delivery Period	:	Thirty (30) Calendar Days from the receipt of Notice for Compliance Partial delivery is allowed
Delivery Location/s	:	Supply Division Warehouse Ground Floor, CAAP General Services Building Gate 3, Civil Aviation Authority of the Philippines (CAAP) Baltao Road, Pasay City Metro Manila
Delivery Condition(s)	:	1. Acceptance of delivery shall be from 8: 00A.M to 4: 00P.M only during regular working days. 2. A written notice must be sent via email to the Procurement Division (procurement@caap.gov.ph), and Supply Division (supply@caap.gov.ph) at least seven (7) working days prior to the intended date of delivery. 3. Upon receipt of the Notice of Delivery, a confirmation of availability of End-User and/or Technical Inspection and Acceptance Committee (TIAC) must be received by the Supplier from the Procurement Division within two (2) working days before proceeding with the delivery. 4. The Supplier's noncompliance to the delivery conditions stipulated herein and in the Approved Contract shall be a ground for refusal of entry to the CAAP premises and receipt of delivery, with no fault on the part of the CAAP.
Terms of Payment	:	Payment upon full delivery and subject to usual government accounting rules and regulations.

Technical Specification

Unit	Item Description	Qty.
I. DRY WALL		
pcs.	6.0MM thk. X 4' x 8' Ficem Board (Hardiflex)	17
pcs.	51mm x 3.0m x 0.6mm thk. Metal studs	40
pcs.	51mm x 3.0m x 0.5mm thk. Metal tracks	20
pcs.	76mm x 3.0m x 0.6mm thk. Metal studs	7
pcs.	76mm x 3.0m x 0.5mm thk. Metal studs	4
pcs.	1" x 4" x 10', Lumber, S4S (Baseboard)	2

pcs	Blind rivets 1/8" x 1/2"	500
pcs	Self-drill screws, 25mm galvanized or zinc coated	1500
pcs	Self-drill screws, 38mm galvanized or zinc coated	100
box	1" dia Drive pin (Low vel. power fasteners w/ washer) 100 pcs. /Box	1
box	Cartridge (6.8 x 11mm .27 Caliber Safety Strip Power Loads) 100 pcs. /Box	1
pcs	Screw bit heavy duty	5
pcs	Metal drill bit, heavy duty, 3/16" dia.	5
pc	Hand Riveter	1
pc	Snips metal cutter	1
pc	Vice grip, heavy duty	1
tubes	Multi-purpose silicon sealant, clear	15
II. EAVES		
pcs	40mmx40mmx6mm thk. X 20ft. Angle bar	4
pcs	25mmx25mmx5mm thk. X 20ft. Angle bar	3
pcs	12mm dia. Plain round bar	3
pcs	Metal C-Purlins, 75mm x 50mm x 1.2mm thk. X 6m.	5
pcs	Pre-painted Corrogated G.I. sht. 0.95m x 12ft. X 0.6mm thk., green	4
pcs	Pre-painted Plain G.I. sht. 4' x 8' x .60mm	1
pcs	Pre- painted G.I. Box Gutter 0.6mm thk. X 8ft., green	4
pc	Pre- painted Box End G.I. Flashing 0.6mm x 8ft., green	1
pc	Pre- painted G.I. ridge roll 16" x 0.6mm x 8ft.	1
pcs	Hardi-Senepa 9mm thk. X 10" x 8ft.	4
pcs	Tex screw 2"	100
pcs	Dyna Bolt 1/2" dia	25
pc	Step drill bit, spiral flute, 1/4 hex shank, 4-20mm, Titanium coating, heavy duty	1
pc	SDS Concrete/Masonry drill bit 5/8" dia. heavy duty	1
pcs	3.5mm thk. X 4' x 8' Ficem Board (Hardilite)	4
pcs	Wall angle V-type, 25mm x 25mm x 3.0m x 0.6mm thk.	7
pcs	Double Furring Channel 19mm x 50mm x 0.6mm thk. x 5m	4
pcs	Carrying Channel 12mm x 38mm x 0.8mm thk. x 5m	3
pcs	Double Furring Clip	14
cls	G.I. Tie wire #16	5
cls	Welding rod, special, # 6013	5

ltrs	Roof sealant	2
III. DOOR WINDOW		
pcs	1/4" thk. Mar. ply. (local)	2
pcs	2" x 3" x 10' Lumber, S4S, KD	2
pc	1-1/2" x 2" x 10' Lumber, S4S	1
pc	2" x 4" x 12' Lumber, S4S, KD	1
pc	2" x 4" x 8' Lumber, S4S, KD	1
pcs	1/2" x 2" x 120' Lumber, S4S	2
set	Door lockset, lever type	1
set	Door closer, up to 65kls. Capacity.	1
pairs	3.5" (88mm) Door Hinge, Satin brass fin.	2
kls.	Assorted Fin nails (1", 2" and 3")	1.5
sets	Aluminum sliding window. 1.20m x 1.20m	3
IV. ELECTRICAL		
sets	1ft. x 4 ft. Surface mounted recessed louver housing lighting fixture, metal sheet powdered coated w/ mirrorized reflector and two (2) LED tube double end connection, ready to connect.	2
box	150m - THHN/THWN-2 wire str., 3.5 sq.mm.	1
pcs	PVC electrical conduit/pipe 1/2" dia.	6
pcs	PVC male adaptor w/ locknut 1/2" dia.	6
pcs	PVC long elbow 1/2" dia.	10
pcs	PVC Pipe clamp clip for 1/2" dia.	20
pcs	4" x 4" PVC deep type junction box with cover	10
pcs	2" x 4" PVC deep type utility box	5
pcs	Wide series universal type duplex outlet with ground	2
pcs	Wide series aircon tandem outlet with ground	1
pcs	Wide series two gang switch w/ plate cover	1
rolls	Electrical tape, big	10
V. PAINTING		
gals	Superflex elastomeric paint white premium quality	2
gal	Elastomeric waterproofing bonding primer sealer	1
ltrs	Wall (acrylic capolymer) emulsion putty, ready to use, fast dry,	2
rolls	Fiberglass mesh tape, self-adhesive, 2 in.x 250 ft.	2
bags	Skim coat super fine	2

pcs	Roller brush 4"	6
pcs	Paint brush 2"	2
mtrs	Sanding paper #100	3
pcs	Sanding paper #220	15
cls	Cotton Rugs	10



MELINA C. REYES
Division Chief III, FMD